



## MANAGERS REPORT

**DATE:** September 15, 2022  
**TO:** Mayor Benage and City Council  
**FROM:** Ty Lasher, City Manager  
**RE:** September 20, 2022 Agenda

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### **Consent Agenda (Item VI)**

The Consent Agenda contains only the Minutes of the September 7<sup>th</sup> Council meeting and the September 13<sup>th</sup> Special City Council meeting.

### **Appropriations Ordinance (Item VII)**

This reporting period includes one payroll period. Planning and Zoning purchased a new map printer/plotter from ARC Document Solutions. The cost of \$6,190 includes a one-year support agreement. Meters and meter parts for new meter installs accounts for most of the \$86,880 expense with Core and Main; split between water and sewer funds. Utility Maintenance Contractors installed 22 new water service lines and repaired a leaking fire hydrant at a cost of \$39,662.

### **City Requested Appearances (Item VIII)**

Tara Laughlin of Allen, Gibbs, and Houlik will be here to present the findings of the 2021 Audit.

### **PUD Amendment, Arthur Heights (Item A)**

At their August 23<sup>rd</sup> meeting, Planning Commission reviewed the applicant's request to change the current PUD to allow R-6 multi-family zoning and held a public hearing on the matter. Three residents voiced their concerns. Following the public hearing, Planning Commission considered the evidence and discussed the application in relation to the City's Zoning Regulations and the common criteria for zoning known as the "Golden Factors. Commissioners noted that the surrounding area has several different zoning types (C-1, C-2, R-2, R-4, R-5, and R-6) and that allows the PUD to fit into the existing character of the neighborhood. They noted the addition of green space is helpful in the R-6 zoning, and the drainage plan and screening plans submitted by the applicant's engineer meet requirements of

the zoning code. They also noted that the property has been vacant for several years under the current zoning. Having thoroughly reviewed the issue Planning Commission voted (by passing a 5-0 motion) to recommend changing the partial zoning within the current PUD to allow R-6 multi-family housing with the condition of a default eight (8) foot fence or appropriate screening as otherwise mutually agreed upon with neighboring properties. Staff recommends that the Council accept the recommendation of the Planning Commission as stated.

**Resolution, 2023 Fee Schedule (Item B)**

Staff has recommended several changes to the current fee schedule and Council reviewed the proposed changes at the Council workshop on September 13<sup>th</sup>. It is considered a best practice to periodically review the fee schedule to ensure the City is recouping the cost of providing services and keeping pace with inflation. The fee schedule was last updated in 2019. The proposed changes are in line with current costs in other communities. Most of these fees are costs to individuals or companies for one-time services (such as building permits). Fees for service ensure that the individual bears most of the cost incurred by the City to provide that service. Staff recommend that Council approve the 2023 fee schedule to take effect on January 1, 2023.