

MANAGER'S REPORT

DATE: June 10, 2026
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: June 16, 2026 Agenda



Consent Agenda (VI)

- Minutes of June 16, 2026
- Change Orders for Street Maintenance Program

The consent agenda includes the minutes from the previous regular City Council meeting and three (3) change orders for the 2026 Street Maintenance Program. On May 20, in the interest of completing the project efficiently and minimizing delays, the City Council approved Resolution R-2026-15, authorizing the Mayor and City Manager to jointly approve change orders for this project up to \$150,000. Although each of the three (3) change orders falls within the City Manager's approval authority, they are included on the consent agenda for the Council's information and to maintain transparency regarding the project's progress.

Appropriations Ordinance (Item VII)

This appropriation ordinance encompasses 06/09/2026 through 06/30/2026 expenses and one payroll cycle. Expenditures amounted to \$1,533,157.08. Of the reported expenses, \$716,710.85 are infrastructure costs for new developments. These costs are paid through special assessments.

Resolution Setting RNR Hearing, and Notice to the County (Item A)

This item includes a recommendation for the City Council to approve the Notice to be submitted to Sedgwick County and the Resolution of Intent, which will be published on the City's website and in the Ark Valley News. Each year, any taxing jurisdiction that intends to exceed its calculated Revenue Neutral Rate (RNR) must notify the Sedgwick County Clerk by July 20. This deadline provides the County sufficient time to prepare and mail revenue neutral rate notices to all property owners within each taxing jurisdiction. As discussed during the June 16, 2026, Budget Workshop, the Intent to Exceed the Revenue Neutral Rate does not establish the City's 2027 mill levy. Rather, it establishes the maximum amount of property tax revenue the City may levy for the 2027 budget. The City may ultimately adopt a lower property tax levy if it chooses. The notice must include the proposed property tax amount to be levied, the date and time of the Revenue Neutral Rate hearing, and the location where the hearing will be held.

Donation to Friends of McConnell (Item B)

At the June 16 City Council meeting, Randy White presented information about the Friends of McConnell program and asked the Council to consider supporting the organization through a

donation. Following the presentation, Mayor Benage requested that this item be placed on a future agenda for Council consideration. A draft resolution has been included in the agenda packet. After discussion, if the Council wishes to participate in the program, it may adopt the resolution.

KDOT Change Order #1 to 53rd Street Multi-Use Path (Item C)

During the initial pre-construction meeting for the 53rd Street Multi-Use Path project, the need was identified to add bid items for adjusting a manhole to final grade and installing filter socks for erosion control. Sheet 10 of the project plans identifies a manhole that requires adjustment due to an elevation change, however, no bid item was included for this work, nor was it identified as subsidiary to another pay item in the contract. In addition, because of the amount of construction occurring adjacent to the 53rd Street roadside ditch, staff recommends adding filter socks to help control sediment and prevent silt from entering the ditch during construction. The original contract amount is \$588,362.04, and Change Order No. 1 adds an estimated \$3,932.25, resulting in a revised contract total of \$592,294.29. The quantities included in the change order are estimates, and final payment will be based on the actual quantities measured and installed in the field.

KDOT Change Order #2 to 53rd Street Multi-Use Path (Item D)

The 53rd Street Multi-Use Path project experienced an unexpected delay earlier this year after the City was notified that access agreements had not been secured for construction within the Phillips 66 and KPC pipeline easements. To avoid delaying the entire project, staff worked with KDOT to remove the portion of the project east of Station 51+00 from the original contract while negotiations with the pipeline companies continued. Staff immediately began coordinating with both pipeline companies and KDOT. This change order includes the removal of all items east of Station 51+00. The change order also includes additional grading needed to accommodate field conditions that changed after the project plans were completed due to adjacent development and construction activities along the corridor.

Contract with Arnold Group for Compensation Study (Item E)

The 2026 budget includes funding for a compensation study to provide insight and analysis for implementing a new pay scale in the 2027 budget. City staff have completed substantial preliminary work and recommend hiring a professional firm with municipal and county experience to complete the study before the end of the year.

The Arnold Group (TAG) submitted a quote of \$16,560 to complete a Classification and Compensation Study in 2026 and effective 2027. TAG recently completed Andover's 2025 study and is currently updating Bel Aire's job descriptions. Comparable projects in similar sized cities ranged from \$24,150 to \$86,450, making TAG's proposal competitive. Although the cost exceeds the initial budget, a professional study is expected to reduce long-term costs associated with turnover, inequitable pay, and misaligned salary structures.

The City Manager, Director of Finance, and Director of Human Resources agree that hiring a qualified professional firm is the most effective and responsible approach. Completing this study will help Bel Aire implement a fair, competitive, and market-aligned pay system that improves recruitment, retention, and internal equity.

Executive Session

Staff is not aware of the need for an executive session at this time.

Discussion and Future Issues

- Staff Report: Change Order 3 for the 53rd and Woodlawn Multi-use path crossing

** Shortly before the agenda was published, staff received pricing to add the sidewalk crossing back into the project. Staff is coordinating with KDOT to prepare the official change order for City Council consideration at the July 7 meeting. This item is being presented under Discussion and Future Issues to provide the Council with the most current information available at the time the agenda was published and to allow time for review prior to formal action.

- Reminder: City Council Workshop to be held on July 14, 2026 at 7:00 p.m.
- Discussion of Traffic Controls for 53rd & Webb, and 53rd & Oliver