

MANAGER'S REPORT

DATE: May 13, 2026
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: May 19, 2026 Agenda



Consent Agenda

The Consent Agenda contains only the Minutes of the last City Council meeting on May 5, 2026.

Appropriations Ordinance

This appropriation ordinance encompasses 04/29/2026 through 05/12/2026 expenses and one payroll cycle. Expenditures amounted to \$1,281,600.66. Of the reported expenses, \$61,044.90 are infrastructure costs for new developments. These costs are paid through special assessments.

Proclamation for Memorial Day

Memorial Day honors the sacrifice and loss of those who served and died in the military. The holiday began to be celebrated after the Civil War and was known as "Decoration Day". After World War II, "Decoration Day" was changed to "Memorial Day" by Federal law. On June 28, 1968, Congress passed the Uniform Monday Holiday Act which moved Memorial Day from its traditional May 30 date to the last Monday in May. This year, Memorial Day falls on May 25, 2026.

City Requested Appearances: None

Waste Connections Contract (Item A)

I will be presenting the proposed solid waste and recycling service agreement with Waste Connections. Our current contract expires at the end of May, and over the past several months the Utility Advisory Committee and I have worked together analyzing service levels, regional market conditions, and long-term rate impacts. Through that review, we found that Waste Connections continues to operate the key regional infrastructure needed to provide reliable service and remains competitively priced compared to surrounding communities. The proposed agreement maintains all existing services, preserves residents' ability to choose their own trash provider, and includes modest, predictable long-term cost increases. Staff believes this agreement offers stable pricing, dependable operations, and the least disruptive option for the community, and we recommend approval.

Resolution regarding Change Order Approval Limit for 2026 Street Maintenance (Item B)

The 2026 Street Maintenance Project includes pavement patching, curb and gutter replacement, milling, and asphalt overlay work on various streets throughout the City of Bel Aire. As with most roadway maintenance and reconstruction projects, unforeseen field conditions, quantity adjustments, and other necessary modifications may arise during construction. Under the City's current Purchasing Policy adopted July 11, 2024, change orders exceeding \$10,001 require formal City Council approval.

Due to the time-sensitive nature of construction activities, waiting for council approval on routine field adjustments can result in project delays, increased costs, contractor downtime, and scheduling disruptions. The proposed resolution would authorize a one-time modification to the Purchasing Policy specific to the 2026 Street Maintenance Project. The modification would allow the City Manager and Mayor to approve and execute project-related change orders up to \$150,000 without prior City Council approval.

The intent of the resolution is to allow efficient project administration while maintaining appropriate oversight and accountability. This authority would apply only to change orders that result from unforeseen conditions discovered after bids are awarded; and do not expand the original scope of work contained within the construction contract. Any work that materially expands the scope of the original project would still require separate bidding and City Council approval.

Although formal council approval would not be required prior to execution, all approved change orders would still be presented to the City Council at the next regularly scheduled meeting for informational purposes. The City believes this approach balances responsible project management with the need to minimize costly construction delays and maintain project schedules during the construction season. Any approved change orders would remain within available project funding sources and established project budgets. The current cost of the improvements is \$675,243 (see attached staff report). The current budget for the Street Improvement Program is \$950,000, leaving \$274,757 funding available within the approved budget.

Executive Session

There is one Executive Session on the agenda.