



STAFF REPORT

DATE: 11/8/22

TO: City Manager

FROM: Ted Henry, Assistant City Manager / Director of Finance

RE: 2022 Budget Amendment

BACKGROUND:

Municipalities are authorized by K.S.A 79-2929a to amend budgets to spend money not in the original budget. Additional expenditures are to be made from existing revenue and cannot require additional tax levies.

Water and Sewer Fund Budget

The 2022 water and sewer budgets were adopted by the Bel Aire City Council on September 7, 2021. Since the adoption of the 2022 budget, staff has recommended, and the City Council approved the water main replacements in Aurora Park and 41st Steet. Since the adoption of the 2022 budget, staff has recommended, and the City Council has also approved Cured-In-Place-Pipe (CIPP) in Lawn Terrace and Aurora Park. All other adjustments were made during the 2023 Budget process and accommodate increase spending for new meters, meter setting materials, and an expert review of our treatment system.

General Fund Budget

The proposed General Fund amendment is to provide information on changes made to each budgeted category. Since the adoption of the 2022 General Fund budget, the city sold more land and experienced beneficial 2021 budget performance. This created more reserves than anticipated at the end of fiscal year 2021. In January of 2022, staff recommended, and the City Council approved using surplus reserves to increase the annual transfer to our Capital Improvement Program (CIP) for street improvements. Also, in early of 2022, staff recommended, and the City Council approved the addition of the Director of Planning and Development. All other revenue and expense adjustments were made during the 2023 Budget process. Finally, the proposed General Fund amendment creates more transparency on the mid-year adjustments of a growing community.

DISCUSSION and FINACIAL CONSIDERATIONS:

All budget adjustments before you tonight were accounted for in the 2023 Budget. This action only provides final budget authority for previously approved actions decided by City Council.

RECOMENDATION:

Step 1: Approve the 2022 Budget Amendments and set a public hearing for the December 6, 2022 City Council Meeting.

Step 2: Adopt the 2022 Budget Amendment at the December 6, 2022 City Council Meeting.