



## CHANGE ORDER (CO) FORM

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Contractor:	Nowak Construction Co., Inc.		
Design Engineer:	Not Applicable		
Agreement Name:	Hydro-Excavating along 45 <sup>th</sup> Street between Oliver and Woodlawn		
Agreement Scope:	Hydro-Excavating for utilities along 45 <sup>th</sup> Street between Oliver and Woodlawn		
Agreement Date:	01/20/2026		
Agreement Price:	\$58,900.00	Agreement Time:	30 Working Days

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**Change Order No: 1**

**Date of Issuance: 04/22/2026**

**Additional Work Requested by Contractor:**

An additional pothole to locate a watermain that runs east/west on the west side of Oliver.

**Reason for Additional Work:**

During the hydro-excavation work, Nowak performed an additional pothole to locate a water line that runs east/west on the west side of Oliver. This additional pothole was brought to the City Engineer's attention by Garver and approved by the City Engineer prior to the additional work being performed.

**Agreement Time:**

No additional working days are being requested with this Change Order.

*[Remainder of this page intentionally left blank]*

**Summary Of Costs as of Date of Issuance for this Change Order:**

<b>Change in Contract Price</b>	<b>Change in Contract Times</b>
Original Contract Price: \$58,900.00	Original Contract Times: Substantial Completion: 30 Working Days
Contract Price prior to this Change Order: \$58,900.00	Contract Times prior to this Change Order: Substantial Completion: 30 Working Days
Increase this Change Order: \$1,550.00	Increase this Change Order: Substantial Completion: 0 Working Days
Contract Price this Change Order: \$60,450.00	Contract Times with all approved Change Orders: Substantial Completion: 30 Working Days

In accordance with the terms of the Agreement referred to on page 1, the City hereby authorizes the change to the Agreement, as referenced in this Change Order. Exhibit A and this Change Order, shall be incorporated into the Agreement by reference. In all other respects, the terms and conditions of the Agreement shall remain in full force and effect, except as specifically modified by this Change Order.

The additional work for this Change Order is to be performed at a cost not to exceed **\$1,550.00.**

The additional work for this Change Order cannot be completed until approved by all parties on the next page.

*[Remainder of this page intentionally left blank]*

This Change Order is Approved and Passed by the Governing Body of the City of Bel Aire, Kansas on the 5<sup>th</sup> day of May, 2026.

Recommended and Approved:

Approved:

\_\_\_\_\_  
Anne Stephens, PE, City Engineer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ted Henry, City Manager

\_\_\_\_\_  
Date

Approved as to Form Only:

By Order of the Governing Body:

\_\_\_\_\_  
Maria A. Schrock, City Attorney

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jim Benage, Mayor  
Owner (Authorized Signature)

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Melissa Krehbiel, City Clerk

*[Remainder of this page intentionally left blank]*

Recommended and Approved:

\_\_\_\_\_  
Jeff L. Murphy, Project Manager  
Contractor (Authorized Signature)

\_\_\_\_\_  
Date

*[Remainder of this page intentionally left blank]*

EXHIBIT A

**Nowak Construction Co., Inc.**  
**Utility Contractors**

Request for Change

April 9, 2026

Request No. 1

Project: Utility Potholing 45th St. N - Oliver to Woodlawn- Bel Aire, Kansas

To: City of Bel Aire

This Request for Change (RFC) contains a quotation for change to Utility Potholing which is a project between Nowak Construction Co., Inc. and the City of Bel Aire.

1. Proposed Scope  
Added an additional utility pothole location via instructions while in the field.
2. Changes requested by: Andrew (Garver)
3. Contract Sum to increase by this change order: \$1,550.00
4. This agreement shall be signed on behalf of Nowak Construction Co., Inc. and on behalf of the City of Bel Aire, and will become effective as of the date written above.

  
Jeff L. Murphy  
Nowak Construction Co., Inc.  
Project Manager

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City of Bel Aire, Kansas

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