

# MANAGER'S REPORT

**DATE:** April 9, 2025  
**TO:** Mayor Benage and City Council  
**FROM:** Ted Henry, City Manager  
**RE:** April 15, 2025 Agenda

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## **Proclamation (Item V)**

Arbor Day is an annual event in the United States that highlights the importance of trees in our lives and encourages the planting and care of trees. Bel Aire demonstrates its commitment to this cause by earning the designation of Tree City USA through the Arbor Day Foundation.

## **Consent Agenda (Item VII)**

There are three reappointments on the agenda: Paul Matzek to the Planning Commission, and Bruce Roepke and Rebecca Armstrong to the Tree Board.

## **Appropriations Ordinance (Item VIII)**

This appropriation ordinance encompasses 03/26/2025 through 04/08/2025 expenses and one payroll cycle. Expenditures amounted to \$1,084,013.20. No infrastructure costs paid by special assessments were recorded for this period.

## **City Requested Appearances (Item IX)**

Rebecca Lewis, Burns and McDonnell, will give an update on Sewer Sampling Data and the Pretreatment Program.

## **Revised UAC By Laws (Item A)**

The UAC recently reviewed and updated their By Laws. It now comes before the City Council for your consideration.

## **Police Vehicle Purchase (Item B)**

The Police Department maintains a fleet of seven patrol vehicles and replacements are budgeted through the Equipment Replacement Fund. The Police Department is seeking approval for the purchase of one 2024 Dodge Durango Police vehicle. As the current Ford vehicles near the end of their police patrol life cycle, which is around 80,000 miles, they require more maintenance. It is a challenge to keep the vehicles in operation even with regular maintenance when the vehicles go beyond 80,000 miles. The police department has Ford vehicles that need to be removed from the fleet as their mileage is beyond 80,000 miles. Staff have located a vehicle at Parks, Inc., which is an authorized State of Kansas dealership for Dodge and will be able to acquire the 2024 Dodge Durango Police vehicle quickly. Chief Atteberry has provided a report in your packet and will be at the meeting to answer any questions.

## **Change Order for Krueger Culvert Replacement (Item C)**

APAC was awarded the 2025 Street Maintenance Project in February. They initially planned on simply replacing the concrete “wings” of the drainage structure in addition to the mill and overlay of the street. However, upon further investigation, it was discovered that the culverts had deteriorated and therefore complete reconstruction of this structure is required. The funds for this change order will be paid from the Street Improvement line item in the Streets Fund. The City had additional carryover funds from the 2024 streets program that were not utilized. Staff recommend the Council accept Change Order No. 1 for the reconstruction of the drainage structure under Krueger with the 2025 Street Maintenance Project in the amount of \$91,500.00.

**Change Order for Fire Hydrant, Webb Rd lift station (Item D)**

When the Webb Road Lift Station was constructed, there were no water lines in the vicinity to the lift station. Now that the Bel Aire Lakes water line project is being installed, there are two water lines in the vicinity and available to service the lift station. Using the hydrant, Public Works staff can periodically move more water through the force main to flush it out. This will reduce the deterioration of manholes in the area, which occurs when stagnant water/ sewage creates Hydrogen Sulfide gas. Anne has provided a detailed report in your packet and she will be available for questions.

**Executive Session**

One Executive Session is on the agenda.