

MANAGERS REPORT

DATE: February 29, 2024
TO: Mayor Benage and City Council
FROM: Ty Lasher, City Manager
RE: March 5, 2024 Agenda



Proclamations (Item V)

American Red Cross Month is observed every March. The Red Cross uses this month to honor and celebrate all the volunteers who support the mission of their organization. Local civic groups often host blood drives in Bel Aire. This proclamation supports the Red Cross in the great work they do.

Severe Weather Preparedness Week is an initiative of the National Weather Service, Kansas Emergency Management and Sedgwick County Emergency Management to educate our citizens of the dangers associated with severe weather. This is an opportunity for Bel Aire to take part in the awareness of severe weather and encourage our citizens to be prepared as spring is quickly approaching.

Consent Agenda (Item VI)

The Consent Agenda contains the Minutes of the February 20, 2024 City Council meeting. It also contains two Resolutions designating signatories for City financial accounts. When the last Council meeting ran over time, these two Resolutions were tabled. With the hiring of Finance Director Barry Smith and the retirement of myself, the authorized signers need to be updated for these financial accounts with Stryv Bank and the Kansas Municipal Investment Pool (KMIP).

Stryv Bank – The City’s checking account is held by Stryv Bank. All checks, payroll and utility billing ACH, and wire transfers require two signatures or authorizations. It is necessary to have multiple signers on the checking account in case one or more signers is out for vacation, family emergencies, or illness. The finance director and treasurer are the primary signers and authorizers of financial transactions. This Resolution updates signers for the account to align with current officials and staff.

KMIP - The State of Kansas offers a local government investment pool entitled State of Kansas Municipal Investment Pool (MIP), which is a voluntary investment alternative for municipalities in the state of Kansas and is governed by the State of

Kansas Pooled Money Investment Board (PMIB). The city has invested funds with KMIP. The current authorized signer on the account is Assistant City Manager Henry. The Resolution before Council includes the addition of Barry Smith and Treasurer Deborah Appel.

Appropriations Ordinance (Item VII)

This appropriations ordinance encompasses 02/14/24 through 02/23/24 expenses and one payroll cycle. Expenditure amounted to \$454,118.20. There is \$0.00 infrastructure costs for new developments in this reporting period.

Right of Way, Easement and Agreement for 53rd Street (Item A-C)

At the last meeting, Council tabled bids for 53rd Street, in order to secure an agreement, temporary construction easement and permanent right-of-way acquisition with this particular landowner along 53rd Street. Those documents have now been signed by the landowner and are included in your packet. The documents now come before Council for consideration. If approved, Council will be able to move forward with financing and bid selection for the 53rd Street reconstruction project from Woodlawn to Oliver.

Improvement Resolution for 53rd Street (Item D)

This Resolution will approve the financing for the 53rd Street project. Kevin Cowan from Gilmore & Bell will be at the meeting to answer any questions.

53rd Street Bids (Item E)

For several years, the City has been doing patch work on 53rd Street between Oliver & Woodlawn. Within the last year, the City hired Garver to engineer a new road and turned the street back to gravel in preparation of the reconstruction. The cost of the improvements will be financed through a general obligation bond. Garver completed the design work and bids were accepted on February 13th for the project. The project was bid with two alternatives – Alternate 1 is for concrete paving in lieu of asphalt paving. Alternate 2 is for the asphalt overlay of 53rd from Woodlawn to Rock Road. Start and Completion dates were also bid out. Council discussed this item at their last meeting but voted to table it in order to secure Right-of-Way and Easements for the project. Those documents have now been signed by the landowner, and the project is ready to move forward with bid selection.

Bids for Construction Observation Services, 53rd Street (F)

Proposals for construction observation services were solicited from four firms with only three firms responding. The firms were asked to provide a scope of services, experience of personnel who would be working on the project and a fee or fee range for services. Construction testing services were being solicited under a separate proposal, with the selected inspection firm being asked to oversee and assist in coordinating the testing.

PEC's estimated fee for their construction services is \$241,465.00. TranSystems fee range for construction services is between \$215,000 and \$285,000. The range is dependent on the Council's choice of contractor and asphalt or concrete construction. WSP's estimated fee for their construction services is \$277,176.32. The cost of the improvements for this project will be financed through a general obligation bond. Staff have worked directly with both TranSystems and PEC on projects in Bel Aire. WSP has a very good reputation in the industry and was highly recommended by local contacts. Staff feels that any of these three firms would provide the City with strong oversight and good communication.

Bids for Hillcrest Water Main Replacement (Item G)

The Hillcrest water main is currently a 4" cast iron pipe from 47th street to the dead end of Hillcrest. There is a 6" transite pipe –(AC) from Hillcrest to Woodlawn. This line helps to form a looped system from Hillcrest to Woodlawn which allows the water to circulate and prevents it from becoming stagnant. The 4" main on Hillcrest needs to be upgraded to an 8" PVC pipe to accommodate pressure and flow throughout the neighborhood. The 6" main on Hillcrest heading East to Woodlawn is transit pipe that has failed four times in 2023. When transit pipe leaks, it will create a break around the entire pipe thereby weakening the structure. There are currently four clamps in a twenty-foot span with another break at this location. Because of this break, this portion of the line is currently shut down, requiring staff to blow off the 4" line along Hillcrest to remove stagnant water from the system and maintain chlorine residual. The plan is to replace the transit pipe with 8" PVC pipe and replace the 4" cast iron pipe with 8" PVC. This will allow us to upgrade our current flow and have a more reliable system. The overall pipe length of this project will be 2,330 feet of 8" PVC pipe, with 4 new fire hydrants and 4 new 8" valves. In adhering to the City's purchasing policy, staff solicited bids from five companies with four responding. Funding for this project will be taken from the water Operations funds. Staff recommends the City Council accept the bid from UMC In the amount of \$ 287,973.00.

Bids for Street Repairs - Webb Road, Edgemoor and Oliver (Item H)

The city of Bel Aire is responsible for maintaining 28.8 miles of roadways throughout the city. Webb Road from K-254 to 45th Street is one of the roads that the city is responsible for maintaining. Webb Road has had a subgrade failure and needs repaired for safety concerns. The road repair is roughly 60' x 12'. The repairs will consist of 6" of subgrade replacement and 6" of concrete and 2" of asphalt to complete the repair. This type of repair will be consistent with other repairs that have been made in the past on Webb Road. Also included in this bid will be a patch repair on 39th and Edgemoor from a previous water main break. The patch repair is approximately 45 square yards. This repair will be 100% asphalt, with no concrete included. The third repair will be on Oliver between 47th and 48th street. This patch will consist of 8x20 subgrade and asphalt repair.

Staff solicited bids from three companies, with Kansas Paving submitting the lowest bid at \$49,840. Staff recommends the City Council accept the bid from Kansas Paving.

KLBIP Agreement (Item I)

This item was tabled at the last Council meeting, for lack of time. The City applied for grant funding in 2023 for assistance in removing the culvert bridge underneath Oliver, just south of 45th. KDOT considers a series of culvert pipes a “bridge” anytime the opening is greater than 20’. This series of culverts was intended to be replaced with the 45th Street, Oliver to Woodlawn project, but when the funding opportunity came up, the City applied and was eventually awarded the grant. The City intends to replace the culvert bridge with a box culvert (that does not meet bridge criteria). The Agreement for this work is included in your packet. There will be some additional engineering fees associated with breaking out the bridge into a separate set of bidding documents, but it will be significantly less than the benefits that the City is gaining from accepting the grant funds. That amendment to Garver’s Engineering Services Agreement will be forth coming. The cost of the improvements for this project will be financed through a general obligation bond. Staff recommend approval of the agreement with KDOT.

Proposal for Box Culvert Televising and Cleaning, Woodlawn (Item J)

In light of all of the issues with the Woodlawn project and the forth-coming remediation work, staff have been approached by Council to perform an investigation of the Box Culvert that runs the length of the project from the Quail Ridge pond to 45th Street to ensure that the box is in good condition with no cracks or separated joints. Staff reached out to Mayer Specialty Services for a quote to perform a thorough cleaning and video (CCTV) investigation of the box culvert and storm sewer pipe running underneath the northbound lane of Woodlawn from the box at Quail Ridge to 45th Street. Mayer’s quote came in at \$12,500. The cost associated with this investigation will be included in the bonds for the project and paid for out of the general fund. It is staff’s recommendation to accept the quote from Mayer for \$12,500.

Interlocal Agreement, Kechi Brush Site and Bel Aire Recreation (Item K)

For many years, Bel Aire operated a free brush disposal service. Residents could bring brush and limbs to an empty lot owned by the City. Since all the land has been sold, the City was unable to find a suitable brush site within Bel Aire to continue the program. Recent talks with Kechi officials have opened up the possibility of an exchange of services. The proposed agreement would allow Bel Aire residents to use Kechi’s brush site in exchange for allowing Kechi residents to pay the resident rate when using Bel Aire Recreation facilities. This exchange of services will eliminate the costs of duplicating services. Either party will have the right to terminate this agreement with 30 days’ written notice. Also included in your packet is a Consent Waiver from Triplet Wolf Garretson, LLC. The law firm was retained by the City of Bel Aire to work on specific projects, but also happens to represent the City of Kechi. The waiver is a necessary formality. Staff recommends Council approve both the waiver and the agreement.

Executive Session (Item XII)

Will need 4 executive sessions.

Discussion and Future Issues – March Workshop Time and Date

The next Council workshop is currently scheduled for March 12th at 6:30 p.m. The agenda will consist of capital improvement projects for 2024.