

MANAGER'S REPORT

DATE: April 1, 2025
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: March 27, 2025 Agenda



Consent Agenda

In addition to the Minutes of the March 18th regular City Council meeting, the Consent Agenda includes Petitions and Resolutions for Phase 2 Improvements in Sunflower Commerce Park 3rd Addition. The Resolutions authorize the improvements outlined in the petitions. The costs associated with these improvements will ultimately be bonded and spread as special assessments against the benefiting lots.

Appropriations Ordinance

This appropriation ordinance encompasses 03/13/2025 through 03/25/2025 expenses and one payroll cycle. Expenditures amounted to \$705,325.00. Of the reported expenses, \$228,631.80 are infrastructure costs for new developments. These costs are paid through special assessments.

City Requested Appearances

Three people are scheduled to appear in this section of the agenda.

- Markey Jones, WAMPO Community Planner, will speak about the Metropolitan Transportation Plan 2050.
- Greg Dane, President of the Bel Aire Area Chamber of Commerce, will give a quarterly update.
- Ken Lee, Garver Engineering, will give updates on the 45th Street Design and the 53rd Street Sidewalk.

Ordinance for Vacation of Easement, VAC-25-01 Skyview at Webb Addition (Item A)

In February, the Planning Commission voted to recommend approval of this Vacation. The request now comes before City Council for final approval. If approved, the vacation will be adopted through Ordinance. Paula Downs, Community Development Director, has provided a detailed report of this case in your packet and she will be available for questions.

Agreement for Purchase of Sewer Easement Machine (Item B)

Bel Aire has around 60.5 miles of sewer lines that require regular cleaning and televising to maintain sewer functions and proper flow. Sewer main damage is commonly caused by the caustic nature of raw sewage, as well as tree roots, shifting grounds, and on occasions damage caused by other utilities. Each year, Staff sections off portions of the town to have sewer lines cleaned and televised. The easement machine plays a critical role in maintaining our sewer system. This easement machine allows public works to reach manholes in residents' backyards.

Our current easement machine was purchased in 1998 and needs replacement due to transmission and hydraulic failures. Staff solicited bids from three companies. The lowest bid, Prowler Equipment, has a 5-month lead time and does not include a trailer. The second lowest bid, from Key Equipment, includes a trailer and has the shortest lead time (3 months). Staff recommend the City Council accept the bid from Key Equipment in the amount of \$68,850.00.

Change Order for fire hydrant, Arthur Heights Estates (Item C)

The Developer is ready to proceed with the construction of storage units on this phase of the development pursuant to the PUD. As part of the review process, the Fire Department requested the installation of a fire hydrant inside the fence. Garver worked with the Developer to design the additional fire hydrant for Arthur Heights Estates and worked with the Contractor to obtain a bid price. The revised petition and resolution for this fire hydrant was accepted by Council on March 4th. McCullough's price for installing the additional fire hydrant and associated water line is \$22,399.53. The cost of the improvements for these projects will be financed through a bond and spread as special assessments against the benefiting lots. Staff recommends that the City Council accept Change Order No. 1 for the Arthur Heights Estates Water and Sanitary Sewer Extension project in the amount of \$22,399.53.

Ordinance regarding Impeding the Flow of Traffic (Item D)

This topic came up at a previous workshop. City Attorney Maria Schrock has drafted the Ordinance and she will be available at the meeting for questions.

Executive Session

Three executive sessions are on the agenda.

Discussion and Future Issues – Workshop

The next scheduled City Council workshop is at 7:00 p.m. on April 8th.