

# MANAGERS REPORT



**DATE:** May 30, 2024  
**TO:** Mayor Benage and City Council  
**FROM:** Ted Henry, City Manager  
**RE:** June 4, 2024 Agenda

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## **Proclamation (Item V)**

*National Flag Week* - Flag Day occurs every year on June 14<sup>th</sup>, the date the United States Flag was created. The week of June 14<sup>th</sup> is designated as “National Flag Week” which will be June 9–15, 2024.

## **Consent Agenda (Item VII)**

In addition to the Minutes of the May 21, 2024 City Council meeting, the Consent Agenda contains two other items:

*Resolution to designate signatories* – The Council approved a similar resolution in March to designate official signatories for this bank account. With recent changes in personnel and roles, the signatories need to be updated.

*Motion to approve June 1<sup>st</sup> rate increase for payments to Waste Connections*– At the May 21st meeting, the Council voted to approve a 2% rate increase for the amount the City pays to Waste Connections, with the increase originally scheduled to take effect on July 1st. The motion on the consent agenda now seeks to amend that decision, aligning the rate increase with Waste Connection’s April 28th letter and our original contract terms, which stipulate our agreement anniversary date as June 1st.

## **Appropriations Ordinance (Item VIII)**

This appropriation ordinance encompasses 5/15/2024 through 5/25/2024 expenses and one payroll cycle. Expenditures amounted to \$1,501,145.90. Of the reported expenses, \$886,729.85 are infrastructure costs for new developments. These costs are paid through special assessments.

## **Request for Partnership with PBS Kansas (Item A)**

In recent years, the City of Bel Aire has supported PBS Kansas through a Partnership. Many neighboring cities also have Partnerships with PBS Kansas. In return for financial support at the Partnership level, PBS Kansas provides certain

benefits to their partner cities. Victor Hogstrom, PBS Kansas President and CEO, will be at the meeting to present and answer any questions.

### **Resolution for Solid Waste and Recycling Rates (Item B)**

Historically, trash and recycling rates for utility customers were set by a single rate, which led to confusion about the amount paid to our service provider versus the costs we incurred in providing the service. The proposed action introduces a specific administrative fee to bring more clarity for customers. This fee is calculated cover expenses related to staff time, billing, and street repairs.

I have included examples in your packet showing how these proposed fees would affect City revenues and customers' bills. If adopted, the administrative fees would result in an 18-cent monthly increase. Despite this increase, their overall bills would still be lower than those of customers in other local cities. I will present the data and address any additional questions at the meeting.

### **2024 Sidewalk Replacement Program (Item C)**

This annual program helps residents repair sidewalk issues on their property. For 2023, Council approved \$15,000 for the program. City Code Enforcement sent notices to Bel Aire residents regarding sidewalk repairs. The City received 12 applications, with 12 being awarded. To achieve cost savings, the City then bundled repairs into a single project and requested quotes on the project. In all, 47 sidewalk slabs were replaced. Given the success of the program, staff recommends that the Council renew the program for Fiscal Year 2024.

### **Executive Session (Item XIII)**

Will need two executive sessions.

### **Discussion And Future Issues - June Workshop (Item XIV)**

The regularly scheduled workshop for June is on the 11<sup>th</sup> at 6:30 p.m.