



STAFF REPORT

DATE: May 5, 2025
TO: Ted Henry, City Manager
FROM: Anne Stephens, City Engineer
RE: Woodlawn Design, Geotechnical and Construction Administration Services

Proposal Focus:

Our Mission

- Attractive growth and safe living – Encourage attractive neighborhoods and new developments.

Our Values

- Working Together – Departments working together as one team. Staff working with residents, HOA's and neighborhoods. Citizens working with each other.

Current Situation:

Following the presentation of the Concept Plan for Woodlawn by PEC at the April 30th Special Council Meeting, PEC has prepared a Work Order for design and construction administration services.

Goals:

- To grow the City in an attractive, safe manner that is consistent with City standards.

Discussion:

Staff have worked with PEC to develop a Work Order for Woodlawn Avenue from 37th to 45th. This Work Order includes PEC's services to:

- prepare design plans for use in the reconstruction of Woodlawn,
- geotechnical services to continue to attend any future geotechnical explorations of Woodlawn by MKEC or others, monitoring well readings upon request of the City
- construction administration services to answer contractor questions, review shop drawings and submittals, and make occasional visits to the site to review the progress of construction.

This work is necessary in order to develop construction plans in order to develop a change order that can be priced and executed to complete the Woodlawn Reconstruction Project.

Financials:

The cost associated with this investigation will be included in the bonds for the project and paid for out of the general fund.

Recommendation:

It is staff's recommendation to accept Work Order No. 24-07 from PEC for \$322,500 for Design Services, Geotechnical Engineering Services and Construction Administration Services.