



STAFF REPORT

DATE: July 9, 2026
TO: Ted Henry, City Manager
FROM: Anne Stephens, PE, City Engineer
RE: Skyview at Webb Construction Observation Services

Current Situation:

The construction of the Skyview at Webb Infrastructure is getting ready to begin. It is necessary to hire a firm to conduct Construction Inspection to ensure that the project is installed per design and in accordance with the City's standard specifications and details.

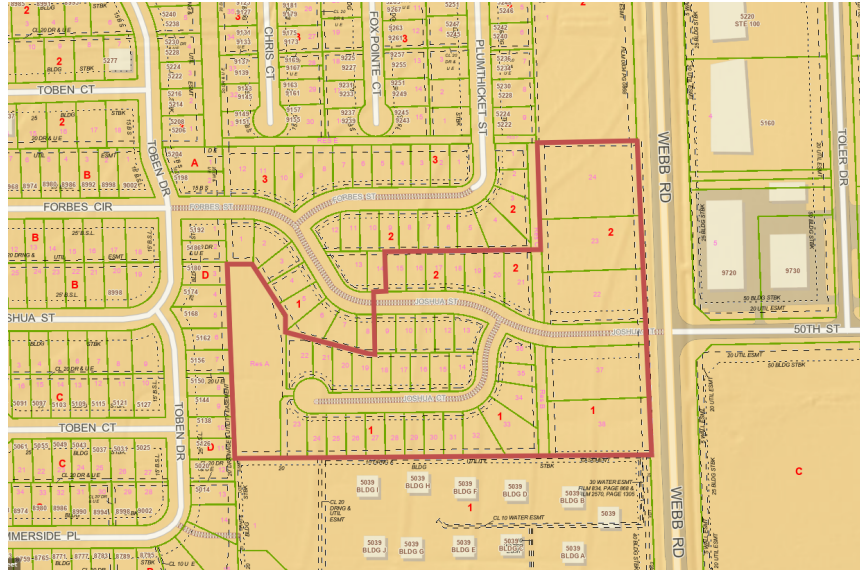
Discussion:

City Staff reached out to three firms (Baughman, Garver and PEC) requesting a quote for construction inspection services. Only two firms (Baughman and PEC) responded to the request. Both firms have a successful history of previous work in the City and will ensure that the project is installed according to plan. If any questions arise, they will reach out to the City and the Design Engineer for clarification on how to proceed.

Baughman	\$150.00/hour, Not to Exceed \$68,250	
PEC	Construction Administration	\$26,000.00
	Inspection	\$138,400.00
	GIS	\$6,100.00
	Total	\$170,500.00
	Total without GIS	\$164,400.00

It should be noted that PEC's fee includes time for converting the plans into GIS and on-site time verifying elevations of above ground appurtenances such as manholes, inlets, valve boxes and fire hydrants, collecting flow lines as necessary and updating the City's GIS system. The service of updating the City's GIS system will be required regardless of who performs the inspection.

Baughman's fee does include time for performing an as-built survey to verify elevations of above ground appurtenances as mentioned above, but not entering them into the City's GIS system. The survey data will be forwarded to PEC for inclusion in the GIS system.



Financials:

The costs associated with the project will be financed through a bond and spread as special assessments against the benefiting lots.

Recommendation:

Staff recommends that the City Council accept Baughman's quote for Construction Services for Skyview at Webb, Phase 1 at an hourly rate of \$150.00/hour with a not to exceed total of \$68,250.00.