

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO MODIFY THE CHANGE ORDER POLICY  
GOVERNING THE CONSTRUCTION OF A SINGLE CONSTRUCTION PROJECT.**

WHEREAS, the 2025 Street Maintenance Project consists of pavement patching, curb and gutter replacement, milling, and overlaying of certain streets within the city limits. This type of work routinely entails the need to make contract modifications for field conditions, quantity adjustments, and other alternations necessary for efficient and effective project completion; and

WHEREAS, the use of public bidding followed by use of professional city staff for project oversight protects against cost overruns that do not inure to the benefit of the public; and

WHEREAS, timely execution of that work is in the best interest of the public and nearby commercial and residential property owners; and

WHEREAS, an increase in the level of change orders allowed without council approval, will allow responsible project management to continue without costly and inconvenient construction delays;

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BEL AIRE, KANSAS, AS FOLLOWS:

Section 1. The City Council for the City of Bel Aire, Kansas hereby adopts and approves a one-time modification to the Purchasing Policy dated July 11, 2024, governing council approval of purchases above \$10,001. This modification grants the City Manager and Mayor authority to approve and execute change orders up to \$150,000, only for the 2025 Street Maintenance Project.

Section 2. Such change orders will be presented to city council at the next regularly scheduled meeting for information only, since the City Manager and Mayor are authorized to approve the change order without formal approval by the city council.

Section 3. This policy is effective only for the 2025 Street Maintenance Project change order work that both arises from unforeseen conditions that are discovered after bids are let and that does not expand the scope of work to be performed under the original contract. Work that is not the result of unforeseen conditions or that expands the scope of the contract work is to be separately bid.

Section 4. Effective Date. This resolution shall be in full force and effect from and after its adoption by the Governing Body of the City of Bel Aire.

Section 5. Publication. The City Clerk shall cause this resolution, as soon as practicable

after it has been passed and approved, to be published on the City’s website as the designated official city newspaper.

*[Remainder of this page intentionally left blank]*

84 PASSED, ADOPTED, AND APPROVED by the Governing Body of the City of Bel Aire,  
85 Kansas on the 3<sup>rd</sup> day of June, 2025.  
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87 CITY OF BEL AIRE, KANSAS  
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92 Jim Benage, Mayor  
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94 ATTEST:  
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97 \_\_\_\_\_  
98 Melissa Krehbiel, City Clerk  
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101 APPROVED AS TO FORM ONLY:  
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104 \_\_\_\_\_  
105 Maria A. Schrock, City Attorney