

MANAGER'S REPORT

DATE: October 16, 2025
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: October 21, 2025 Agenda



Consent Agenda (Item VI)

The consent agenda contains only the Minutes of the October 7th City Council meeting.

Appropriations Ordinance

This appropriation ordinance encompasses 10/01/2025 through 10/14/2025 expenses and one payroll cycle. Expenditures amounted to \$2,242,892.69. Of the reported expenses, \$343,084.41 are infrastructure costs for new developments. These costs are paid through special assessments.

Pool Filter Purchase For Swimming Pool (Item A)

The current filter at the Central Park Swimming Pool is 20 years old and staff has requested quotes for its budgeted replacement. The high-rate fiberglass sand filter at the pool is at the end of its life. Several small leaks have been patched and the and the drain plug is no longer operable. Although the filter is still functional it could fail at any time. Knowing the possibility of failure, staff feels that off-season replacement is needed to prevent a shutdown of the pool in the summer. The below quotes were submitted, and funds were budgeted in the 2025 Pool department budget. Staff recommends accepting the quote from Swimtime/United Industries for \$13,802.

Renovation Purchases for Playground at Recreation Center (Item B)

The playground north of the Recreation Center was constructed in 1996. In the 2023 Recreation Facility Master Plan, this playground was identified as needing upgrades. The current play structures need repairs, and the playground lacks ADA accessibility. Requests for Proposals went out on August 29. Two proposals were submitted. Funding for this project will come out of the CIP Reserve Fund. Each year the City transfers \$150,000 to the CIP Reserve Fund for refreshing existing parks. This expense is the only item identified for this allocation for FY25. The remaining \$52,658.82 from the transfer will stay in the CIP Reserve Fund for use on a future project. Staff recommends accepting the proposal from VersaSport LLC for \$97,341.18.

Preliminary Design & Inspection Contract for 2026 Street Maintenance Plan (Item C)

The Street Maintenance Plan was presented at the October 14th City Council Workshop. This agreement includes fees to develop bidding documents and assist with the procurement of a contractor to perform this work and construction observation and administration services. The cost of the improvements for these projects will be paid for from the CIP. Staff recommends that the City Council accept Work Order 24-08 from PEC in the amount of \$115,000.00 for the design,

bidding and construction observation and administration services for the 2025 Street Preservation Program Projects.

Office Furniture (Chairs and Tables) For New Public Works Facility (Item D)

As construction of our new Public Works facility comes down the stretch, it's time to purchase a few pieces of furniture to supplement what we already have.

Rooms 104, 105, 106 are Marty's, Jon's, and future Facility Manager offices. Only furniture being purchased for these offices are visitor chairs. Repurposing furniture from current building.

Room 103-purchasing chairs.

Room 001-Conference Room-purchasing training tables and chairs.

Room 110-Maint Office-repurposing current furniture

Room 101-Break Room-purchasing tables and chairs

Room 100-Reception-purchasing office chair and visitor chairs

The City of Bel Aire was awarded \$4,716,225 in grant proceeds, which requires a \$1,572,075 match from the City. As you may recall, we moved quickly to get this project underway. In January 2025, we transferred funds to secure the City match and provide additional funding for specialized equipment and other expenses. The total transfer in January 2025 was \$2,672,597. As of today, we anticipate total expenditure includes this purchase of \$2,168,893.80.

Executive Session (Item XII)

There is one executive session on the agenda.