

THE CITY OF BEL AIRE, KANSAS

RESOLUTION NO. R-22-__

A RESOLUTION ESTABLISHING AN AURORA
PARK GRAVEL ROADS TASK FORCE FOR THE
CITY OF BEL AIRE, KANSAS.

NOW, BE IT THEREFORE RESOLVED BY THE GOVERNING BODY OF
THE CITY OF BEL AIRE, KANSAS:

Section 1. Establishment:

Chapter 2, Article 7, Section 2.7.1 of the Bel Aire City Codes empowers the Governing Body to create advisory boards including standing committees, special purpose committees, task forces and similar bodies as the Governing Body deems necessary or advisable. Such boards shall be created by Resolution of the governing body, stating the name, purpose, and scope of the advisory body. Advisory board members shall be appointed by the Mayor and confirmed by the City Council.

Section 2. Members

There shall be an Aurora Park Gravel Road Task Force, consisting of no less than five (5) members and no more than twelve (12) members. The members shall be comprised of residents of the City of Bel Aire, residing in Aurora Park on a gravel road and shall be appointed by the Mayor and confirmed by the Governing Body of Bel Aire.

A member shall hold office on the Task Force until:
The member resigns from the task force,
The member moves out of Bel Aire or Aurora Park,
The member fails to attend 3 consecutive meetings, (subject to a vote of the committee),
The Task Force is terminated by the Governing Body, or
The member is dismissed by a majority vote of the Governing Body, with or without cause.

When there is one or more vacancies on the Task Force, the Task Force and each member of the Governing Body may submit recommendations for appointment to the Task Force. The Mayor will appoint each member, by and with the consent of the City Council.

The Committee shall choose its own officers (chairperson, vice chairperson & secretary). The chairperson or vice chairperson will be their representative. The Task Force shall determine the time and place for its meetings, and make its own procedural rules, other than as set forth herein. The Chairperson of the Task Force, or a designee, shall notify the City Clerk at least forty-eight (48) hours prior to each meeting of the date and time of such meeting, and shall provide a written agenda for each meeting prior to such meeting. Additionally, a copy of the minutes of each meeting shall be provided to the City Clerk within thirty (30) days following any such meeting. A majority of the duly appointed Task Force shall constitute a quorum for the transaction of its business. Vacant positions shall not be counted towards determining the quorum.

Section 3. Duties of the Task Force:

The Task Force shall study, discuss and make recommendations for issues related to gravel streets in Aurora Park. The Task Force issues include, but are not limited to:

- A. Understanding the complaints related to:
 - (1) Dust
 - (2) Drainage
 - (3) Road material
 - (4) Grading
 - (5) Anything else determined to be an issue with gravel roads
- B. Identify short term and long term remedies for each of the issues identified above.
- C. Create estimates for the remedies being recommended. Include up front and annual costs.
- D. Identify local business that can complete the recommended work for each remedy.
- E. Determine what amount of dust is acceptable and how to measure that.
- F. Recommend funding sources or potential grants to help fund the suggested improvements.
- G. Identify who is responsible for paying for each remedy or a shared cost.
- H. The task force shall provide a presentation or report to council outlining their recommendations for gravel roads in Aurora Park on or before October 30, 2023."

Section 4: Staffing:

- A. The City shall not provide staff for the Task Force. The Task Force is responsible for all requirements within this resolution as volunteers.
- B. The City Manager, or his designee, will be the contact person with the City.
- C. The City may provide technical staff or hire a consultant to help understand the options as they are presented to the governing body.

Section 5: Terminations:

The task force shall dissolve: (1) upon vote of the governing body to dissolve the task force, (2) upon council approving a plan to manage dust and drainage following a recommendation from the task force, (3) automatically on January 30, 2024 if no report or presentation on status of task force recommendations are provided to Council prior to this date.

Passed by the City Council this ____ day of _____, 2022.

Approved by the Mayor this ____ day of _____, 2022.

MAYOR, JIM BENAGE

SEAL

ATTEST:

CITY CLERK, MELISSA KREHBIEL