

**FY 2021- General Fund**

**Notes**

**Proposed Budget Expense Adjustments for Council Consideration**

				Full FY Cost	FY 2021 Cost		
<b>Personnel Costs</b>							
Unfreeze 1 Police Officer Positions				\$ 170,000	\$ 99,167	Filled by December 1st	This unfreezes 1 of the 4 positions that are being held vacant in PD
PD Officer Overfill - 2 positions				\$ 340,000	\$ 198,333	Filled by December 1st	Allows for overfill of two positions to cover vacancies/ workers comp/ etc. - helps ensure full staffing
Unfreeze 1 Streets Maintenance Position				\$ 113,000	\$ 65,917	Filled by December 1st	Unfreezes one maintenance position that is needed to keep up with the growing workload in streets maintenance
Unfreeze Rec Specialist positions (beginning March 2021)				\$ 68,000	\$ 22,667		Provides for the reinstatement of 4 seasonal positions beginning March 2021
<b>New Position</b>							
Added Admin Position (payroll)/ Needed if we move payroll inhouse with the Tyler payroll module				\$ 115,000	\$ 67,083	Filled by December 1st	This position is essential as the City improves the Human Resource system and brings payroll inhouse. This provides for adequate coverage to ensure timely/ proper tax filings, retirement, etc.
			<b>Payroll Total</b>	<b>\$ 806,000</b>	<b>\$ 453,167</b>		
<b>Non Personnel</b>							
Restoration of Contractual Services to Building and Safety - <i>Plan Check Contract Services 62%, Inspection Contract Services 38%</i>				\$ 185,000	\$ 111,000		The Building and Safety department significantly reduced plan check and inspection contract costs during the FY 2021 budget process. Development has continued at high levels, necessitating additional contract services. Most of these costs will be recaptured through billing for services.
Ransomware/ Disaster recover ongoing costs				\$ 15,000	\$ -		An upgrade to our ransomware and disaster recovery is included in recommended one-time allocations. This represents the ongoing cost to maintain those functions.
Tyler Payroll/HR and Fixed Assets				\$ (40,000)			A proposal to bring payroll functions in house is included in the proposed allocation of one-time funds. This represents savings from eliminating existing external contract that is partially offset by new costs to bring the function in house.
			Non Payroll Total	<b>\$ 160,000</b>	<b>\$ 111,000</b>		

Restoration  
and New

**\$ 966,000 \$ 564,167**

**Total Proposed Expense Adjustments**