



Staff Report

TO: City Council
FROM: Christina Taylor, Community Development Director
DATE May 3, 2022
SUBJECT: **Second Amendment to the Professional Service Agreements with Chambers Group, Inc. and PlaceWorks, Inc. for On-Call Environmental Services for the Final One-Year Extension through July 1, 2023**

Background and Analysis:

On April 13, 2018, the City released a Request for Proposals (RFP) for on-call environmental services. The City received fifteen (15) proposals from professional firms to provide the requested services. City staff interviewed the top three (3) ranked firms and of those firms, two (2) were selected for recommendation of contract.

On July 17, 2018, City Council awarded professional service agreements to Chambers Group, Inc. and to PlaceWorks, Inc. for on-call environmental services. The agreements provided for an initial three (3) year term with two optional, one-year amendments.

Beaumont Municipal Code Chapter 3.02.070 Terms of Professional Services states "The term of any professional services contract awarded shall be a maximum of five years." This chapter also states, "Extension of a contract beyond the initial term shall be approved by four-fifth vote of the City Council." On February 16, 2021, the first amendment to the professional service agreements were approved by the City Council extending the contract through July 1, 2022. The second and last extension for these agreements is before City Council for consideration and if approved will allow for service to be provided through July 1, 2023. A new RFP will be required for these services in 2023.

The consultants have professional planners with a wide range of expertise in both planning and environmental fields which enable Planning Department staff to keep projects moving in a timely manner. The one-year extension for each agreement will

allow the City to continue maintaining the timeliness of CEQA review and project processing.

Fiscal Impact:

The contracts are funded through fees paid by applicants as part of the project review process. The City retains a 20% administrative fee.

Recommended Action:

Approve the final one-year extensions of the professional service agreements with Chambers Group, Inc. and PlaceWorks, Inc. for on-call environmental services.

Attachments:

- A. Original Contract with Chambers Group, Inc.
- B. Original Contract with PlaceWorks, Inc.
- C. First Amendment to the Professional Services Agreement with Chambers Group, Inc.
- D. First Amendment to the Professional Services Agreement with PlaceWorks, Inc.
- E. Second Amendment to the Professional Services Agreement with Chambers Group, Inc.
- F. Second Amendment to the Professional Services Agreement with PlaceWorks, Inc.