



Staff Report

TO: City Council
FROM: Jeff Hart, Public Works Director
DATE: May 3, 2022
SUBJECT: **Public Works Agreement with Crosstown Electrical & Data, Inc. for Maintenance Services for Annual Citywide Traffic Signal Maintenance in an Amount Not to Exceed \$17,700 per Year, for Three Years; for a Total Not to Exceed Maintenance Amount of \$53,100**

Background and Analysis:

Regular maintenance and repair of the City's traffic signals is a priority for enhancing public safety. City staff issued a Notice of Invitation to Bid for citywide traffic signal maintenance in accordance with Beaumont Municipal Code Section 3.01.040 – Bidding Requirements for Maintenance and General Services.

Citywide Traffic Signal Maintenance Bid:

The City uses approved budgets under GL code 100-3250-7068-0000 for contractual services, which includes approved annual funds for traffic signal maintenance. City staff prepared a request for bids (RFB) including a scope of work and bid documents for public advertisement.

On February 11, 2022, the City issued a Notice of Invitation for Bids for citywide traffic signal maintenance. On March 3, 2022, four (4) bids were received. Bid results are summarized as follows:

1. Crosstown Electrical & Data, Inc.	\$17,700.00
2. St. Francis Electric, LLC	\$18,000.00
3. Bear Electrical Solutions, Inc.	\$22,500.00
4. Econolite Systems, Inc.	\$100,137.00

The lowest responsive bidder was determined based on the base annual bid amount. City staff reviewed the bids and determined that Crosstown Electrical & Data, Inc. is the verified lowest responsive and responsible bidder. No bid challenges were received.

Therefore, the recommended selection is Crosstown Electrical & Data, Inc. to perform the citywide traffic signal maintenance.

The scope of work for the proposed traffic signal maintenance contract includes the following:

- Regularly scheduled monthly maintenance of traffic control devices,
- Repair of traffic signal controllers and signs,
- Replacement of traffic signals and illuminated signs,
- Testing and repair of power supplies and battery backups, and
- Respond to emergency maintenance needs.

Fiscal Impact:

A public works agreement in an amount not to exceed \$17,700 per year, for three years, will be funded from the approved contractual services budget under GL code 100-3250-7068-0000.

Recommended Action:

Award a Public Works Agreement to Crosstown Electrical & Data, Inc. for maintenance services for annual citywide traffic signal maintenance in an amount not to exceed \$17,700 per year for three years; for a total not to exceed maintenance amount of \$53,100.

Attachments:

- A. Public Works Agreement
- B. Request for Bids (RFB)
- C. Crosstown Bid