



Staff Report

TO: City Council
FROM: Christina Taylor, Community Development Director
DATE May 3, 2022
SUBJECT: **Second Amendment to the Professional Service Agreements with Scott Fazekas and Associates, Inc., and Willdan Engineering for Building and Plan Check Services for the Final One-Year Extension through July 1, 2023**

Background and Analysis:

On June 5, 2018, City Council approved three-year professional service agreements with Interwest Consulting Group, Inc., Scott Fazekas and Associates, Inc., and Willdan Engineering for building and plan check services. The agreements provided for an initial three-year term with two optional one-year amendments.

Beaumont Municipal Code Chapter 3.02.070 Terms of Professional Services states “The term of any professional services contract awarded shall be a maximum of five years.” This chapter also states, “Extension of a contract beyond the initial term shall be approved by four-fifth vote of the City Council.” On February 2, 2021, the first amendment to the professional service agreements were approved by the City Council extending the contract through July 1, 2022. The second and last extension for the agreements with Scott Fazekas and Associates, Inc. and Willdan Engineering is before City Council for consideration and if approved will allow for service to be provided through July 1, 2023. Interwest Consulting Group, Inc. has not agreed to extend the current terms of the contract, therefore, staff is not recommending an amendment for an extension at this time. A new request for proposal (RFP) will be prepared for these services in 2023.

The consultants have licensed professional engineers, plan checkers and certified building inspection staff with years of experience to fulfill the operational needs of the Department of Building and Safety. The one-year extension for each agreement will allow the City to continue maintaining the timeliness of building plan check and building

inspection services, and to keep multiple service providers on contract to respond to the needs of the development community as fluctuations in building workload occur.

Fiscal Impact:

The associated costs for these services are paid by applicants through the existing plan check and permit fees; Scott Fazekas and Associates, Inc. and Willdan Engineering have agreed to hold their current rate structure through the term of these agreements.

Recommended Action:

Approval of the final one-year extensions to the professional service agreements with Scott Fazekas and Associates, Inc. and Willdan Engineering for Building and Plan Check Services.

Attachments:

- A. Original Professional Service Agreement with Scott Fazekas and Associates, Inc.
- B. Original Professional Service Agreement with Willdan Engineering
- C. First Amendment to the Professional Service Agreement with Scott Fazekas and Associates, Inc.
- D. First Amendment to the Professional Service Agreement with Willdan Engineering
- E. Second Amendment to the Professional Service Agreement with Scott Fazekas and Associates, Inc.
- F. Second Amendment to the Professional Service Agreement with Willdan Engineering