



## City of Beaumont

550 E. 6th Street Beaumont, CA 92223

(951) 769-8520

[www.beaumontca.gov](http://www.beaumontca.gov)

For Applicants wishing to apply for a Food Truck Permit.

1. Please submit your application AT LEAST four (4) weeks prior to you event. Processing time is not guaranteed. If you want to have your event at a City Facility, please check with Community Services regarding availability prior to completion.
2. All food trucks shall have a City of Beaumont business license. Please be aware that business license application(s) and other required documents should be submitted with the Food Truck Permit Application.
3. The fee for a Food Truck Permit is based on staff time for processing. An invoice will be provided and must be paid prior to issuance of the Food Truck Permit approval or Business License.
4. For events on Public Property (i.e. Parks) a separate permit may be required for review and approval by the Community Services Department.
5. Violations of any conditions issued as part of your approval may lead to immediate revocation and possible fines.



**FOOD TRUCK PERMIT APPLICATION**

APPLICANT: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

CONTACTS (If different from above)

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

GENERAL INFORMATION

General Location of Operation within the City: \_\_\_\_\_

Downtown (streets): \_\_\_\_\_

Outside of Downtown (street(s)): \_\_\_\_\_

On private property (address/APN): \_\_\_\_\_

Hours of Operation: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Days: M      T      W      Th      F      Sat      Sun

Estimated number of patrons per day: \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_  
License Plate Number: \_\_\_\_\_



**FOOD TRUCK PERMIT APPLICATION**

**MANDATORY ATTACHMENTS:** The items below are required to be submitted with every application:

**Narrative:** Please provide a statement of operations including a clean-up plan and waste disposal plan.

**Site Diagram:** For activities on public and private property: a detailed drawing depicting the proposed layout, including the location of the food truck, trash cans and any other allowed equipment/materials.

**For any activity on private property:** diagram must also show all marked parking spaces, adjacent streets, residential units, and indicate the linear feet from the event boundary to streets and residences.

**Private Property:** Food truck operations on private property requires property owner authorization. A letter from the property owner (or an agent authorized by the owner) must be included with this application. The letter should be on company letterhead acknowledging approval of the event, knowledge of the date, time and activities scheduled to take place. Contact information (address, email and phone) for the property owner/agent must be included in the letter.

**Other Submittal Requirements** as specified in BMC 5.72.040

**ADDITIONAL EVENT INFORMATION**

Will there be a tent or canopy (special event only)?      Yes      No  
If yes, date being erected: \_\_\_\_\_      Size(s): \_\_\_\_\_

Will electrical power be used?      Yes      No  
If yes, please specify how: \_\_\_\_\_

Will a generator be used?      Yes      No

Will tables/chairs be set up (special event only)?      Yes      No      If yes, total of each:  
\_\_\_\_\_

Indicate all cooking methods

Electrical appliance:      Yes      No      Liquid fuel device:      Yes      No

Wood/Charcoal BBQ:      Yes      No      Deep Fryer:      Yes      No

Other cooking method not specified: \_\_\_\_\_

Will any items other than food/beverage be sold?      Yes      No  
If yes, please describe: \_\_\_\_\_



Any other activity not listed?    Yes    No

If yes, please describe: \_\_\_\_\_

Additional information describing above responses: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**DECLARATION:**

As the authorized representative of the applicant, I hereby declare that:

1. The information contained in this application and attachment(s) is true, complete and to the best of my knowledge.
2. Applicant agrees to defend, indemnify and hold harmless City, its officers, agents and employees from and against any and all claims, demands, causes of action, or liabilities incurred by City, its officers, agents, or employees, arising from Applicant's acts or omissions under this Agreement or any act of omission of the Applicant's permission or invitation of Applicant, except as may arise from the negligence or willful misconduct of City, its officers, agents, contractors, or employees. In any action or claim against City in which Applicant is defending City, City shall have the right to approve legal counsel providing City's defense and such approval shall not be reasonably withheld.
3. Applicant has received and understands the information contained in the Food Truck ordinance and will adhere to required arrangements listed within these requirements.
4. Applicant will pay for actual costs of any City services provided.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Business Name \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_



## FOOD TRUCK PERMIT APPLICATION

### APPROVALS

1. Community Services \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

2. Police \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

3. Fire \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

4. Planning \_\_\_\_\_

Date: \_\_\_\_\_

Comments:

5. Public Works \_\_\_\_\_

Date: \_\_\_\_\_

Comments: