



## Staff Report

**TO:** City Council

**FROM:** Lisa Leach, CPA, Assistant Finance Director and Sue Foxworth, Solid Waste & Recycling Manager

**DATE:** August 16, 2022

**SUBJECT:** **Recycled Content Paper and Recovered Organic Waste Product Procurement Requirements/Purchasing Policy**

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### **Background and Analysis:**

The Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989, ("AB 939" or the "Act") (codified at Public Resources Code §§ 4000 et seq.) established a solid waste management process which requires cities and other local jurisdictions to implement plans for source reduction, reuse and recycling as integrated waste management practices for solid waste attributed to sources within their respective jurisdictions. The Act encompasses mandates including Assembly Bill (AB) 341 and AB 1826, as well as the newly adopted Short-Lived Climate Pollutants mandate, Senate Bill (SB) 1383.

Senate Bill 1383 builds on existing legislation, AB 341 and AB 1826. The stated purpose of SB 1383 is to reduce organic waste disposal, recover edible food waste from the waste stream, and reduce methane emissions. The goal of SB 1383 is to reduce greenhouse gas emissions to 40% below 1990 levels by the year 2030. To achieve this, the target is to reduce organic waste that ends up in the landfill by 50% by the year 2020 and 75% by the year 2025.

As a part of SB 1383, local governments are required to maximize the use and procure recycled and recovered organics products. As such, City staff felt it prudent to include the requirements in the current purchasing policy to comply with the California State requirements and have one document that addresses all City procurement policies.

Attachment A, provides the current purchasing policy including the addition of the required language to comply with SB 1383.

In addition to the required language to comply with SB 1383, a review of the purchasing policy was conducted, and three updates were made. The definition of purchase order exceptions was expanded upon and exceptions to competitive procurement, as found in Municipal code Section 3.02.05, was added for clarification. Finally, "Purchase Order Changes" section was added to define the process of amending a purchase order. Any change order in an amount of \$25,000 or more, or any change order which, when considered with the aggregate amount of all other changes to a purchase, exceeds ten percent of the original contract cost, shall be approved by the City Council.

The purchasing policy was reviewed by the Finance and Audit Committee on August 8, 2022, and the recommended action was to approve the changes and forward onto City Council for approval.

**Recommended Action:**

Approve changes to the purchasing policy.

**Attachments:**

- A. City of Beaumont Purchasing Policy (Draft Revision)