



#ACITYELEVATED

DEPARTMENT PROJECTS

SCHEDULE UPDATES

July 2022

CITY CLERK

City Clerk's Office Project

Status

Period Highlight:

Actual Start

Project Progress

PROJECT	PROJECT START	PROJECTED COMPLETION	DURATION OF MONTHS	PERCENT COMPLETE	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Records Indexing/Filing	March 2020	March 2023	36	40%	█	█	█	█	█	█	█
Election	June	December	6	15%	█	█	█	█	█	█	█
Laserfiche Cleanup	Oct	Oct 2023	12	0%					█	█	█

Records Indexing/Filing – A complete indexing of all records within the City Clerk’s office and implementation of a new filing system to be categorized in a user-friendly structure and format.

2022 Municipal Election – The 2022 Municipal Election will have five seats up for election (three Council Members, Treasurer and City Clerk). Nomination Period has been extended until August 17th.

Laserfiche Cleanup – A restructure of folders within Laserfiche to replicate the new filing system being established for ease of locating documents. A full audit of the documents will be conducted to be in accordance with the adopted retention schedule policy.

Public Records Requests for the Month

Requestor	No. of Requests	Date Received	Response Date	Response Update	Status	Staff Time Allocated
A. Ho	1	July 1, 2022	July 9, 2022		Complete	.50 hr
D. Schlueter	1	July 6, 2022	July 18, 2022		Complete	.50 hr

C. Dongelewic	1	July 7, 2022	July 18, 2022		Complete	1 hr
R. Lumanog	10	July 7, 2022	July 18, 2022		Complete	1 hr
A. Ghislandi	1	July 8, 2022	July 18, 2022		Complete	1 hr
M. Nelson	2	July 13, 2022	July 15, 2022		Complete	.50 hr
A. Cooper	2	July 13, 2022	July 15, 2022		Complete	.50 hr
M. Nelson	2	July 19, 2022	July 19, 2022		Complete	.50 hr
D. Scott	2	July 20, 2022	July 21, 2022		Complete	.75 hr
P. Mobini	1	July 22, 2022	July 22, 2022		Complete	.50 hr
A. Cooper	2	July 28, 2022	July 28, 2022		Complete	.50 hr

No. of Requests	No. of Completed Requests	Staff Time Allocated
25	25	7.25 hrs

COMMUNITY DEVELOPMENT



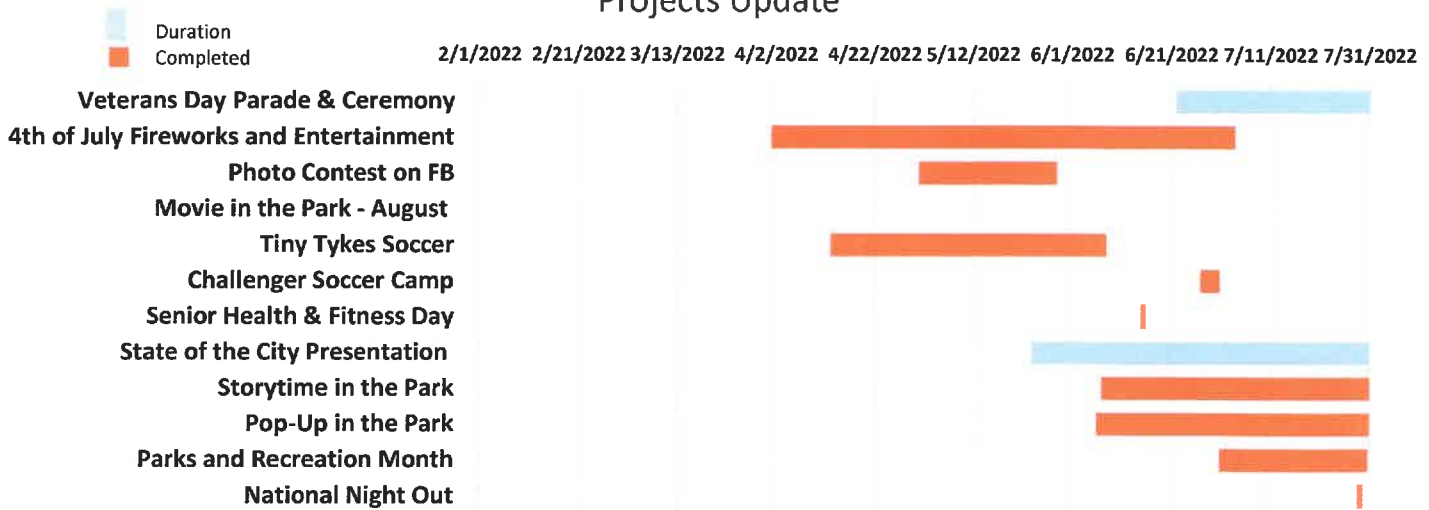
COMMUNITY DEVELOPMENT UPDATE Ending July 2022

- Housing Element Update (Project CD-02)
 - Housing Element Update will be presented to Planning Commission on August 23rd and City Council on September 20th.
- Zoning Code Updates (Project CD-01)
 - Accessory Dwelling Unit Ordinance will follow the Housing Element Update to comply with State law
 - Objective Design Guidelines will follow approval of the Housing Element in
- Planning Commission – Next Meetings are **August 23rd and September 13th**
- Fire Safety – ending July 2022
 - 6 Fire Plan reviews
 - 51 Building Plan reviews
 - 2 Public Works plan reviews
 - 16 Planning case reviews
 - 180 Construction inspections
 - 4 Non-State Mandated Fire inspections
 - 5 State Mandated Fire inspections
 - 1 Special Event inspections
 - 10 Miscellaneous inspections and follow-ups
- Code Enforcement – ending July 2022
 - 10 cases opened in the month of July
 - 46 Inspections resulting in no cases opened
 - 2 cases closed
- Building and Safety Department Data
 - 256 Permits Issued
 - 84 Permit Finals
 - 1,965 Inspections performed
- Planning Project Data for July 2022
 - DRC Reviewed 14 applications
 - 28 new Planning applications were received
 - 50 plan checks were conducted

COMMUNITY SERVICES

Community Services Department Updates – July 2022

Projects Update



Recreation Division Highlights:

- Hosted the annual 4th of July Freedom Festival and Fireworks Display at Stewart Park with BOE Band and The Journeymen.
- Pop-Up and Storytime in the Park began June 6th and ended on August 3rd. These drop-in style events are hosted from 9am to 11am at parks throughout the community and provide games, activities, and crafts. Storytime events are hosted in partnership with the Beaumont Library District.
- The Beaumont Coyotes Tournament was held at the newly completed Rangel Park on July 9th.
- Hosted Touch a Truck event for National Night Out in conjunction with the Beaumont Police Department.
- Hosted a one week acting camp for children ages 9-11. The week wrapped up with a performance on Friday with family and friends in attendance.
- The Pass Patchers Quilter Guild resumed their monthly meetings.
- Rentals
 - CRC Special Event: 2
 - Park Pavilion: 6
- The Veterans Day Parade Committee began planning for the 2022 event. Parade invitations have been sent out to all previous entries.

RECREATION CLASSES AVAILABLE:

Chair Yoga – Tuesday & Thursday
Fit After 50 – Monday, Wednesday, Friday
Bingo – Thursday
Senior Aerobics - Monday, Wednesday, Friday

Pickleball – Monday, Tuesday & Thursday
Open Basketball – Monday & Wednesday
Parent & Me Ballet – Monday
Introductory to Ballet – Monday
Zumba - Monday, Wednesday, Friday

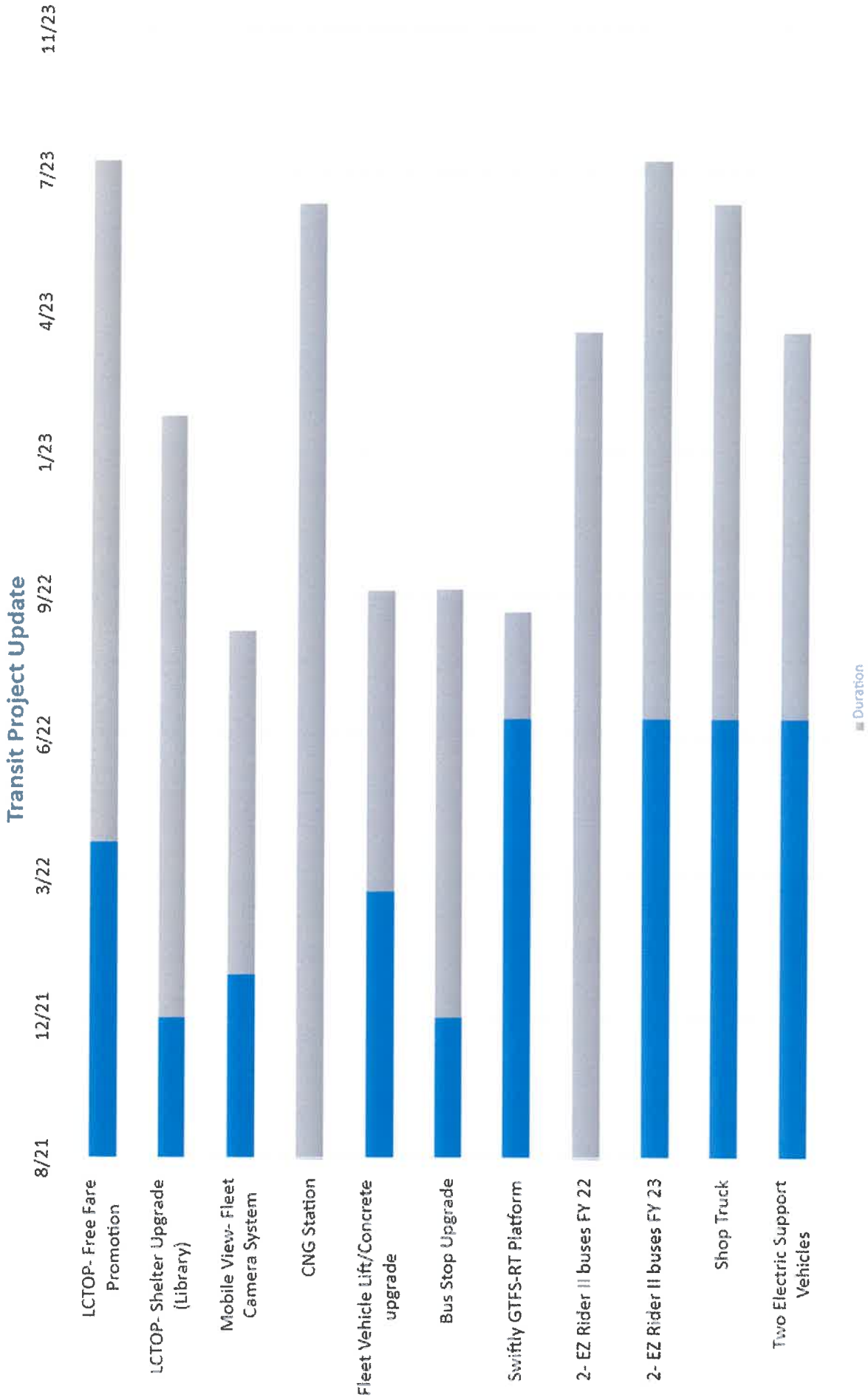
Parks, Grounds and Building Maintenance Division Highlights:

- Stewart Park backflow and waterline replaced
- Temporary power installed at Stewart Park
- 12 graffiti removals
- 27 work orders completed
- Bushes/Hedges trimmed at Mountain view, Trevino and Nichlaus Parks
- 6 LED lights installed along walking path at Star Carlton Park in Seneca Springs

RANGEL PARK UPDATE:

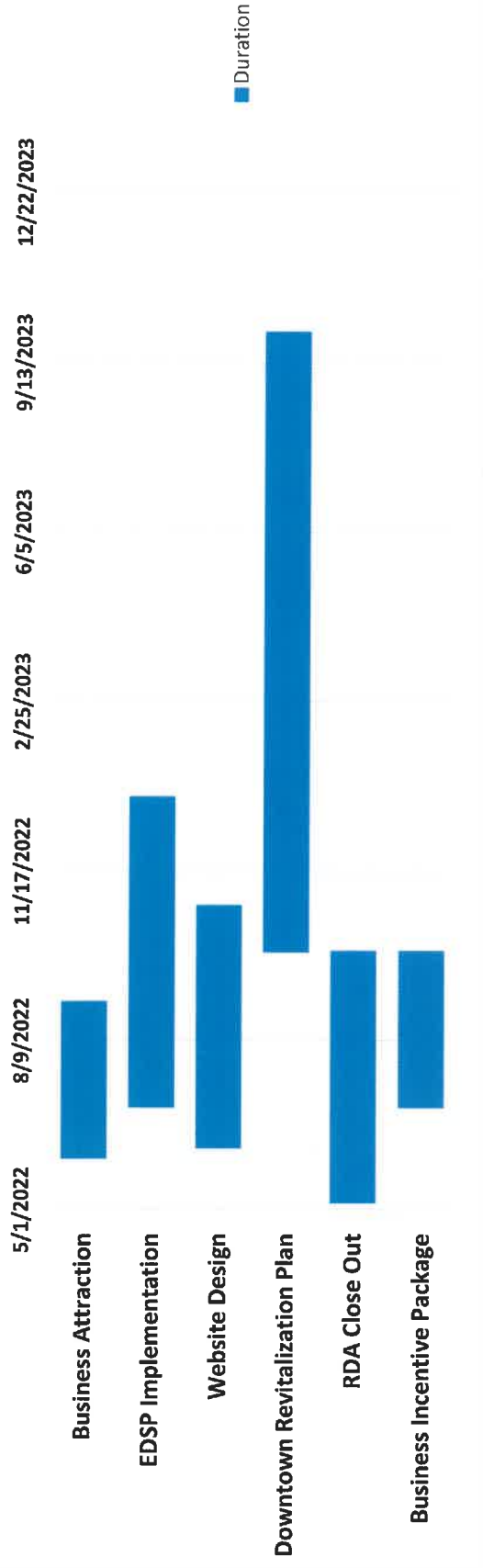
- 300 linear feet of fence installed around ballfield.
- 3,000 sq.ft. of sod installed at park area.
- New irrigation system installed in entire park.
- 150 linear feet of rod iron fence installed around playground.

TRANSIT



ECONOMIC DEVELOPMENT

Economic Development Project Update - July 2022

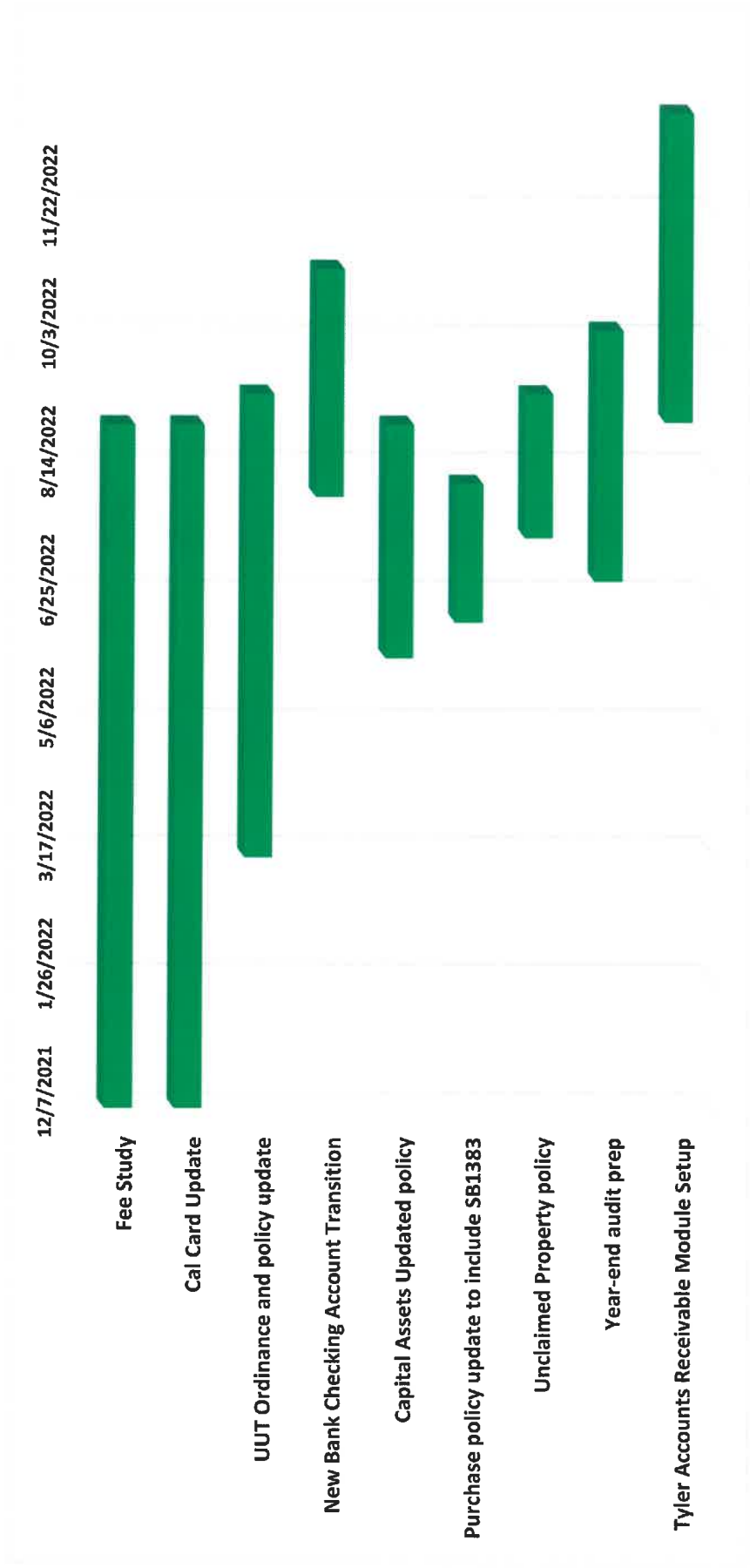


Items Completed since last report:

1. RFP for Downtown Revitalization Plan Released
2. 4th Street Purchase and Sale completed (parking lot)
3. Website Design Started

FINANCE

FINANCE DEPARTMENT PROJECT UPDATE – JULY 2022



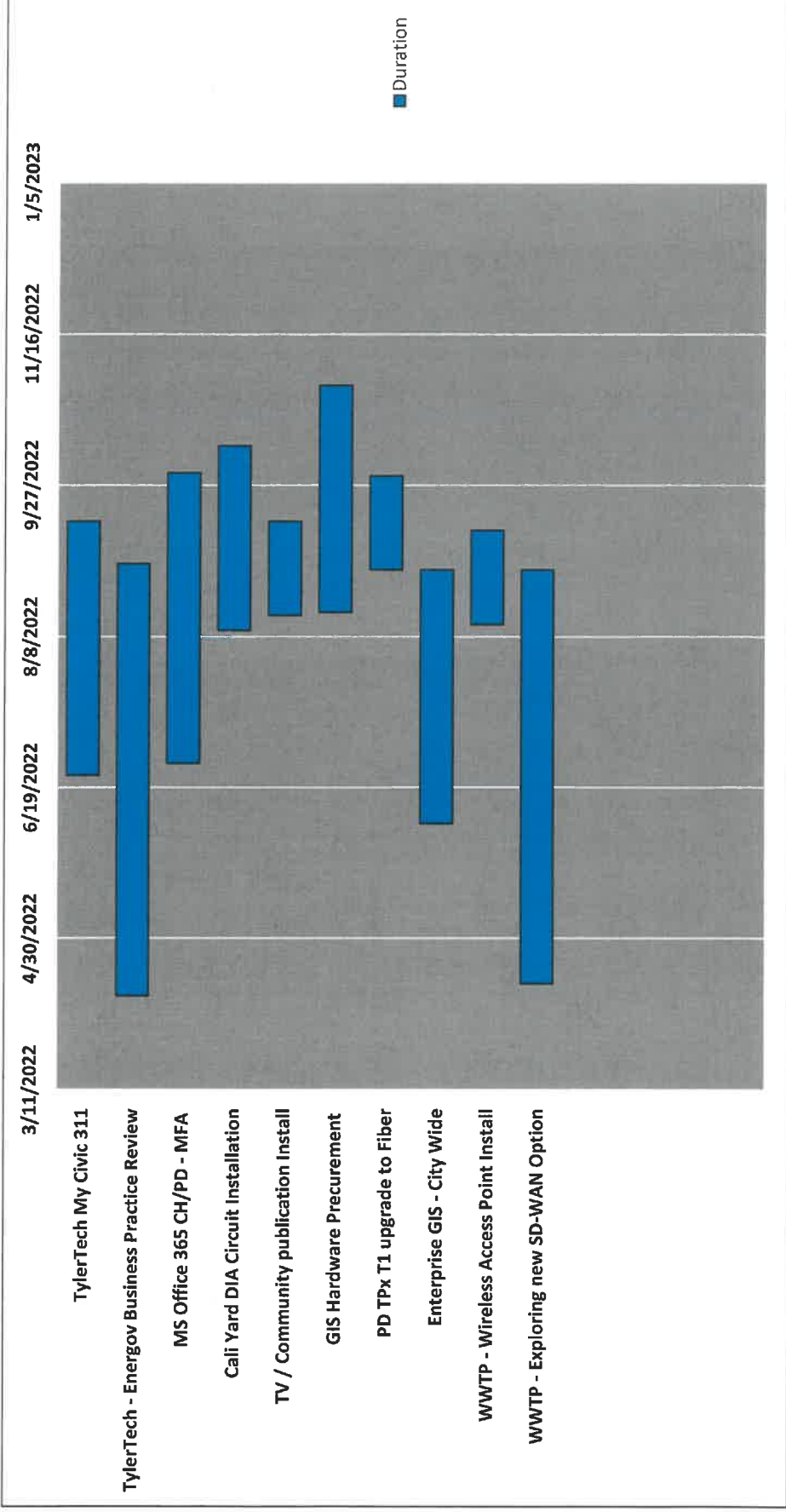
Projects Completed after last reporting:

1. Bank RFP – 08/02/2022

INFORMATION TECHNOLOGY

July 2022 Project Update

Information Technology Department



Completed Projects

1. PD-Intinsic (Body Cam software) Kiosk Installation
2. PD-IBIS (Integrated Biometrics Identification System)
3. Office 365 – Multi-Factor Authentication for City Hall

PUBLIC INFORMATION



PUBLIC INFORMATION PROJECTS UPDATE July 2022

City/PD Style Guides

- Create new for PD

Digital Magazine

- Next Edition to go out Oct. 1

Development Flow Chart

- Need one for planning projects

Economic Development

- Branding/Website Development – ED working with IT

Public Education – On-Going

- Government 101
- City in the Works
- City at Work

Advertising/Misc. Outreach

- Municipal Election Information – ongoing through November
- Summit Station Project Updates - ongoing

Social Media Updates

Project Updates

- Fire and Police Station – Posted Fire Station Construction Bid
- Rangel/Stewart Park Update – Updated Stewart Park Survey, Rangel waiting on Ribbon Cutting
- Sundance Trail Update

Citizens Academy 2022

- Advertised

State of the City

- Kick-off meeting with Chamber on March 7
 - Meeting every two weeks
- Vendors
 - Food Vendors Selected
 - Chamber Completing Contracts
- Reserved Tukwet Canyon Golf Club
 - Invitations Completed
 - Presentation Details

- Presentation
 - Contract Signed with Production Company
 - Preparing Presentation

Misc. Projects

- What's the Buzz in Beaumont?

Local Events

- August 18 – Coffee with a Cop
- September 22 - State of the City

Social Media Followers

What is the Difference Between Likes and Follows? ... A Like is a person who has chosen to attach their name to your Page as a fan. A follower is a person who has chosen to receive the updates that you post in their news feed (subject to the Facebook algorithm of course).

- Facebook
 - City Account -9,191 Followers (+21)
 - 3 individuals Direct Messaged (DM) us
 - Highest performing post in July: Alarm Permits Now Available Online
 - Reach: 13,281
 - Parks and Recreation – 1,943 Followers (+52)
 - Highest performing post in July: Indoor Soccer Clinic
 - Reach: 4,588
 - Transit Account – 356 Followers
 - Highest performing post in July: Free Fares
 - Reach: 2,707
 - PD Account -13,442 Followers (+52)
 - Highest performing post in July: Train Incident from July 29, 2022
 - Reach: 21,572
- Twitter
 - City 2,673 Followers (+2)
 - PD 2,176 Followers (+12)
- Instagram
 - City 4,112 Followers (+28)
 - PD 8,399 Followers (+53)
- Nextdoor
 - City and PD 14,053 Members (+110)
 - 9,214 claimed households

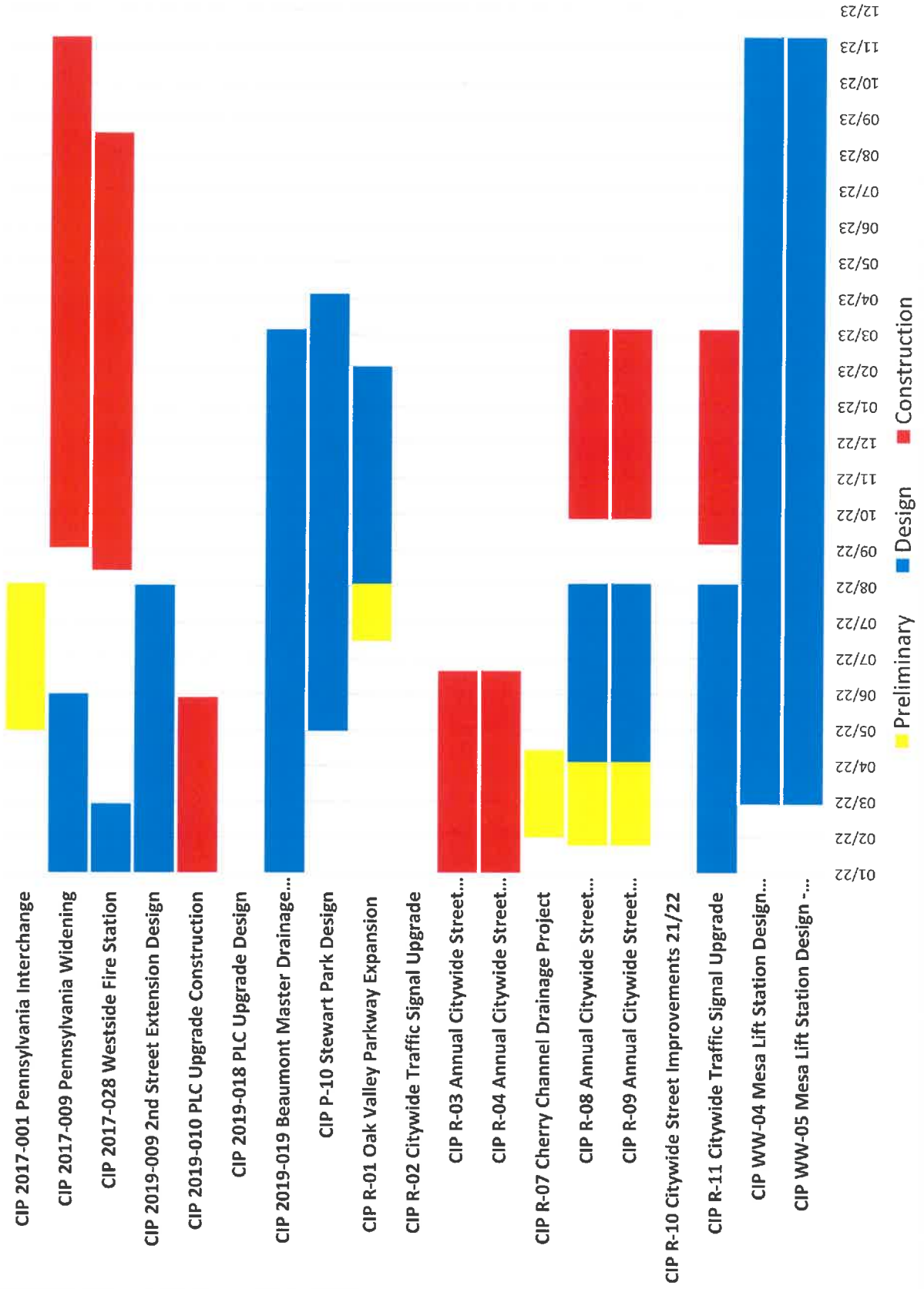
Misc.

- City Magazine
 - +118 Opens in July
- App Downloads – (+6) Devices
- Notification sign-ups

- calendar of events - 867 (-23)
- City Council - 667 (-2)
- EDC - 224 (-0)
- FAC - 162 (-0)
- Planning Commission - 540 (+1)
- Construction Updates - 1200 (+1)
- Homepage news - 202 (-1)
- PD Homepage News - 45 (-1)

PUBLIC WORKS

PUBLIC WORK CIP PROJECTS

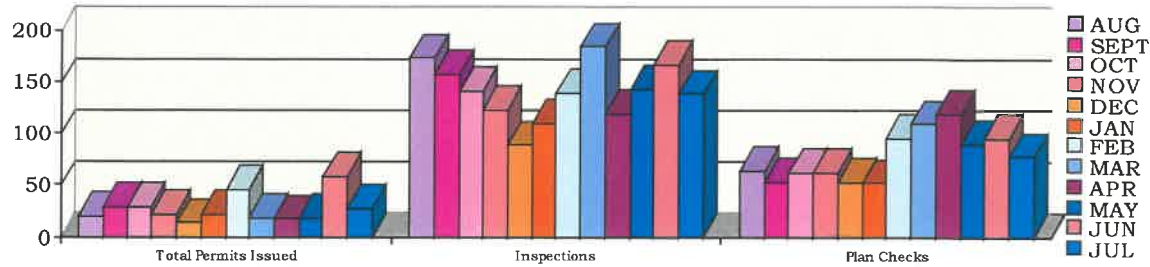




PUBLIC WORKS

MONTHLY PERMIT INFORMATION

RUNNING 12 MONTHS



	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Permit Information												
Encroachment - Issued	19	22	27	21	10	21	44	18	15	11	37	25
Residential Improvements	0	3	2	1	2	3	2	0	2	6	20	1
Commercial Improvements	1	4	0	0	1	0	0	0	0	1	1	1
TOTAL	20	29	29	22	13	24	46	18	17	18	58	27
Inspections												
Commercial	52	51	55	89	26	51	57	108	51	36	23	23
Residential	122	107	87	34	63	59	83	77	68	108	144	116
TOTAL	174	158	142	123	89	110	140	185	119	144	167	139
Plan Checks												
Commercial	23	17	18	18	17	8	9	20	23	14	27	11
Residential	41	36	44	44	36	44	47	51	46	45	23	37
BLDG Reviews							39	38	51	31	36	30
TOTAL	64	53	62	62	53	52	95	109	120	90	96	78

FY 22/23
 FY 21/22

This information is gathered from monthly reports and inspection records. Permits issued as of July 31, 2022.