



## Staff Report

**TO:** City Council  
**FROM:** Christina Taylor, Community Development Director  
**DATE:** February 16, 2021  
**SUBJECT:** **First Amendment to the Professional Services Agreements with Chambers Group, Inc., and PlaceWorks, Inc., for On-Call Environmental Services for a One-Year Extension through July 1, 2022**

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### **Background and Analysis:**

The City of Beaumont released a Request for Proposals (RFP) for On-Call Environmental Services on April 13, 2018. Upon close of the RFP period, the City received fifteen (15) proposals. City staff interviewed the top three (3) ranked firms and selected the top two (2) firms for City Council consideration.

On July 17, 2018, City Council awarded a contract to Chambers Group, Inc., and to PlaceWorks, Inc., for an initial period of three (3) years with two, one-year extension options available subject to City Council approval. A one-year extension for each agreement will allow the City to continue the timely processing of environmental documents required as a part of the land development process.

### **Fiscal Impact:**

The associated costs for these services are paid by the applicants through the existing plan check and permit fees. The City retains a twenty percent administrative fee.

### **Recommended Action:**

Approve one-year extensions to the Professional Services Agreements with Chambers Group, Inc., and PlaceWorks, Inc., for on-call environmental services.

### **Attachments:**

- A. Original Contract with Chambers Group, Inc.

- B. Original Contract with PlaceWorks, Inc.
- C. First Amendment to the Professional Services Agreement with Chambers Group, Inc.
- D. First Amendment to the Professional Services Agreement with PlaceWorks, Inc.