



## Staff Report

**TO:** Mayor, and City Council Members  
**FROM:** Todd Parton, City Manager  
**DATE:** February 4, 2020  
**SUBJECT:** Request for Facility and Staff Fee Waiver – Soroptimist International of Beaumont-Banning

---

### **Background and Analysis:**

The Soroptimist International of Beaumont-Banning has submitted a request for consideration of waiving facility and staff fees for their annual bunco fundraiser event held at the Beaumont Civic Center on Saturday, March 28, 2020. This is an evening event that is attended by nearly 100 residents, with set up beginning that afternoon.

The use of the Civic Center gymnasium requires a \$500 deposit which is requested to be waived. Additionally, facility use fees total \$710, including staff fees and the use of the kitchen and it is also requested that they be waived.

### **Fiscal Impact:**

Total amount requested for waiver is \$1,210.

### **Recommended Action:**

Consider waiver of facility use and staff fees requested by Soroptimist International of Beaumont-Banning in the amount of \$710, and

Consider waiver of a \$500 deposit for the use of the gymnasium at the Beaumont Civic Center.

### **Attachments:**

- A. Special Event Permit Application
- B. Fee Waiver Request