



## Staff Report

**TO:** Mayor, and City Council Members  
**FROM:** Jeff Hart, Public Works Director  
**DATE:** February 4, 2020  
**SUBJECT:** **Authorize the City Manager to Execute Additional Reimbursable Letters of Agreement with the California Highway Patrol Not to Exceed \$50,000 for the SR-60/Potrero Boulevard Interchange Phase I Project for Services Associated with Traffic Control**

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### **Background and Analysis:**

December 2017, City Council awarded a construction contract to Ortiz Enterprises, Inc. for the Phase 1 and 1A construction of the Potrero Boulevard Interchange (Project). Throughout construction of the Project additional traffic control and lane closures were required in cooperation with the California Highway Patrol (CHP).

January 2018, the City entered into an agreement with the CHP in order to provide traffic control and lane closure assistance (see Attachment A). The original agreement was for the remainder of FY 17/18 for a total not to exceed \$50,000. As additional traffic assistance has been warranted, two additional reimbursable letters of agreement are needed to complete the Project. Each reimbursable letter of agreement will similarly not exceed \$50,000. One reimbursable letter of agreement is needed to ratify services already provided and costs incurred. The second reimbursable letter of agreement will be for any remaining invoices to close out the Project. CHP services must be provided by the City as part of its traffic control plan required for the project.

### **Fiscal Impact:**

There is sufficient funding remaining within the project budget to ratify the payment for FY 18/19 for services already provided, as well as the reimbursable letter of agreement requested to close the project out. The cost to prepare this staff report is estimated at \$350.

**Recommended Action:**

City Council authorize the City Manager to execute additional reimbursable letters of Agreement with the California Highway Patrol in an amount not to exceed \$50,000 each for the SR-60/Potrero Boulevard Interchange Phase I Project.

**Attachments:**

- A. Reimbursable Letter of Agreement with California Highway Patrol for FY17/18
- B. Reimbursable Letter of Agreement with California Highway Patrol for FY18/19
- C. Reimbursable Letter of Agreement with California Highway Patrol for FY19/20