



Staff Report

TO: City Council
FROM: Elizabeth Gibbs, Community Services Director
DATE: June 15, 2021
SUBJECT: **One-Year Extension of the Interagency Service Agreement between the City of Banning and the City of Beaumont to Provide Coordinated Transit Services**

Background and Analysis:

On June 18, 2019, City Council approved an Interagency Service Agreement (ISA) with the City of Banning for a period of one year. The agreement provides that both parties will meet annually to discuss whether to extend the agreement for another fiscal year.

On June 16, 2020, City Council approved a one-year extension of the agreement. Staff from both cities met and have agreed to recommend an extension for FY2022. A similar staff report will be presented to the Banning City Council on June 22, 2021.

Some highlights of the agreement include:

1. Provide the public with specific transit information, advertising the operations of both agencies and promote the general use of transit;
2. Cooperate in the location, installation and maintenance of all jointly used bus stops, including use of the other's poles and posts at joint transfer points. Each party will be solely responsible for claims of damages arising out of its installation of bus stop signs or passenger amenities;
3. Implement boarding restrictions within respective service areas where duplication of service or potential revenue loss may occur, including limiting service to no more than three buses per hour at the other agency's jointly used bus stops. Neither party will board passengers at any bus stop within the other party's jurisdiction that is not specifically designated by this agreement;
4. Each party shall retain all fares collected for their service;
5. Minimize passenger wait times through coordination of schedules, whenever practical;

6. Each agency will accept transfer media of the other agency valued at the base fare at Walmart and San Gorgonio Hospital transfer points only. Passengers will not be required to top-up their fare to cover any shortfall between the base fares;
7. Where Beaumont and Banning's commuterlink routes intersect, each agency will accept multi-use media from the other agency for a one dollar (\$1.00) discount with their applicable premium fare;
8. Transfer media will not be valid on paratransit service;
9. Electronic fare media is excluded until such time as Banning implements such a program;
10. Each party will accept the other party's valid employee identification on all fixed route and commuterlink service in lieu of payment of fare;
11. Each party will accept the other party's valid military veteran identification for purchase of reduced veterans fares;
12. Each party will formally inform each other of future plans and schedule changes no later than 30 days before the changes are scheduled to be implemented;
13. Neither party may operate duplicating services in the other party's jurisdiction without written approval of the other party's elected City Council. Each party will operate in accordance with the Transportation Development Act; and
14. The term of the agreement shall be July 1 to June 30 or the date of execution by both parties, whichever is the latter. A meeting between the two cities' staff members is required prior to December 15 of each year to discuss the coordination of services for the following fiscal year and possible extension of the term of the agreement.

Staff from both cities have agreed to address any issues and discuss potential changes in the coming fiscal year that would benefit passengers in the Pass Area.

Fiscal Impact:

City staff estimates the cost of \$250 to prepare this staff report.

Recommended Action:

Approve the Interagency Service Agreement between the City of Banning and the City of Beaumont to provide coordinated transit services for FY2022 and authorize the Mayor to execute on behalf of the City.

Attachments:

- A. Interagency Service Agreement between the City of Banning and the City of Beaumont