



Staff Report

TO: City Council
FROM: Kari Mendoza, Administrative Services Director
DATE: June 15, 2021
SUBJECT: Authorize Employment Contract with General Manager of Utilities

Background and Analysis:

The General Manager of Utilities position was created with the adoption of the fiscal year 2021/2022 City-wide budget on June 1, 2021. Thaxton Van Belle has been selected for assignment to this new position. He currently serves as the City's Chief Plant Operator and has more than 20 years of wastewater operation/management experience. He holds numerous California Water Environment Association certificates and a State of California State Water Resource Control Board Grade V Wastewater Treatment Plant Operator License. This is a high-level position that can be held criminally and civilly liable for State board violations. The City Manager negotiated the terms and conditions of employment and the City Attorney has reviewed and approved the language in the contract.

Fiscal Impact:

The contract provides for an annual, fully loaded fiscal impact of \$256,445 within the Wastewater Fund. City staff estimates the cost to prepare this report is \$975.

Recommended Action:

Approve the employment contract for the General Manager of Utilities position with Thaxton Van Belle and authorize the City Manager to sign the agreement.

Attachments:

- A. Employment Contract
- B. Job Description
- C. Organization Chart
- D. Job Assignment Matrix