



Staff Report

TO: City Council
FROM: Doug Story, Assistant Director of Community Services
DATE May 4, 2021
SUBJECT: Approve the Purchase of Two (2) F150 Super Crew Trucks and Three (3) F250 Trucks in the Amount of \$140,100 from Fairview Ford

Background and Analysis:

On March 16, 2021, City Council approved operating budget adjustments to the FY2021 General Fund that included the purchase of five replacement vehicles for the Grounds and Building Maintenance Department fleet.

The department requests City Council approval for the purchase of two F150 super crew trucks and three F250 crew trucks. In accordance with the City's purchasing policy, City staff requested quotes from multiple Ford dealerships of which only two dealerships submitted quotes. These quotes were reviewed by City staff and it was determined that Fairview Ford was the lowest bidder as summarized in the table below.

| Vendor | Vehicle | Quote |
|---------------|--|--------------|
| Fairview Ford | 2 Ford F150 trucks and 3 Ford F250 trucks | \$140,097.20 |
| Sunrise Ford | 2 Ford F150 trucks and 3 Ford F250 trucks | \$147,538.05 |

Fiscal Impact:

The total cost of purchasing 5 replacement trucks is \$140,097.20 and will be funded from account 100-6050-8060-0000. City staff estimates that it cost approximately \$975 to prepare this report.

Recommended Action:

Approve the purchase of two F150 super crew trucks and three F250 regular crew trucks in the amount of \$140,097.20 from Fairview Ford.

Attachments:

- A. Quotes received