



Staff Report

TO: City Council
FROM: Jeff Hart, Public Works Director
DATE: February 15, 2022
SUBJECT: Procedure for Addressing Public Requests for Traffic Related Safety Concerns

Background and Analysis:

City staff receives various requests from the public for traffic related safety concerns. These requests are often for increased enforcement, additional signage, installation of stop signs, installation of traffic signals and several other common issues. In an effort to equitably address these concerns City staff developed a procedure for handling requests (see Attachment A).

City staff is seeking approval of the attached procedure for addressing public requests for traffic related safety concerns for immediate implementation.

Fiscal Impact:

The cost associated with preparing this staff report is \$1,500.

Recommended Action:

Approve the procedure for addressing public requests for traffic related safety concerns.

Attachments:

- A. Traffic Request Procedure