



Staff Report

TO: City Council

FROM: Jeff Hart, Public Works Director

DATE: February 15, 2022

SUBJECT: **Approval of the First Amendment to the Professional Services Agreement with Chambers Group, Inc., for Environmental Documentation Services for the West Side Fire Station Project in the Amount of \$34,613, with the Total Contract Amount Not to Exceed \$59,506**

Background and Analysis:

On September 16, 2021, City staff engaged Chambers Group, Inc. (Chambers), for environmental documentation services for the West Side Fire Station Project (Project) in the amount of \$24,893 (see Attachment A). The scope of services within this contract included data collection, document review, field studies and site visits, and environmental documentation and clearance for the Project (see Attachment B).

The environmental document has been prepared and was posted for a mandatory 30-day public review on January 21, 2022. In the process of performing the required technical studies and preparing the environmental document it was identified that regulatory permitting would be required. Chambers has provided a scope and fee to assist City staff with permit coordination and applications with the United States Army Corp of Engineers, the Regional Water Quality Control Board, and the California Department of Fish and Wildlife.

City staff is requesting that City Council approve a contract amendment with Chambers in the amount of \$34,613 to assist with environmental permitting.

Project Accounting Update:

The following table is an overview of project funding available:

Project Funding Summary	
Development Impact Fees	\$4,100,000
General Fund Reserves (FY19-24)	\$4,550,000
Total Project Funding	\$8,650,000

The following table is an overview the project accounting summary:

2017-028 Project Summary			
Project Components	Budget Amount	Contract Amounts	Remaining
Project Management	\$25,000.00		\$25,000.00
Project Contingency			
Preliminary Services	\$7,500.00	\$7,500.00	\$0.00
Preliminary Services Contingency			
Environmental	\$107,199.00	\$106,197.22	\$1,001.78
Environmental Contingency			
Design	\$265,301.00	\$265,301.00	\$0.00
Design Contingency			
Construction	\$7,450,000.00		\$7,450,000.00
Construction Contingency	\$745,000.00		\$745,000.00
Construction Management			
Construction Management Contingency			
Permits	\$50,000.00		\$50,000.00
Equipment			
Misc.			
Project Summary Totals	\$8,650,000.00	\$378,998.22	\$8,271,001.78

Fiscal Impact:

The cost associated with preparing this staff report is \$350.

Recommended Action:

Approve the First Amendment to the Professional Services Agreement with Chambers Group, Inc., for environmental documentation services for the West Side Fire Station Project in the amount of \$34,613, with the total contract amount not to exceed \$59,506.

Attachments:

- A. Professional Services Agreement with Chambers Group, Inc.
- B. First Amendment to Professional Services Agreement with Chambers Group, Inc.
- C. Chambers Group – Change Order