



## Staff Report

**TO:** City Council  
**FROM:** Christina Taylor, Community Development Director  
**DATE:** February 15, 2022  
**SUBJECT:** Food Trucks and Motorized, Mobile Food Vendor Standards

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### Background and Analysis:

On December 7, 2021, a discussion was held and City staff received direction from City Council regarding the development of regulations for food trucks and other motorized, mobile food vendors. Based on that direction, City staff has prepared draft language addressing the following concerns:

- Licensing and permitting,
- Operation standards:
  - General,
  - Private property,
  - Public property, and
- Term, renewal and revocation.

Previous points of discussion centered around location of operation and operational standards for food trucks. The draft language includes extensive standards for both location and operations. The key points of discussion are:

#### 1. Location options:

- Allowed to operate on public streets if approved through a special event permit,
- Allowed on public property subject to a special event permit,
- Allowed on private property subject to a special event permit,
- Allowed to operate on public street if in a legal parking space, and
- Allowed to operate on public street for a maximum of 4 hours.

#### 2. Operational Standards:

An extensive list of operation standards is included in the draft language but a few of the previously discussed standards are:

- Partnering with an existing bar or brewery,
- Providing proof of sellers permit (tax tracking),
- Health certificate,
- No canopies or seating,
- Quarterly inspections, and
- Waste disposal.

One item not previously discussed in detail is length of time or number of days, for an independent food truck operation (not part of an approved event). Length of time of operation could range from annual approval to specified hours at certain locations. This would need to be called out should an ordinance be drafted.

City staff recommends that in addition to a business license, food truck operations be subject to special event permit review and approval. The requirements for a special event permit are codified in Chapter 9 of the Beaumont Municipal Code and require a much more detailed application submittal and staff review process than a temporary use permit. This process allows City staff to review all components of an operation including location, size and scope of setup, hours of operation, length of operation at a location and anticipated crowd. The special event application also provides for multi-departmental review, conditions and sign-off of a proposal if needed.

Another item of discussion is the fee for service. The special event application is a free application. There is no cost recovery for any City staff time spent reviewing these applications. The Planning fee schedule provides for cost recovery of City staff time directly based on the time spent on an item or through a miscellaneous application (all requests not otherwise specified) fee of \$1,195. City staff recommends establishing a flat fee specifically for food truck special event applications or utilizing the miscellaneous application provision.

At City Council's direction, any or all of the items in the draft language can be used to create a new code section in the Beaumont Municipal Code. City staff can coordinate with the City Attorney's office to review and ensure compliance with any applicable laws and regulations. The adoption process would entail publishing a public notice, holding a public hearing at Planning Commission in March, a first reading at City Council in April followed by a second reading.

**Fiscal Impact:**

The cost to prepare this staff report is approximately \$1,000.

**Recommended Action:**

Hold discussion and provide direction to staff on preparing an ordinance for the regulation of food trucks.

**Attachments:**

- A. Draft language for regulation of food trucks
- B. Special Event Permit Application