



Staff Report

TO: City Council
FROM: Kari Mendoza, Administrative Services Director
DATE: June 21, 2022
SUBJECT: Memorandum of Understanding with the City of Banning for the Free Fare Promotion

Background and Analysis:

On April 5, 2022, staff presented a staff report and resolution to City Council for approval of the application to Low Carbon Transportation Operation Program (LCTOP) for a Free Fare Promotion on Beaumont Transit for seniors, disabled, veterans, and students. This presentation and resolution were in the amount of \$102,000; \$62,000 for Beaumont Transit and \$40,000 for Banning Connect.

At the request of Caltrans, the administrator of the LCTOP grant, Beaumont has been awarded Banning's \$40,000 share for the purpose of administering funding, producing progress reports, and grant reporting for Banning. LCTOP has agreed to a 5% administrative fee charge, or \$2,000, to be applied towards Banning's award.

The attached MOU outlines the details of the Free Fare Promotion and the roles of each agency. The simultaneous promotion is anticipated to be conducted when funding is received in August 2022. The promotion will sustain until funding is exhausted, anticipated to be August 2023.

The attached MOU has been reviewed and approved by legal counsel. Banning City Council approved the same at their regular Council meeting held on May 10, 2022.

Fiscal Impact:

There is no fiscal impact to the general fund or the transit services fund because this is a grant funded project.

Recommended Action:

Approve memorandum of understanding between City of Beaumont and City of Banning for the administering of the LCTOP Free Fare Promotion Grant.

Attachments:

- A. Memorandum of Understanding between City of Beaumont and City of Banning for the administration of LCTOP grant funds for the purpose of a conjoined Free Fare Promotion for Senior, Disabled, Veteran, and Student passengers on respective public transportation service.