



Staff Report

TO: City Council
FROM: Jeff Hart, Director of Public Works
DATE: June 21, 2022
SUBJECT: **Approval of the Second Amendment to the Professional Services Agreement with NV5 for Public Works Inspection, Plan Checking, and Surveying**

Background and Analysis:

On June 19, 2018, the City Council approved an agreement for professional services with NV5 for public works inspections, plan check services, land surveying services and storm water compliance and inspection services. On July 20, 2021, City Council approved a one-year extension of the original agreement. The one-year extension will expire on July 20, 2022, and staff is recommending the approval of an additional one-year contract extension in accordance with the City's procurement guidelines.

NV5's cost for plan check services is 65% of the total fees associated with plan review, while the cost for inspection services is \$105/hr. in accordance with the original agreement. Funds for requested plan check and inspection services are provided by developers, private consultants, or contractors prior to assignment of any work. Inspection services are anticipated to be minimal to cover any extended absences as the public works department now has two full time inspectors in house.

Cost for additional engineering and survey services will be in accordance with Attachment A. Storm water compliance and inspection services are no longer required as this effort has been brought entirely in house.

Fiscal Impact:

The cost of preparing the staff report is estimated to be \$500.

Recommended Action:

Approval of the second amendment to the Professional Services Agreement with NV5 for public works inspection, plan checking, and surveying; and,

Authorize the Mayor to execute the amendment on behalf of the City.

Attachments:

- A. Contract Amendment #2 to the Professional Services Agreement between the City of Beaumont and NV5 for Engineering Services