



## Staff Report

**TO:** City Council  
**FROM:** Jennifer Ustation, Finance Director  
**DATE:** June 21, 2022  
**SUBJECT:** **FY2022-2023 Pre-Approval of Vehicles and Equipment**

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### **Background and Analysis:**

The City's purchasing policy states that any purchases above \$25,000 are brought forward to City Council for approval. On August 3, 2021, City Council pre-approved the purchase of vehicles and equipment that are within the FY2022 budget. The pre-approval was due to the demand and prices for vehicles and equipment increasing because of international and domestic supply chain disruption from the pandemic which has caused purchasing these items to be difficult as supply is limited. The pre-approval from the August report was for FY2022 only.

The supply chain issues continue to be an issue due to the pandemic, foreign policy and geopolitical issues. City staff request that City Council give the authority to purchase these items within the appropriated budget limits when they become available, as the delay to bring these items to Council could result in price increases or even the items becoming unavailable. The pre-approval will allow staff to avoid operational disruptions that could arise from not receiving these items. The pre-approval will be limited to FY2023 budget and re-evaluated as market conditions improve.

### **Fiscal Impact:**

The fiscal impact for the pre-approval of vehicles and equipment are included within the FY2022-2023 budget.

### **Recommended Action:**

Pre-approve the purchase of vehicles and equipment within the FY2022-2023 budget authority.

**Attachments:**

- A. FY2023 Vehicles and Equipment List.