



Staff Report

TO: City Council
FROM: Kari Mendoza, Administrative Services Director
DATE: August 2, 2022
SUBJECT: Authorize Employment Contract with City Manager

Background and Analysis:

At a special City Council meeting on Monday April 11, 2022, Elizabeth Gibbs was appointed as Interim City Manager. At the July 19, 2022, regular City Council meeting City Council voted to appoint Elizabeth Gibbs to the position of City Manager and authorized the City Attorney to negotiate the terms of the attached employment agreement. The attached contract has a three-year term, benefits identical to the interim contract terms with the addition of a severance clause.

Elizabeth has served the citizens of Beaumont from 1996 to 2022 in various roles including Interim City Manager in 2015 and lastly Community Services Director. She holds a Bachelor of Arts and Masters degree from California Baptist University. The City Attorney drafted the employment agreement and Council negotiated the terms and conditions of employment.

Fiscal Impact:

The contract provides for an annual fully loaded fiscal impact of \$357,420. City staff estimates the cost to prepare this report was \$975.

Recommended Action:

Approve the employment agreement with Elizabeth Gibbs and authorize the Mayor to sign the agreement.

Attachments:

- A. Employment Agreement
- B. Job Description
- C. Municipal Code Powers and Duties