



## Staff Report

**TO:** Mayor, and City Council Members  
**FROM:** Jeff Hart, Director of Public Works  
**DATE:** March 17, 2020  
**SUBJECT:** **Second Reading and Adoption of an Ordinance Amending Sections 12.08.010 and 17.11.040 of the Beaumont Municipal Code**

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### **Background and Analysis:**

The City's requirements for off-site improvement plans are contained within the Beaumont Municipal Code, Title 12 (Streets, Sidewalks, and Public Places) and the requirements for grading improvements are contained within Title 17 (Zoning).

Section 12.08.010 addresses the adoption of standard specifications for all public works within the City. Staff is proposing to amend Section 12.08.010 to add expiration timelines to all improvement plans and technical reports in order to ensure planned work is compliant with current regulations, reflective of current conditions, and inclusive of current design criteria (see Attachment). Affected improvement plans would include the following:

- Street Improvement Plans, and
- Storm Drain Improvement Plans.

Affected Technical Studies would include the following:

- Hydrologic and Hydraulic Studies,
- Sewer Studies,
- Traffic Impact Studies, and
- Estimates of Probable Cost.

Staff is proposing that the aforementioned improvement plans and technical studies expire after one year from date of approval if a permit is not secured. Sewer improvement plans currently expire six months from approval to be consistent with Eastern Municipal Water District standards which the City has formally adopted. Should

an application for a permit be received after expiration, the improvement plans and/or technical studies shall be rechecked and approved prior to issuance.

Section 17.11.040 addresses site preparation including site grading requirements. Staff is proposing to amend Section 17.11.040 to add expiration timelines to grading improvement plans and geotechnical reports.

Staff is proposing that grading plans expire after one year from date of approval if a permit is not secured, and that geotechnical reports expire after three years. Should an application for a permit be received after one year, the improvement plans and/or technical studies shall be rechecked and approved prior to issuance.

**Fiscal Impact:**

The cost to prepare this staff report is estimated to be \$100.

**Recommended Action:**

Waive the second full reading and approve by title only, "An Ordinance of the City Council of the City of Beaumont Amending Sections 12.08.010 and 17.11.040 of the Beaumont Municipal Code."

**Attachments:**

- A. Ordinance