



## Staff Report

**TO:** City Council  
**FROM:** Elizabeth Gibbs, Community Services Director  
**DATE:** February 2, 2021  
**SUBJECT:** **Award of Contract to 4 Seasons Roofing, Inc. in the Amount of \$49,800 for Re-Roof/Roof Repair to the City of Beaumont's Fire Station Building Located at 628 Maple Avenue**

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### **Background and Analysis:**

Pursuant to Beaumont Municipal Code, Chapter 3.01.040, on December 11, 2020, City staff published a request for proposals (RFP) for a re-roof and roof repair of the fire station building located at 628 Maple Avenue. The RFP was posted on the City's website and PublicPurchase.com, with a closing date of January 19, 2021. A mandatory job walk was held with all interested contractors on December 17, 2020.

The scope of work included labor and materials for a seamless fluid applied composite roofing system, with plywood replacement as needed. Additional requirements included possession of a valid C-39 State of California Contractor's license, bonded and insured, agreement to pay prevailing wages, provide the City with a 20-year warranty, obtain all necessary building permits and inspections as required by the City's Building Department, and utilize roofing materials and installation that meet or exceed the requirements of the California Building, Fire and Energy Codes.

City staff received five (5) cost proposals from qualified contractors, including 4 Seasons Roofing, Inc., FC and Sons Roofing, McDonnell Roofing, Inc., Chapman Coast Roof Co., Inc., and Best Contracting Services, Inc.

4 Seasons Roofing, Inc. submitted the lowest overall cost proposal at \$49,800 and their proposal conforms to the terms outlined in the RFP instructions.

The City Attorney drafted an agreement for maintenance services outlining the terms and conditions for both parties (Attachment A).

**Fiscal Impact:**

Included in the Fiscal Year 2021-2025 adopted Capital Improvement Plan is Project No. PS-03 – Fire Station Rehabilitation, which allocates \$250,000 for this project. The cost to prepare this staff report was approximately \$350.

**Recommended Action:**

Award a contract to 4 Seasons Roofing, Inc. in the amount of \$49,800 for re-roof/roof repair to the City of Beaumont's Fire Station building located at 628 Maple Avenue; and authorize the City Manager to execute the contract and approve any necessary change orders up to \$4,980.

**Attachments:**

- A. Agreement for Maintenance Services