



Staff Report

TO: City Council
FROM: Todd Parton, City Manager
DATE: September 1, 2020
SUBJECT: Consider Draft City Council Rules of Procedure for All Meetings of the City Council and Its Appointed Boards and Committees Amending the Current Rules of Procedure Established in Beaumont Municipal Code Section 2.04

Background and Analysis:

At its regular meeting of August 18, 2020, the City Council directed the City Attorney to develop some draft rules of procedure for conducting public meetings of the City Council. Attached is a draft of proposed rules of procedure for City Council discussion and consideration.

These draft rules of procedure would replace the rules of procedure for City Council meetings as established by Section 2.04.040 et. seq. of the Beaumont Municipal Code. These proposed rules of procedure will continue to apply Rosenberg's Rules of Order as the parliamentary procedure rules for Council meetings, as well as apply Rosenberg's Rules of Order to other Council appointed boards and commissions that hold meetings pursuant to the Brown Act.

Should the City Council take action to affirm the draft policies and procedures, City staff anticipates bringing back an ordinance for formal action.

Fiscal Impact:

City estimates that preparation of this report cost approximately \$1,250.

Recommended Action:

City staff recommends that the City Council provide input on the rules of procedure and direct the City Attorney to prepare a formal ordinance to adopt the rules of procedure.

Attachments:

- A. Draft City Council Policies and Procedures for All Meetings