



Staff Report

TO: City Council
FROM: Jaime Salas, Interim IT Manager
DATE: December 21, 2021
SUBJECT: Microsoft Office 365 License Renewal

Background and Analysis:

The City of Beaumont operates on the Microsoft Office 365 platform. The current licensing expires December 31, 2021. This software platform provides for all Microsoft word processing solutions, email, and access to the Microsoft Government Cloud Storage solution. The government cloud provides security, encryption, data loss prevention and auditing methods.

Purchasing a three-year renewal from CDW-G provides a government pricing of \$99,657.99. Additional quotes were requested from other vendors with no responses.

Fiscal Impact:

The total cost for a three-year renewal is \$99,657.99, to be paid in three annual payments. The cost to prepare this report is estimated to be \$97.

Recommended Action:

Authorize the City Manager to execute the three-year renewal licensing agreement of Microsoft Office 365 with CDW-G.

Attachments:

- A. CDW-G quote