



## Staff Report

**TO:** City Council  
**FROM:** Doug Story, Assistant Director of Community Services  
**DATE:** March 2, 2021  
**SUBJECT:** **Approve the Purchase of a Ford F150 Super Crew Work Truck for the Community Services Department in the Amount of \$28,019.44 from Fairview Ford**

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### **Background and Analysis:**

The Community Services Department is requesting the purchase of a new half ton work truck to replace a vehicle that was removed from the fleet due to collision damage. A claim was filed with the insurance company of the motorist who hit the City vehicle and a settlement check for the damaged vehicle was received for \$16,199.19. This is a critical piece of equipment for the Grounds and Building Maintenance division, especially as the division is about to enter into its busiest time of the year.

The Community Services Department received quotes from three (3) bidders: Fairview Ford, Sunrise Ford and Gosch Ford. The lowest quote received was Fairview Ford as summarized below:

- Fairview Ford \$28,019.44,
- Sunrise Ford \$29,510.70, and
- Gosch Ford \$39,850.00.

### **Fiscal Impact:**

The total cost for purchasing the vehicle is \$28,019.44 and will be funded from Account 100-6050-8060-0000.

### **Recommended Action:**

Approve and authorize the issue of a purchase order to Fairview Ford for one F150 Super Crew in the amount of \$28,019.44.

**Attachments:**

A. Vehicle Quotes