



Staff Report

TO: City Council
FROM: Kari Mendoza, Administrative Services Director
DATE: April 19, 2022
SUBJECT: Authorize Employment Contract with Interim City Manager

Background and Analysis:

At a special City Council meeting on Monday April 11, 2022, Elizabeth Gibbs was appointed as Interim City Manager. Elizabeth served the citizens of Beaumont from 1996 to 2022 in various roles including Interim City Manager in 2015 and lastly Community Services Director. She holds a Bachelor of Arts and Master's degree from California Baptist University. The City Attorney drafted the employment agreement and Council negotiated the terms and conditions of employment.

Fiscal Impact:

The contract provides for an annual fully loaded fiscal impact of \$357,420. The final quarter cost of FY22/23 is \$89,355 to be paid out of the general fund for personnel costs. City staff estimates the cost to prepare this report was \$975.

Recommended Action:

Approve the employment agreement with Elizabeth Gibbs and authorize the Mayor to sign the agreement.

Attachments:

- A. Employment Agreement
- B. Job Descriptions
- C. Municipal Code Powers and Duties