



## Staff Report

**TO:** City Council  
**FROM:** Christina Taylor, Community Development Director  
**DATE** July 20, 2021  
**SUBJECT: Housing Element Update Presentation**

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### **Background and Analysis:**

A housing element is a mandatory part of a jurisdiction's general plan but differs from other general plan elements in two key aspects. The housing element must be updated every eight years for jurisdictions within a metropolitan planning organization (MPO) on a 4-year regional transportation plan (RTP) cycle, such as the Southern California Association of Governments (SCAG). The housing element must also be reviewed and approved by the California Department of Housing and Community Development (HCD) to ensure compliance with statutory requirements.

The housing element is the primary tool used by the State to ensure local governments are appropriately planning for and accommodating enough housing across all income levels. The City is currently updating its housing element for the planning period 2021-2029.

The housing element must include the following:

- Review of the previous housing element,
- A housing needs assessment,
- An inventory of adequate sites,
- Housing resources,
- Housing constraints, and
- A housing plan.

The City's Draft Housing Element was released for public review on July 9, 2021. City staff will be receiving comments from the public through August 10, 2021. The Draft Housing Element was also submitted to the State of California Housing and Community Development Department (HCD) for their review on July 9, 2021. The State review of draft housing elements typically takes about 60 days. At the conclusion of the State's

review, City staff will receive a comment letter from HCD and an opportunity to discuss the comments.

The Housing Element Update presentation will include a brief overview of the housing element update thus far and the path to completion. The presentation has been posted to the Planning Department page on the City's website and will remain available to the public.

**Fiscal Impact:**

The cost to prepare the housing element update is fully covered through SB2 and LEAP grant funding through the State of California. City staff estimates the cost to prepare this report was \$98.

**Recommended Action:**

Receive and file.

**Attachments:**

- A. Presentation
- B. Draft Housing Element