



Staff Report

TO: Mayor, and City Council Members
FROM: Nicole Wheelwright, Deputy City Clerk
DATE: January 7, 2020
SUBJECT: Quarterly Status of City Council Travel and Training Reimbursements

Background and Analysis:

On August 20, 2019, City Council approved the allowance of a pre-approval travel expense reimbursement to each Council member in an amount not to exceed \$3,860 for Fiscal year 2019-2020. City Council also directed staff to report any such reimbursements on a quarterly basis. Attachment A reflects the reimbursements processed during October through December 2019. TEST OF CHANGES MADE TO REPORT

Fiscal Impact:

The reimbursements are currently within the budgeted allotment.

Recommended Action:

Receive and file.

Attachments:

A. Travel Training and Meeting Reimb Quarterly Report