



Staff Report

TO: Mayor, and City Council Members
FROM: Elizabeth Gibbs, Community Services Director
DATE: January 7, 2020
SUBJECT: Declaration of Surplus Property and Request for Disposal

Background and Analysis:

Municipal Code Chapter 3.03, Section 010 specifically states that “a formal declaration that the property is surplus shall not be required.” With an asset inventory being maintained, surplus City property has been identified and a formal notification to City Council is reasonable.

All surplus property has been reviewed for possible reuse prior to requesting disposal. Disposal of surplus property will be made in the most economical and practical manner available.

Fiscal Impact:

No significant impact.

Recommended Action:

Approve disposal of identified City surplus property.

Attachments:

A. Surplus Report