



**PARKS AND
RECREATION**
CITY OF BEAUMONT

FACILITIES USE AGREEMENT

GENERAL INFORMATION

Name Carol's Kitchen (Kathy Conway)
Address 244 Maple Swifew city Beaumont zip 92223
Phone 909-641-5841 Email Vincekathyconway@gmail.com

FACILITIES USE AGREEMENT

ALL PERSONS UTILIZING CITY FACILITIES SHALL ABIDE BY ALL CITY RULES AND ORDINANCES INCLUDING BUT NOT LIMITED TO THE FOLLOWING: **(PLEASE INITIAL TO ACCEPT TERMS BELOW)**

ko Applicant is responsible for leaving facilities in the same conditions as received: for cleanliness; and turning off all utilities.

ko It is understood and agreed that the applicant shall be solely responsible for the activities conducted by it or subject to its controls, and applicant agrees to and does here hold the City harmless from any and all liability or alleged liability arising out of, or in any way related to, the activities by said applicant: and in the event suit is brought arising out of any such activities, applicant will defend the City and pay any and all attorney fees and Court cost incurred in such suit.

ko Night and weekend use of the Beaumont Facilities will be by special arrangement only, with additional payment required for a city employee to be present in the building for the full length of your use. **All reservations must be made at least 30 days in advance.**

ko There will be a charge of \$20.00 per hour of use for a city employee to open the building, be present during your activity and to close the building when your activity is finished. **THIS EMPLOYEE IS NOT RESPONSIBLE FOR SET UP OR CLEAN UP.**

ko A cleaning and damage deposit is required. **YOUR DEPOSIT IS REQUIRED TO RESERVE YOUR DATE.** \$500.00 cleaning deposit which is refundable when the facility is left clean, and no damage occurs. If you do not clean the facility, and there are damages, your deposit will be retained to cover the cost, and you will be liable for any expenses incurred over and above the deposit paid. Cleaning includes the hallway and the restrooms.

ko **All Parties in the City facilities must end at 10:00p.m. There may be no alcohol served after this time. Everyone must be off the premises by 12:00am.**

ko Events at the CRC that use the overflow parking lot at night will be required to rent a light tower for their event. The light must be turned off by 10pm.

ko Alcohol is not permitted in the Civic Center/CRC facilities unless you have provided proof of security. Security guards must be present entire time alcohol is being served. The number of guards is to be determined by the Beaumont Police Department for Civic Center or CRC. (# of guards on all facility rentals are subject to approval by the Beaumont Police Department). Arrangements may be made with a private security firm. A copy of the contract must be provided to this office. **THE GUARD MUST BE LICENSED, BONDED, IN UNIFORM AND HAS NO ASSOCIATION WITH THE PARTY.**

ko Special arrangements can be made to sell alcohol in the Civic Center for nonprofit agencies with approval from the Community Service Department and /or the Chief of Police. **ALCOHOL IS NOT ALLOWED FOR PARTIES OF UNDER AGED PERSON(S) (21 & OLDER ONLY).**

ko If you plan to sell drinks, a one-day permit is required from ABC. You must first contact the Police Department for a letter to the ABC to obtain a permit. NOTE: ABC will not issue a permit to a private party, only nonprofit service clubs or organizations.

ko The city has 150 – 200 metal fold-out chairs, and 25 6-foot tables. These are available free of charge. If additional are needed, you will need to rent them from another organization.

ko Should the applicant desire to cancel the facility reservation, notification of the cancellation must be received no later than two weeks prior to the scheduled event. Should cancellation notice not be received by this time limit, a \$100.00 cancellation fee will be charged and taken from the deposit paid.

By signing you are stating you have read and are complying by all rules of the ordinance.

Signature: Kathryn L. Conway Date: Sept. 28, 2021

Location:

CHATIGNY REC CENTER

CIVIC CENTER

Room(s) number: Upstairs Room 2

PARKING LOT ONLY

Date(s) of Use: 2nd Wednesday Period of use: One Time Weekly Monthly

Other: _____

Open Building: _____ am/pm Close Building: _____ am/pm

Starting Time: 1:30 am/pm Ending Time: 4:00 am/pm

Equipment Needed for Meeting/Usage: Chairs Tables Other: _____

Name of Organization/Group: Carol's Kitchen

Purpose of Meeting/Usage: Board Meetings

Expected Attendance: 10 - 20 people Open to the Public? Yes No

****The City reserves the right to revoke this permit at any time****