



Staff Report

TO: Finance and Audit Committee Members
FROM: Name, Title
DATE May 11, 2020
SUBJECT: Formal Approval to Modify the Reoccurring Meeting Date of the Finance and Audit Committee to the Second Monday of the Month

Background and Analysis:

Staff has requested that the Finance and Audit Committee Meeting consider the adjustment to the reoccurring meeting date from the first Monday of the month, to the second Monday of the month. This motion will ratify a previous consensus to do so.

Recommended Action:

Modify the reoccurring meeting date of the Finance and Audit Committee to be the second Monday of the month.