



## Staff Report

**TO:** City Council  
**FROM:** Elizabeth Gibbs, Community Services Director  
**DATE:** October 6, 2020  
**SUBJECT:** **Authorize the Mayor to Execute the Notice of Completion Documents for the Community Development Block Grant (CDBG) Rangel Park Improvement Project (2018-005A) CDBG5.BEA.36-18 and Record the Notice of Completion Documents with the Riverside County Clerk Recorder's Office**

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### Background and Analysis:

On October 15, 2019, City Council approved a public works agreement with TSR Construction and Inspection (Contractor) in the amount of \$237,700, for construction services of the Rangel Park Improvement Project (2018-005A) CDBG5.BEA.36-18. City Council authorized a 10% contingency for a total project cost not-to-exceed \$261,470.

The project's scope of work included the installation of a prefabricated restroom facility, construction of concrete sidewalks around the building, and the connection of all needed utilities for the restroom facility.

A project change order was issued to include additional concrete that was not specified in the original scope, as well as a new sewer lateral connection to the main line. When the contractor exposed the existing sewer lateral, they found that it was only 8 inches below grade and the specifications for the prefabricated building called for a drop of 18 inches. The existing lateral needed to be removed and replaced at the proper depth and then connected to the main sewer line, resulting in additional construction costs.

The total project expenditures were \$261,400. The Contractor completed the scope of work satisfactorily per plans and specifications and a project notice of completion is required (Attachment A).

The improvements completed are the first phase of a multi-phase project to renovate the entire Rangel Park, including an updated ballfield with new lighting, a new

playground, and a new splash pad facility. The future renovations will be completed with additional CDBG funds and funding contained in the adopted 2021-2025 Capital Improvement Plan.

**Fiscal Impact:**

There is no fiscal impact with the recordation of the Notice of Completion document.

**Recommended Action:**

Authorize the Mayor to execute the notice of completion documents for the Rangel Park Improvement Project (2018-005A) CDBG5.BEA.36-18, and direct staff to record the documents with the Riverside County Clerk Recorder's office.

**Attachments:**

- A. Notice of Completion
- B. Restroom and Snack Bar Photo