



Staff Report

TO: City Council
FROM: Nicole Wheelwright, Deputy City Clerk
DATE: October 6, 2020
SUBJECT: **Second Reading to Adopt Rules of Procedure for All Meetings of the City Council and Its Appointed Boards and Committees Amending the Current Rules of Procedure Established in Beaumont Municipal Code Section 2.04**

Background and Analysis:

At its regular meeting of August 18, 2020, the City Council directed the City Attorney to develop some draft rules of procedure for conducting public meetings of the City Council. On September 1, 2020, City Council reviewed the draft and gave direction for modifications to be brought back in the form of an ordinance for a public hearing and first reading. On September 15, 2020, City Council held a Public Hearing and approved the first reading of the ordinance with amendments to language and policies. The requested changes have been made and are included in the attached ordinance for consideration of adoption.

These rules of procedure would amend Chapter 2.04 of Title 2 of the Beaumont Municipal Code to expand the application of Rosenberg's Rules of Order as procedural guidance for City Council meetings and for meetings of other City boards and commissions. It will provide a process of appointing individuals to City boards and commissions and to the boards of outside agencies. It will also provide a process for selecting a Mayor and Mayor Pro Tempore.

Should the City Council approve the second reading of the presented ordinance, it shall take effect 30 days after adoption, in accordance with Government Code Section 36937.

Fiscal Impact:

City estimates that preparation of this report cost approximately \$300.

Recommended Action:

Waive the second full reading and adopt by title only, "An Ordinance of the City of Beaumont Approving Amendments to the City of Beaumont Municipal Code Pertaining to Rules of Procedure."

Attachments:

- A. Ordinance