



#ACITYELEVATED

CITY OF BEAUMONT
DEPARTMENT PROJECTS
SCHEDULE UPDATES
September 22, 2020



**CITY CLERK'S OFFICE
PROJECT SCHEDULE
September 2020**

- **2020 Municipal Election**
 - Nomination Period – COMPLETE
 - Public Examination Period of Campaign Docs – IN PROGRESS
- **Records Indexing**
 - Records inventory and clean up – IN PROGRESS
 - Laserfiche user-friendly clean up – IN PROGRESS
- **Public Records Requests for the Month of August**

Public Records Requests for the Month

Requestor	No. of Requests	Date Received	Response Date	Response Update	Status	Staff Time Allocated
Acqdata	1	Aug 3, 2020	Aug 3, 2020		Complete	.25 hrs
G. Saylor	1	Aug 3, 2020	July 3, 2020		Complete	.25 hrs
E. Raasch	1	Aug 6, 2020	Aug 17, 2020		Complete	.75 hrs
C. Peters	8	Aug 9, 2020	Aug 17, 2020		Complete	2 hrs +legal
F. Garcia	1	Aug 9, 2020	Aug 9, 2020		Complete	.75 hrs
K. Likes	2	Aug 17, 2020	Aug 20, 2020		Complete	.50 hr
D. Venturina	2	Aug 25, 2020	Sept 1, 2020		Complete	1.25 hrs
J. Sondh	1	Aug 25, 2020	Aug 26, 2020		Complete	.50 hrs

Extended Time Required Public Records Requests

Requestor	No. of Requests	Requested Documents	Date Received	Response Update	Status	Staff Time Allocated	Costs Associated
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Monthly Totals for August

No. of Requests	No. of Completed Requests	Staff Time Allocated
17	17	6.25 hrs

COMMUNITY

DEVELOPMENT



COMMUNITY DEVELOPMENT UPDATE September 2020

- General Plan Update – Update to Beaumont’s General Plan, Downtown Specific Plan, Environmental Impact Report, and Zoning Map update.
 - Draft GPU, zoning consistency and Downtown Plan scheduled to begin public review process 8/18/20
 - Draft EIR review period began 09/08/20
 - Public hearings scheduled PC 10/27/2020, CC 11/3/2020 & 11/17/2020
- Housing Element Update – Proposals received 9/17/2020. Interviews scheduled for the week of September 28th. Item for award of contract anticipated 10/20/2020
- Ordinance Updates
 - Accessory Dwelling Unit Ordinance Update to comply with State law – will be updated utilizing SB2 funding, possibly in conjunction with Housing Element Update
 - Other ordinances for discussion:
 - Landscape Ordinance Amendment, Food Trucks, Small Cell
- MSHCP – Western Riverside County Multiple Species Habitat Conservation Plan
 - Ongoing - Staff meets regularly with RCA, IERCD and USFWS to discuss mitigation in the Pass Area.
- Planning Commission
 - Next meeting of the Planning Commission is October 13, 2020.
 - Special Planning Commission meeting scheduled October 27, 2020 for the General Plan Update.
- SB2 - Grant application
 - GRANT AWARDED: LEAP Grant funding (round two of SB2 funding) in the amount of \$150,000. Staff is waiting for contract from State of CA HCD
 - GRANT AWARDED - \$160,000. Contract has been executed and submitted to HCD for completion. Staff is working with the State on a timeline and procedures for utilizing funds.
- SCAG
 - GRANT AWARDED – \$100,000. Kick-off meeting held June 9, 2020. Data collection is complete. Public outreach plan is being developed. Anticipated time to completion of Parking Strategies Study is 12 months.
- Building and Safety Department Data
 - <http://www.ci.beaumont.ca.us/DocumentCenter/View/2428>



Project Status Report

Project Number	Date Submitted	Applicant	Project Location	Project Description	Project Status	Anticipated PC Hearing Date	Anticipated CC Hearing Date
CUP2017-0001	05/24/2017	Colorado River Mobile Homes, LLC	36805 Brookside Ave.	Brookside RV Storage	Continued at applicants request	Continued indefinitely per applicants request	NA
SP2019-0003, PLAN2019-0283, PLAN2019-0284, ENV2019-0008	04/08/2019	JRT BP 1LLC	West of Jack Rabbit Trail, south of SR-60	Annexation, Specific Plan, GPA, EIR for development of 622 acres	Kick-off meeting 5-2-2019 NOP under review, scoping meeting held 09/17/20	2021	2021
CUP2109-0033&34 PP2019-0209	06/03/2019	Jaswindier Singh Sondh	NWC Pennsylvania Ave & I-10	Proposed gas station, C-market with alcohol sales, quick service restaurant and car wash	Staff review of proposed revisions, CEQA review, CalTrans issues		NA
PP2017-0017	06/15/2017	MCF Community Church	1406 E. 6 th Street	Church and multi-purpose building	Resubmittal received, DRC review complete	10/13/20	NA
PP2019-0222 PM2019-0006 CUP2019-0037 & 38	07/30/2019	Ari Miller, Santiago Holdings	NWC Beaumont Ave & Oak Valley Pkwy	Retail center w/possible grocery anchor, drive-thru restaurants, retail & gas station	Staff review, site plan revisions submitted, pending CEQA revisions		NA
CUP2019-0042 CUP2019-0043	12/4/19	Beyond Food Mart, Inc.	SWC Pennsylvania & 6 th St.	Fuel Station, Foodmart, Carwash	Staff review, CEQA review	Tentatively 11/10/20	NA
ENV2019-0009	07/18/2019	ASM Beaumont Potrero Logistics	s/o SR 60 e/o Hidden Canyon just west of Potrero	Industrial development ~500K sf, would require annexation for small piece of land & entitlement process (ASM)	NOP/EIR Scoping Meeting held June 4, 2020	2021	2021
CUP2020-0045	03/27/2020	Ramona's Mexican Restaurant	Ramona's Mexican Restaurant	Ramona's Custom Brews	Comments sent to applicant, pending revisions, On Hold per applicants request		NA



CUP2020-0046 &0047	04/01/2020	Evergren Dev Co	SWC 8th Street & Highland Springs	Gas Station, C-Market	Staff Review, Environmental document preparation	September 8, 2020	October 6, 2020
CUP2020-0048 &V2020-0079	05/12/2020	Sovereign Health	210 W. 6th Street	Residential Care Drug Rehabilitation Facility (supportive housing)	Comments addressed	10/13/20	NA
CUP2020-0049 & PP2020-0280	05/12/2020	Ali Harb	655, 675 & 695 Highland Springs	Remodel and new construction	Comments provided to applicant, awaiting resubmittal	Fall 2020	NA
CUP2020-0052	08/04/2020	Carrie Long	60 S. Palm	Pet Resort (Kennels & related facilities)	Scheduled for DRC	Fall 2020	NA

Inquiries/Discussions/Not Filed

Location	Description
North side of Xenia between 6 th and 8 th	Market rate, multi-family apartment project 100+ units proposed
Oak Valley Parkway & Golf Club Drive	Restaurants & Retail Center
E/S of Potrero N/O SR 60 (Denley)	Mixed use development with residential, commercial & retail SP, EIR & Tract Maps required
South of 1 st Street at termination of Viele including property to the west and south	Mixed use development with residential, commercial/retail and possible industrial on outer edge. Annexation, GPA, SP, EIR & Tract Maps required
Beaumont Avenue & 1 st Street	38-acre mixed use development with apartments, modular homes & retail/commercial – would require GPA, SP, Tract Map, MND or EIR (Thrifty Oil)
East side of SR79 south of the City limits	~350 acres, request may include annexation for development of industrial and business park
South side of 3 rd Street west of Beaumont Avenue, East of Euclid Avenue	6 industrial buildings, 3 for warehouses and 3 for multi-tenant commercial use

COMMUNITY SERVICES/

TRANSIT



COMMUNITY SERVICES/TRANSIT PROJECT LIST September 2020

Parks and Recreation

- Community Services Director completed the Certified Parks and Recreation Professional certification (CPRP) through the National Recreation and Parks Association (NRPA)
 - Asst. Director will be testing for the CPRP in the coming months
- Virtual programming for Seniors
 - Fit after 50 classes via Zoom - every Monday and Wednesday
 - Cricut classes – Facebook page created and first video uploaded
- Virtual recreation programs
 - Story walks – completed
 - Where Waldo – completed
 - Miles with Mila Virtual Fun Run – underway
 - Fall Leaf Project – scheduled for 9/22/20
 - Lego Wars Week – scheduled for 9/28/20
- Second employee passed irrigation certification test
- Grounds Maintenance Lead employee set to retire Oct. 9th
 - In-house recruitment underway
- Go Time Inc.- Mobil app for public to pay directly for use of field lights at parks – installation scheduled for end of September

Grounds Maintenance - Parks

- All playgrounds, basketball courts, and restrooms closed at all parks
 - New signs with COVID language installed
 - Dog park at Nicklaus Park opened to public and COVID language signs installed
- Mt. View Park (Sundance)
 - Playground slide needs repair – completed
- Sunny Hills Park
 - Concrete remove and replace – sidewalk uplifted by trees
- Palmer Park
 - Concrete – sidewalk uplifted by trees
 - Gopher removal - ongoing
- Sports Park
 - Gopher removal - ongoing
- DeForge Park
 - Playground vandalized – parts on order
- Rangel Park
 - Ballfield lighting
 - Working with Musco lighting on bid

Grounds Maintenance – Rights-of-Way

- Landscape architect hired to design conceptual plans for medians on 6th St between Highland Springs and Illinois
 - Will schedule for CC review and approval
- City-wide tree trimming/maintenance contract
 - Sundance area – completed
 - Champions Dr – completed
 - Rangel Park - completed
 - First St. – completed
 - Cougar Way – Scheduled for the week of 9/21/20
 - 6th St medians – scheduled after Cougar Way
 - Year-to-date green waste recycled - 228 tons

Grounds Maintenance – Open Space and City-owned Lots

- Weed Abatement Program
 - Working with CDF first before using a contractor
 - CDF completed Marshall Creek and Cherry Ave channel
 - CDF started Seneca Springs open space area but were called away to a fire
 - Other lots scheduled and/or completed by outside contractors:
 - End of Ring Ranch Rd, slope behind houses-completed
 - Potrero Blvd - completed
 - Highland Springs Ave N of Oak Valley to Starlight-completed
 - Oak Valley Golf Course City-owned area – contract awarded week of 9/21/2020
 - Desert Lawn hedge trimming – scheduled for 9/24/2020

Building Maintenance

- Building maintenance staff assigned to custodial services due to contract cancellation July 1st
 - Awarded a temporary contract to a custodial cleaning company – set to begin October 1st
- Civic Center marquee
 - Contract awarded – YESCO Company
- PD automated gate – contract awarded for new gate system. Work set to begin in October
- PD and Fire facility roofs
 - Sole source vendor video'd the roof of both buildings and drafted a recommendation
 - RFP being developed for publication

Transit

- Systemwide service reduced to three routes due to COVID-19
 - Additional routes to be added back into service effective Oct 13th
- Kick off new route Casino Express Monday to Friday

- Free fares for passengers continues due to COVID – however, LCTOP grant will used for passenger fares effective Oct 13th with the addition of more service
- Passengers boarding from rear doors to protect drivers due to COVID-19
- Passengers trips reduced by 80% due to COVID-19
- Exploring decontamination system for all buses
- Comprehensive Operations Analysis – Phase 3 underway
- Park N Ride program – waiting on delivery of signs from CalTrans
- Bus Shelter Project-
 - Working with PW staff to prepare design plans using in-house staff
- CNG Fueling Station
 - Working with So Cal Gas on Preliminary Site Eval
 - Survey of parcel needed - completed
- New Branding and Logo
 - JPW awarded contract to finish design of branding and logo.
 - Will be presented to Council October 6th

Community Services Grants Awarded

- SCIP- Electric vehicle charging station -\$240,000 – completion of grant is pending
- MSRC – Electric Vehicle Charging Station - \$31,870 – completion of grant is pending
- MSRC- CNG Station- \$200,000
- LCTOP –
 - \$129,943- Passenger amenities (FY 18/19)- (bus shelters at Walmart, Wells Fargo and Library)
 - \$93,346 – Free Fare Promotion (FY 19/20)
- Volkswagen Mitigation Fund- Electric Vehicle Rebate Program
 - \$160,000 per vehicle rebate available
 - 2 vehicles will be ordered in FY 21

Community Services Grant Opportunities

- Per Capita- Prop 68
 - Minimum \$200,000 up to 8.5 million
 - Applications Due December 2021
 - Focus is on creating a recreational feature
 - Only park that qualifies is Stewart Park
- Statewide Park Development and Community Revitalization Program (SPP)
 - Application due December 2020
 - Minimum \$200,000 up to 8.5 million
 - Focus is to renovate or create a recreational feature
 - Can be used to acquire land for a new park and have at least one recreational feature on it when grant period closes in March 2025

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT PROJECT SCHEDULE September 2020

RFPs Underway

None

Major Projects

Covid-19 Response

- Back to Business Committee
 - Business Survey
 - Resident Survey
 - Business Outreach
 - Stay updated with State Guidelines and Reopening plans
 - COVID-19 Complaint Business Package
 - Small Business Grant Program
 - Outdoor Seating, Barricades and Shade Structures
 - Household Assistance Grant Program
- Major Employer Discussions
 - ICON is seeing a huge increase in orders and shipping
 - Wolverine is down, but they have no reduced workforce
 - CJ Foods and Rudolph Foods still operating
 - Priority Pallet is down in some respects and has seen an increase in others, they are still doing well
 - Local grocery stores need additional employees
- Business Resource Information is available on City website
 - Reopening plan guidance docs for each industry
 - Disaster loans
 - Utility benefit info
 - Small business development assistance
 - Programs to help small business retool and adapt their business plan and strategy
- Beaumont Eats program
- Help local business avoid scams
- Revised sales tax projections and project absorption for FY21
 - Expand modeling on sales and property taxes for impacts from COVID-19
 - Update recession indicator model with new datasets
- Legislative Review of State and Federal mandates and programs related to COVID-19
- Participation in multiple webinars and resource discussions
 - CA Chamber
 - Governor's Office of Business – Entrepreneur Task Force
 - Talent Talks hosted by UCR and EPIC SBDC
 - Riverside County Supervisors Resource Talks
 - CA Association of Economic Development
 - International Economic Development Council
 - CA League of Cities
- Virtual webinar completed with Riverside County to educate public on their \$10,000 small business grant program – recording available on the City's YouTube.

Retail Recruitment Strategy

- Review of information and needs associated with establishment of the program
- Retail recruitment has changed, and the City's efforts must adapt to stay competitive
- Continue to review and come up with ideas on streamlining permit process
- RFP complete and was approved by the Economic Development Committee
- RFP set to be published September 1, 2020

Economic Development Strategic Plan

- Partnership established with UCR for business and entrepreneur development
- Potential partnership with CVEP for business development and resource seminars
- Partnerships developed for datasets and review of statistics
 - UCR
 - Working on MSJCC
- Working on Targeted Industry Groups
 - Fulfillment centers, high-tech manufacturing, additive manufacturing, healthcare, renewable energy sources, logistics technology clusters
 - Hotels, entertainment outlets, sit-down restaurants, retail businesses
- Monthly workforce training events held each month on 2nd Thursday

Downtown Campus/Facilities Master Plan Project

- Pending Downtown Specific Plan Update

Sales Tax and Property Tax Review

- Review and analyze quarterly sales tax and annual property tax revenues
- Make suggestions and action plans on results
- Targeted sectors, business outliers and discrepancies
- Growth projections
- Incorporate this data into the multi-year fiscal model and annual budget
- Property tax dataset from years 2000-2018 – completed
- Working through revenue models based on home sales and sales tax updates

Economic Fiscal Impact Model Review (part of General Plan Update)

- Review inputs and test model
- Run various test projects to determine calibration
- Include new refuse contract and VLF data

Budget Modeling and Review

- Working with city manager to develop a robust and sound fiscal model based on a true data set that can be trusted
- The model will be able to project future revenues and growth projections to make better financial choices today
- Working on economic indicator review for downturn/recession planning opportunities
- Partnership with Claremont McKenna College Professor in Economics Dr. Keil
- Developing commercial /industrial absorption model with revenues
- Working on expense model per development type
- Recession indicator model
- New required revenues model under development, based on new fiscal forecast deficit in 2024
- Models being revised to account for COVID-19 effects

- At-Risk Business Model being developed to determine budget impacts of potential closures
- Recession Indicator Model previously created being reviewed to track leading indicators
- CARES ACT Funding to local cities – options and ideas

Coordination with Multiple Departments on Projects

- Work on current / future projects, capital projects, Capital Improvement Plan, Design Review Committee, review of Planning applications and projects
- Serve as city liaison for private industry for each city department

Economic Development Committee – 9/09/20

- Meeting was held but several items on the agenda were tabled due to the absence of Economic Development Manager Kyle Warsinski
- Committee discussed Smart City Plan and a sub-committee was formed to explore this concept
- Next meeting is scheduled for October 14, 2020

Lobbyist Services and Grant Writing

- Track legislation, lobby on city's behalf, gain access to funding and grants
- Coordinates meetings with City Council, staff and legislators or key department staff in CA or DC
- Working with Townsend on funding opportunities and availability
- 2020 Legislation Session tracking has begun
- Tracking State and Federal mandates and programs related to Covid-19
- Beaumont does not qualify for Downtown Broadband Master Plan grant through EDA

Foreign Trade Zone

- Working with City of Palm Springs to potentially expand their zone to include Beaumont
- Develop strategy to work through US Customs to get the approval of alternative site framework application
- Working on next steps. Palm Springs has not made this a top priority.
- Meeting set for this week or next week

Business Retention and Expansion Events

- Programming next series of events and training seminars
- Partnering with UCR, RivCo EDA and Coachella Valley Economic Partnership
- Contact small companies in need of assistance and resources
- Retraining Program

Potrero Interchange PH2

- Meeting with Federal EDA to discuss funding availability
- Meeting with RCTC to discuss project status

Cooperative Meetings with Beaumont Chamber of Commerce

- Discuss meeting/event schedule for remainder of year
- Partner to create value added business events

Current Development Projects (building now)

Sundance Corp Center

- Building 1 and 2 almost completed
- Building 3 under construction
- Working to fill remaining retail/in-line space

San Gorgonio Specific Plan

- Commercial property between 1st and 2nd streets from Kohls to Center Pointe (across from Walmart)
- Most attraction efforts are completed: Last Building is finalizing Deal with National Paint Retailer
- Building in progress are Cinema West, Ulta Beauty, Planet Fitness, Jersey Mike's, El Mariachi Mexican Take-Out, Bright Now Dental, America's Best Contact & Eyeglasses
- Now open are Grocery Outlet, In-N-Out, Raising Cane's, Five Below, AT&T Store
- Building is continuing and most tenants are still planning on opening this year.
- Working to determine if some tenants will be delayed or change plans on opening.

Major Development Projects - Potential

Denley – Beaumont Village Specific Plan

- 300-acre specific plan with Commercial/Residential/ Mixed use project
- Between Oak Valley Parkway and SR 60, east of Potrero Blvd.
- Project meetings on-going as of January 2020
- Entire project is not included in BCVWD Urban Water Management Plan

Crossroads Logistics - Amazon

- Amazon construction completed and facility is now in operation
- Partnered with City to hold Hiring Event at City Hall
- Event was held 8/24 – 9/11
- Revised job numbers from Amazon is now 3,300 for this facility
- Initial projection was 750-1000 direct jobs created

Hidden Canyon Logistics

- McDonald Property Group is new owner
- Had multiple meetings with interested parties (developers and end users)
- Working to attract targeted industry groups per the EDSP

Commercial property at Oak Valley Parkway / Beaumont Avenue

- Working with landowner and broker to attract key tenants for the center
- Current leads are Farmer Boys, 7-Eleven with gas, drive-thru Starbucks

Commercial property at Oak Valley Parkway / Desert Lawn Drive

- Project submitted with new Gas Station and Drive Thru restaurant

Commercial property at Eighth Street / Highland Springs Avenue

- Small 1.5-acre site
- Current leads are 7-Eleven with gas and quick service restaurant or national tire store

Other Project Leads

Miscellaneous leads for projects that I have worked on in the last 12 months. These range from simple phone calls to complete meetings with developers, architects and engineers.

- Commercial property at Oak Valley Parkway / I-10
- Commercial property at Oak Valley Parkway / Golf Club Drive
- Commercial property at Beaumont Avenue / 1st Street
- Commercial property at Pennsylvania / 6th Street
- Commercial property at Pennsylvania / 1st Street
- Commercial property at 6th Street and Xenia Avenue
- Residential property at 6th Street and Xenia Avenue

Other Items

- Hotel Incentive Package
- City Incentive Package/Policy
- Downtown Parking Ordinance
- Top 10 Commercial Broker meeting program
- Development of Chamber of Commerce partnership
- US EDA – Potrero PH2 Grant
- Food Truck Ordinance review
- Young Professional Networking Program
- Business of the month program with Chamber of Commerce



FINANCE DEPARTMENT PROJECTS UPDATE September 2020

SPECIAL PROJECTS

- Tyler software
 - Incode 9 upgrade to Utility Billing 10 and Cashiering 10 - Completed the upgrade and system went live on June 8, 2020
 - Upgrade to Energov is complete. We are working out a few items.
 - Exploring alternative solution to Business License software needs
 - Tracking Accounts receivable through Tyler
 - Debt management software – Sympro Software acquired- installation scheduled for last week in September 2020.
- FEMA grant – application submitted successfully by the City. Costs associated with responding to the Covid-19 emergency are being tracked and documented. The City has submitted several projects and anticipates a couple more submittals before the end of the calendar year
- CARE (COVID Relief Fund) – the City is eligible to receive up to \$635K in Federal Funding through the State. Staff are coordinating with the City Council to secure recovery of these funds. A budget amendment is scheduled for August 18th to receive funds and to establish a General Fund COVID Relief Program. The City received the first 1/6th payment and has submitted an application for reimbursement of the entire \$635K. We will monitor and report on future receipts.
- FY 19-20 Audit – RAMS firm was selected and approved by City Council. Interim fieldwork was completed during the week July 13- 17, 2020. End of year fieldwork is scheduled for October 2020. Staff are targeting taking the completed audit to Council in January 2021.
- 2019-20 Overhead Allocation and Transfers – All Overhead allocations are to be completed on a quarterly basis – 4th quarter has been completed.
- New processes and procedures
 - Cal Card application has been approved. Policies and procedures are developed, and cards have been issued to the Wastewater team and to the Police Department as well as Administration. We will review how the plan is functioning through August and then determine whether to proceed with further card distribution to other departments.
 - Investment policy – has been reviewed and approved by the City Council. The next step is to select one or more investment advisors and move forward with the investment strategy as governed by the policy.
- Compliance with Developer Agreements
 - KHOV
 - Fee credits for prepaid Sewer Capacity DIF reconciled monthly (overpayment has been identified – refund to developer completed)
 - Park fee credits reconciled monthly
 - All Bond proceeds available to KHOV for 2016-4 have been paid

- Pardee
 - Park fee credits and prepaid DIF reconciled monthly.
 - IA 8F bonds issued and proceeds sent to Pardee.
 - Pardee was billed and has paid prepayment for FY 2021 after DIF and TUMF credits were included in the computations.
 - Pardee requested and was paid the Paygo funds from IA 8F
- RSI
 - Fee credits for prepaid Road and Bridge DIF completed
- Compliance with TUMF Credit Agreements
 - Pardee
 - Potrero Phase II
 - Pennsylvania Widening
 - Oak Valley Interchange
 - Lassen
 - 4th Street Extension (Grading)
 - Crossroads
 - 4th Street Extension (Paving)
- Processing of CFD Prepayment Requests
 - Program restarted October 2017
 - Process “dark” from 6/1 through 9/30 for tax roll assessment processing
 - Received #16 requests to date (one received in Sept 2018)
 - Received #15 full payoffs to date
 - Total \$254,980.21 for debt service
 - Total \$10,739.38 for future facilities
 - All funds transferred to Trustee for retirement of bonds
 - Bonds retired to date = \$136,000
- Management of Existing Bonds
 - Special District Report for Beaumont Finance Authority Due 01/31/20 – COMPLETED 01-29-20.
 - Next Debt Service Payment Due 03-1-20 - COMPLETED
- Refunding Bond Issuance completed for IA 8C and IA 17B
- Bonds issued for CFD 2019-1
- SCO Filings Due for FY20
 - Streets and Roads due 12/01/20 – TO BE COMPLETED BY THALES
- AQMD FY19 Filing - COMPLETED AND APPROVED – 04/07/20, Next audit will be for FY21
- File City Budget with the County of Riverside – Due 07/01/20
- CFD Assessments Costs (Parks/Maintenance/Administration)
 - Reporting CFD Revenues Generated by IA – Recording in the general ledger as received from the County of Riverside
 - Segregation of funds: #250 Administration, #255 Maintenance, #260 Public Safety, #265 Facilities, #510 Pay-Go, #840 Bond Debt Service, #850 BFA, #855 BPIA
 - Demonstrate Means/Methods for CFD Fund Allocations – Working on best way to identify/capture data:
 - Park Maintenance
 - Parkway Maintenance
 - Public Safety
 - Other

- IA 8F – Bonds issued – net proceeds approx. \$12.3 million sent to Pardee in compliance with settlement agreement and acquisition agreement. The vast majority is a return of DIF and TUMF fees.
- Pardee – pay go reimbursement request filed for Area 2016-2 – request of \$340,726 – under review
- Pension Liability Analysis and Options – reviewed by CC at the March 3, 2020 meeting – options for pension trust to be discussed in September or October 2020.
- FY 20/21 Budget
 - Budget adopted on June 2, 2020
 - Budget book preparation is underway and expected to be finalized in August 2020. Some delays were experienced due to Covid-19.
 - Budget book draft delivered to the City Manager – anticipated completion and release by early October 2020

ONGOING WORK

Bank reconciliations (all banks and trustee accounts)

**NOTE: Citibank Operating Account reconciled through 07/31/20
Payroll and Workers Comp Accts reconciled through 8/31/20
All other accounts reconciled through 08/31/20.
All Trustee accounts reconciled through 04/30/20**

Daily cash receipts data transfer into the general ledger

Weekly accounts payable processing

Timely recording of payroll and related entries

Review and reconciliation of all DIF monthly

Review, reporting of MSHCP and TUMF monthly

General ledger review and reclassifications as needed

Review of budget to actual activities

Monthly financial reporting to Finance Committee and City Council

Review and analysis of Project accounting monthly

- Review of project budgets to CIP
- Reconciliation of revenues recorded
- Reconciliation of expenses incurred with Public Works
- Reconciliation with general ledger entries

Development of Policies and Procedures (continuous)

Transparency

- General ledgers are redacted and uploaded
- Wilmington Trust statements are being held due to redaction issues-ONLY available to view over the counter
- Paid vendor invoices are scanned and uploaded to portal within reasonable time frame
- Bank statements and reconciliations uploaded for FY19 and through January 2020
- All Bond fund requisitions are redacted and uploaded

UPCOMING PROJECTS

Grant management processes and coordination (see next section)

Business license program management

Inventory management – revise processes

Travel Policy – needs to be created

Internal Service Fund exploration

Further Automation of Accounts Payable and Accounts Receivable processing

Personnel Management Module (project to implement and further automate processes to manage human resources and payroll) – project to begin in early 2021

A complete review of all financial policies will be undertaken during FY 2021 to determine missing elements and needed updates.

GRANTS

The Community Development Department took on the task of tracking all grants received by the City and coordinated with the Finance Department. A complete listing of existing Grants and projected Grants was provided to the Finance Committee and City Council in June 2020. This listing will be updated and maintained.

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY PROJECT SCHEDULE September 2020

Tyler Upgrades – IN PROGRESS

- Customer service portal for online permits.
- Utility billing online options – completed.
- Testing Open Edge interface for credit card processing.

Firewalls and Switches – IN PROGRESS

- Implementation of switches completed 90%.
- PD segmentation is completed.

Wastewater Plant –IN PROGRESS

- Fortinet Firewall deployed.
- Site is connected via VPN to City Hall.
- Surface Pros installed and given to Staff.
- 6 Wireless access points being installed
- Hach is working on wireless issues.

Tyler Technologies–IN PROGRESS

- Incode 10 migration utility billing completed.
- New software SYMPRO going online with Incode 10 for Finance.
- Energov upgrade in progress for Community Services Portal Online.

CAD\RMS System for Public Safety (PD)– IN PROGRESS

- DOJ application is submitted. DOJ to return information if needed.
- DOJ approved CLETS application – testing 9/22 – 9/24.
- New CF-33s Toughbook approved and ready for install of 7 more.
- AT&T Vesta upgrade and training completed.
- New Internet line for Riv Co installed.
- Mark 43 set to go live September 30.

Albert Chatigny Community Center Wifi–IN PROGRESS

- Contract vendor selected
- Site walk scheduled for 9/24. Expect pricing following week.

Disaster Recovery–IN PROGRESS

- Discussion and planning of Business continuity and Disaster Recovery options.
- Prepping for Ransomware upgrade – mid year budget adjustment.
- Need internal assessment and a good open discussion about security.

IT Strategic Plan – IN PROGRESS

- Creating an IT strategic plan for City Manager.
- Provide GIS assessment.
- Security status and needs.
- Identify needs for City of Beaumont post Covid-19. Will include in strategy.
- Looking at options to bring a third party for holistic assessment of needs.

Zoom Meetings – IN PROGRESS

- Submitted know how and best tips for security within Zoom.
- Identified some issues but mitigated by zoom.
- Provide a workshop for better understanding of product.

Covid-19 Measures – *IN PROGRESS*

- HR provided a list of users and locations for space requirements.
- Zoom application for meetings working well.
- Verizon bridge completed.
- Personal thermostat provided for front lobby use.
- Cameras and microphones being deployed for desktops.
- 10 laptops purchased to replace Council/EOC laptops that were deployed for remote work.

PUBLIC INFORMATION



PUBLIC INFORMATION PROJECTS UPDATE September 2020

- Updating Communications Strategic Plan from 2018
 - Including a new section regarding social media polices for departments and staff
- Developing tools to increase subscriptions to City Manager Monthly email
- Updating online content and marketing for return of full-service Transit
- Developing Virtual State of the City script and event program
- Social media content
 - COVID
 - SCE power outage/Flex Alerts
 - Public Hearing Notices
 - Etc.
- Military Banner Program – Finalizing 1 of 2 Fall installations
- ID cards for PD – Designing new ID cards with current law enforcement identification information for all sworn personnel.
- Miscellaneous
 - Managing Shop Safe Pledge Program
 - Ideas for inclusion in the monthly City Manager Report are due the last week of each month.
 - Ribbon cutting ceremony for Rangel Park restrooms/snack bar
 - Continuously updating internal applications and forms for branding
- Upcoming Events
 - Nothing!!!

PUBLIC WORKS



PUBLIC WORKS UPDATE September 2020

- Pavement Rehabilitation
 - Project Notice of Completion accepted by CC September 1st.
 - Engineering currently in planning stage for FY 20/21 Pavement Management Program.

- Sewer System Master Plan
 - Data request from Consultant has been completed and fulfilled.
 - Mesa Lift station survey is complete, consultant preparing accurate “as-built” record drawings and is at 95% development.
 - City-wide Hydraulic Model initial draft has been received and is under review.
 - Lift Station assessment draft has been received and is under review.
 - Population and development projections are at 95% development.
 - Data collection and assessment of Wastewater System is 98% complete.
 - System wide condition/capacity assessments 80% complete.

- 2020 Street Maintenance and Rehabilitation Project
 - In coordination with CC item from 09/01 regarding allocation of bond proceeds, staff has prepared a bid package to rehabilitate several City streets, primarily in the downtown area.
 - The project is currently being advertised with a bid due date of 10/02.
 - Staff intends to take a construction contract to CC for approval at the 10/20 meeting.
 - Expected duration of construction is anticipated to be 60± days.

- Highland Springs Interchange
 - Cooperative Agreement with the City, RCTC, and Banning for the preparation of a Project Study Report (PSR) for the Highland Springs Interchange Project approved
 - RCTC is the lead in preparing the report with input from both the City of Beaumont and Banning.
 - Funding for the PSR from WRCOG settlement.
 - Project Traffic Forecasting and Operational Analysis (TFOA) has been submitted and comments received from Caltrans being currently addressed. Second submittal is with Caltrans with comments expected by end of week per project update meeting on 09/22.
 - Completion of PSR is expected to be June of 2021.

- Potrero Phase 2 ~ N/C
 - Staff looking at potential further phasing of interchange ramp construction. Potential modifications include revising proposed 6 ramp interchange (4 on-

- ramps & 2 off-ramps) to a 4-ramp interchange and delaying additional 2 on-ramps to future date in which traffic volumes warrant construction.
 - Staff also looking at other grant opportunities, potential funding solutions.
 - Trade Corridor Enhancement Program (TCEP) grant application has been submitted. \$33M has been requested and awardment of grant expected to be by end of calendar year.
- Highland Springs Signal Timing
 - Staff working with the City of Banning on an MOU to coordinate signal timing of 6 intersections along Highland Springs to help alleviate congestion.
 - Concurrence has been received, and three-party MOU between Banning, Beaumont, and Caltrans expected to go to CC for approval in October.
 - Following three-party MOU will be a maintenance agreement between Beaumont and Banning which is currently undergoing final review from legal.
- Pennsylvania Avenue Widening
 - Technical studies have been prepared, which now includes completion of Traffic Impact Analysis which needed to comply with Vehicle Miles Traveled (VMT) criteria.
 - Environmental consultant released to prepare CEQA document in June. Expected 4-6 month preparatory duration.
 - Updated packages have been submitted to both UPRR and Cal Trans
 - Comments have been received and are being responded to.
- Pennsylvania Avenue Railroad Grade Separation ~ No Change
 - Consultant directed to perform cost analysis for Riverside County Flood Control District master plan storm drain improvements as part of project. Staff able to get Flood Control to authorize up to \$5.3M in current budget.
 - Proposed design allows improvements to stay within Pennsylvania Ave., potentially avoiding significant environmental constraints associated with realigning outside City right-of-way. Feasibility is being confirmed.
 - Consultant is working on the 35% plans, specifications, and engineering.
 - Current contract has limited consultants' obligation to 35% design. Staff is searching for additional funding to engage consultant to complete design.
- Pennsylvania Avenue Interchange
 - Staff has had several meetings lately regarding traffic analysis and future compliance with Vehicle Miles Traveled (VMT) guidelines.
 - Caltrans will allow City to be lead agency for environmental clearance which should help facilitate project.
 - Staff has been able to obtain Caltrans concurrence regarding project study radius and intersection identification. City will not be required to include projects outside of our jurisdiction. Additionally, the recently completed traffic model runs for our General Plan can be utilized for study horizon year data saving time and cost of additional modeling.
 - Traffic Operations Analysis Report (TOAR) being revised to include recent General Plan traffic model runs.

- West Side Fire Station
 - Consultant has submitted for second review of complete design package (Civil, Architectural, and Landscape) which are currently in review and will be returned by 09/30.
 - Several environmental studies and reports are currently underway, including:
 - Habitat Assessment and Constraints Analysis
 - Biological Resources Report
 - Determination of Biologically Equivalent or Superior Preservation (DBESP)
 - Jurisdictional Delineation

- Line 2, Stage 1 Drainage Project
 - Cooperative funding agreement was approved by CC on 09/01 and is now awaiting approval from Riverside County Board of Supervisors
 - Beaumont staff and Riverside County Flood Control (RCFC) interviewed the top 3 consultants the week of 09/14-09/18
 - RCFC providing memo to clarify design storm water flows to be utilized moving forward. Upon receipt staff will provide to top 3 firms and ask for updated cost proposal in hopes of proceeding with Professional Services Agreement in late October.

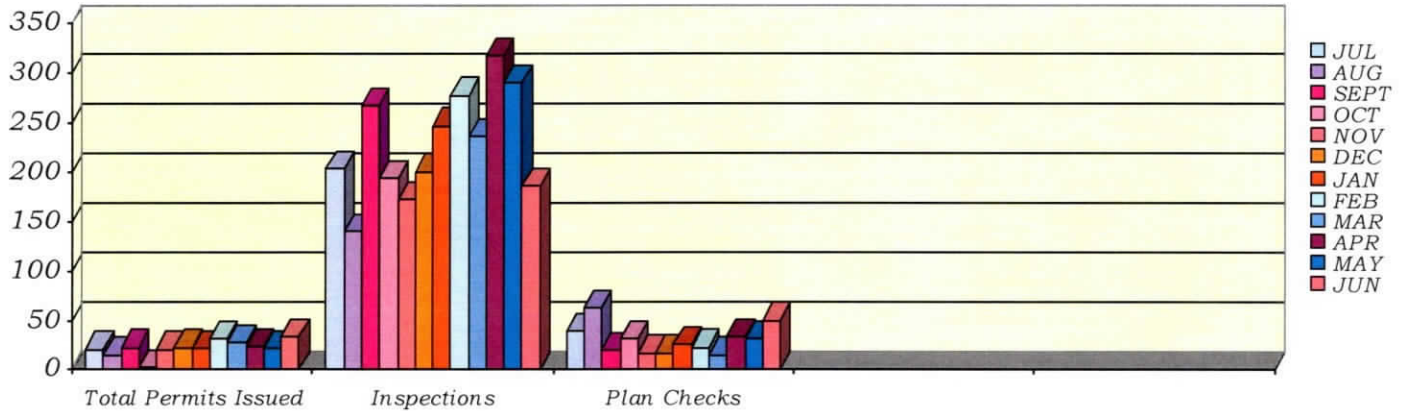
- By the Numbers ~ Running 12 month total of permits and inspections
 - Includes the following:
 - Encroachment permits issued.
 - Offsite improvement permits associated with residential developments issued.
 - Offsite improvement permits associated with commercial developments issued.
 - Commercial development inspections.
 - Residential development inspections.
 - Commercial development plan checks.
 - Residential development plan checks.



PUBLIC WORKS

MONTHLY PERMIT INFORMATION

RUNNING 12 MONTHS



	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Permit Information												
Encroachment - Issued	22	2	18	19	19	29	27	24	22	31	19	12
Residential Improvements	1	1	3	1	3	2	0	0	0	2	1	3
Commercial Improvements	0	0	0	3	0	0	1	0	0	1	1	0
TOTAL	23	3	21	23	22	31	28	24	22	34	21	15
Inspections												
Commercial	122	95	62	32	21	60	67	183	106	79	97	53
Residential	144	98	110	168	225	217	169	134	184	106	106	87
TOTAL	266	193	172	200	246	277	236	317	290	185	203	140
Plan Checks												
Commercial	8	18	10	9	6	5	5	10	18	21	12	14
Residential	12	13	7	8	20	18	10	24	14	29	27	49
TOTAL	20	31	17	17	26	23	15	34	32	50	39	63

FY 20/21
 FY 19/20

This information gathered from monthly reports and inspection records. Permits issued as of August 31, 2020