



November 12, 2019

City of Beaumont  
**Attn: Elizabeth Gibbs, Community Services Director**  
550 East 6<sup>th</sup> Street  
Beaumont, CA 92223

**RE: RFP: Tree Trimming and Tree Maintenance Services**  
**Due: Thursday, November 14, 2019 at 2:00PM**

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) with the opportunity to submit a proposal for tree maintenance services for the City of Beaumont. WCA is a family-owned and operated company employing over 950 full-time employees providing various tasks to achieve one goal: serving communities who care about trees and landscape. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability.

WCA's corporate values include listening to customers and employees that will help to improve services offered. By establishing clear goals and expectations for the organization, supporting diverse teams, and exchanging frequent feedback from customers and employees. WCA's top management team has created a culture where employees become accountable for actions and results.

WCA has a 47-year track record of working for more than 300 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Boards under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service) as well as Class C27 (Landscaping). We currently employ over 80 Certified Arborists and over 140 Certified Tree workers, as recognized by the Western Chapter of the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. Should we be awarded this project, we shall use full-time, in-house employees; no subcontractors will be used. Federal ID: #95-3250682.

Our employees will operate from one of our seven California Offices: Stockton Office, 3625 E. Stevenson Avenue, Stockton, CA 95205. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Marketing, at (714) 991-1900 or at [vgonzalez@wcainc.com](mailto:vgonzalez@wcainc.com). Isaac Garza, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (714) 396-9544 or [igarza@wcainc.com](mailto:igarza@wcainc.com).

Sincerely,

Patrick Mahoney,  
President



SUBMISSION CERTIFICATION

I hereby submit to the City of Beaumont the following bid proposal for work outlined in the Request for Proposal entitled "TREE TRIMMING & TREE MAINTENANCE SERVICES."

By my initials below, I certify that the following documents are completed, fully executed, and included in my proposal as required in the RFP document.

- Proposer Identification/Signature Authorization
- References
- List of Subcontractors
- Non-Collusion Affidavit
- Dept. of Industrial Relations (DIR) SB 854 Certification
- Questionnaire

Contractor shall complete the Cost Proposal Form and it shall be submitted with the proposal in a **separate sealed envelope**. Contract shall include a schedule of current hourly rates for all applicable personnel and State of California Craft and Prevailing Wage Determination.

- Cost Proposal Form (under separate sealed envelope)

My signature on this Submittal Certification is affirmation that all items listed above are fully completed and executed and are hereby submitted with the proposal as required. I understand that failure to complete and/or submit any of the required documents may be cause for rejection of my proposal.

Business Name West Coast Arborists, Inc.

Authorized Signature 

Print Name Patrick Mahoney Title President

Date 11/13/19 Contact Phone Number (714) 991-1900



**PROPOSER IDENTIFICATION**

- 1. Legal Name of Proposer: West Coast Arborists, Inc.
- 2. Street Address: 21718 Walnut Ave.  
City/State/Zip: Grand Terrace, CA 92313
- 3. Mailing Address (if different): 2200 E. Via Burton  
City/State/Zip: Anaheim, CA 92806
- 4. Business Phone: (714) 991-1900 Email: vgonzalez@wcainc.com
- 5. Contractor's State License No. 366764 Classification(s): C61/D49,C27
- 6. Dept. of Industrial Relations (DIR) Registration No. 1000000956
- 7. Proposer's Project Manager: Isaac Garza, Area Manager

**SIGNATURE AUTHORIZATION**

I hereby certify that I have the authority to offer this proposal/bid to the City of Beaumont for the above listed individual or company. I certify that I have the authority to bind myself/this company in a contract should I be successful in my proposal/bid.

\_\_\_\_\_

Signature of Authority

11/13/19  
Date

Patrick Mahoney  
Print Name

President  
Title/Position



**REFERENCES**

Contractor should have at least three (3) similar and separate California municipal tree maintenance contracts which have been successfully completed within the last five (5) years. Each project shall be of comparable size and scope to this project (descriptions of these projects and contact persons must be provided with bid submission).

1. **Name of Agency:** City of Murrieta  
**Mailing Address:** 37000 Ruth Ellen Way, Murrieta, CA 92653  
**Contact Person:** George Moring, Parks Supv. **Contact Phone:** (951) 461-6112  
**Email Address:** gmoring@murrieta.org  
**Term of Contract:** 2007 - Current **Contract Amount:** \$ 350,000.00
  
2. **Name of Agency:** City of Corona  
**Mailing Address:** 755 Corporation Yard Way, Corona, CA 92880  
**Contact Person:** Moses Cortez, Parks Supv. **Contact Phone:** (951) 817-5728  
**Email Address:** moses.cortez@ci.corona.ca.us  
**Term of Contract:** 2006 - Current **Contract Amount:** \$ 1,200,000.00
  
3. **Name of Agency:** City of Indio  
**Mailing Address:** 83-101 Avenue 45, Indio, CA 92210  
**Contact Person:** Paul Stalma, Parks Supv. **Contact Phone:** (760) 347-1058  
**Email Address:** pstalma@indio.org  
**Term of Contract:** 2006 - Current **Contract Amount:** \$ 400,000.00
  
4. **Name of Agency:** City of Temecula  
**Mailing Address:** P.O. Box 9033, Temecula, CA 92589  
**Contact Person:** Rodney Tidwell **Contact Phone:** (951) 694-6411  
**Email Address:** Rodney.tidwell@cityoftemecula.org  
**Term of Contract:** 2006 - Current **Contract Amount:** \$ 500,000.00



LIST OF SUBCONTRACTORS

The proposer is required to furnish the following information in accordance with the provisions of Section 4100 to 4113, inclusive, of the Public Contract Code of the State of California.

Legal Name of Subcontractor: NONE TO BE USED.  
Mailing Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
License No. \_\_\_\_\_ DIR Registration No. \_\_\_\_\_ Percent of Contract: \_\_\_\_\_%  
Specific Description of Subcontract: \_\_\_\_\_

Legal Name of Subcontractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
License No. \_\_\_\_\_ DIR Registration No. \_\_\_\_\_ Percent of Contract: \_\_\_\_\_%  
Specific Description of Subcontract: \_\_\_\_\_

Legal Name of Subcontractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
License No. \_\_\_\_\_ DIR Registration No. \_\_\_\_\_ Percent of Contract: \_\_\_\_\_%  
Specific Description of Subcontract: \_\_\_\_\_

Legal Name of Subcontractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
License No. \_\_\_\_\_ DIR Registration No. \_\_\_\_\_ Percent of Contract: \_\_\_\_\_%  
Specific Description of Subcontract: \_\_\_\_\_

If Subcontractors will not be used for this contract, please initial here: \_\_\_\_\_



**NON-COLLUSION AFFIDAVIT**  
(Per California Public Contract Code Section 7106)

**TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

State of California  
County of Orange

}  
} ss.

\_\_\_\_\_ Patrick Mahoney \_\_\_\_\_, being first duly sworn, deposes and says  
that he or she is \_\_\_\_\_ President \_\_\_\_\_ (title) of  
\_\_\_\_\_ West Coast Arborists, Inc. \_\_\_\_\_, (legal name of proposing contractor)

the party making the foregoing bid and that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of ORANGE )  
On 11/13/19 before me, Amelia I. Menzel, Notary Public  
*Date Here Insert Name and Title of the Officer*  
personally appeared Patrick Mahoney  
*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature *Amelia Menzel*  
*Signature of Notary Public*

*Place Notary Seal Above*

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_



**DEPT OF INDUSTRIAL RELATIONS NOTICE**  
**(SENATE BILL 854)**

Senate Bill 854 was signed into law on June 20, 2014 and established a new public works contractor registration program which collects fees to fund compliance monitoring and enforcement, determines prevailing wage and public works coverage, and hears enforcement appeals.

All contractors and subcontractors intending to bid or perform work on public works projects are required to register, and annually renew, online for the program. This is a Department of Industrial Relations (DIR) fee paid directly to the State of California. On July 1, 2017, the new annual registration fees for public works contractors increased to \$400.00.

Contractors on small projects are exempt from public works registration and electronic certified payroll reporting requirements.

**Small Project Exemption:**

Contractors who work exclusively on small public work projects are not required to register as a public works contractor or file electronic certified payroll reports for those projects. However, contractors are still required to maintain certified payroll records on a continuous basis and provide them to the Labor Commissioner's Office upon request.

The small project exemption applies to public works projects that do not exceed:

- \$25,000 new construction, alteration, installation, demolition or repair
- \$15,000 for maintenance

The City is required to fill out a form alerting the DIR of the services you are providing to within five (5) days after Notice of Award. Detailed information is needed to complete this form; therefore, you will be required to provide certain information needed to complete the DIR form.

Proposer's DIR No. 1000000956 Federal ID No. 95-3250682

Proposer is not registered with the DIR, but agrees to immediately register if awarded the contract N/A (initials)





QUESTIONNAIRE

In accordance with Government Code Section 14310.5, the Proposer shall complete, under penalty of perjury, the following:

*NOTE: This questionnaire constitutes a part of the Proposal and signature on the signature authority portion of this Proposal shall constitute signature of this questionnaire.*

1. Has the Proposer, any officer of the Proposer, or any employee of the Proposer who has a proprietary interest in the Proposer, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local government project because of a violation of law or a safety regulation?

Yes \_\_\_\_\_

No  \_\_\_\_\_

If answered "Yes," please explain in detail the circumstances surrounding the event:

N/A

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## Cost Proposal Tree Trimming and Tree Maintenance Services

*The Cost Proposal Form shall be submitted with the proposal in a separate and sealed envelope. Contractor shall include a schedule of current hourly rates for all applicable personnel and State of California Craft and Prevailing Wage Determination.*

### ROUTINE ANNUAL TREE TRIMMING SERVICES

Routine Annual Tree Trimming \$ 75.00 per tree

Palm Tree Trimming - Any size \$ 75.00 per tree

*Large Jobs*

### SERVICE REQUESTS

#### Tree Pruning

0" to 6"	\$ 75.00	per tree
7" to 12"	\$ 100.00	per tree
13" to 18"	\$ 150.00	per tree
19" to 24"	\$ 200.00	per tree
25" to 30"	\$ 250.00	per tree
31" and Over	\$ 250.00	per tree

*Small Jobs*

#### Crown Raising/Clearance Pruning

0" to 6"	\$ 30.00	per tree
7" to 12"	\$ 40.00	per tree
13" to 18"	\$ 50.00	per tree
19" to 24"	\$ 60.00	per tree
25" to 30"	\$ 60.00	per tree
31" and Over	\$ 60.00	per tree

#### Tree Removal and Stump Grinding

##### *Tree Removal*

0" to 6"	\$ 39.00	per inch DBH
7" to 12"	\$ 39.00	per inch DBH
13" to 18"	\$ 39.00	per inch DBH
19" to 24"	\$ 49.00	per inch DBH
25" to 30"	\$ 49.00	per inch DBH

City of Beaumont Request for Proposal



Tree Trimming and  
Maintenance Services

<i>31" and Over</i>	\$ 49.00	per inch DBH
<i>Stump Grinding</i>	\$ 19.00	per inch DBH at grade
<b><u>Root Pruning</u></b>	\$ 29.00	per LF
<b><u>Root Barrier Installation</u></b>	\$ 29.00	per LF
<b><u>Tree Planting</u></b> <i>(includes tree, materials, stakes, and planting costs)</i>		
<i>15 gallons</i>	\$ 175.00	per tree
<i>24" box</i>	\$ 345.00	per tree
<i>36" box</i>	\$ 945.00	per tree
<i>48" box</i>	\$ 1,845.00	per tree
<i>60" box</i>	\$ 4,595.00	per tree
<b><u>Tree Watering</u></b> <i>(young trees, water truck/operator per hour)</i>		
	\$ 94.00	per hour
<b><u>General Labor Rates</u></b>		
<i>1 Ground-person</i>	\$ 94.00	per hour
<i>1 Equipment Operator</i>	\$ 94.00	per hour
<i>1 Trimmer</i>	\$ 94.00	per hour
<b><u>Day Rate Service Crew</u></b> <i>(Boom truck to include a chip body, Low decibel chipper, 1 trimmer, 2 ground persons)</i>		
	\$ 2,256.00	per 8-hour day
<b><u>Specialty Equipment Day Rate</u></b>	\$ 1,200.00	per 8-hour day
<b><u>Emergency Services</u></b> <i>(Fully equipped 3-person crew called in for emergency service)</i>		
<i>During normal business hours</i>	\$ 315.00	per hour
<i>After hours, weekends, holidays</i>	\$ 402.00	per hour
<b><u>General Arborist Services</u></b>	\$ 169.00	per hour
<b><u>Plant Health Care Services</u></b>	\$ 169.00	per hour



RFP #19-05 – Tree Trimming and Tree Maintenance Services  
Addendum No. 3

Question No. 1

Is parking contractor equipment at the City yard allowed?

Answer

The City is unable to provide overnight parking for contractor's equipment.

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Question No. 2

What is the term of the contract? Years?

Answer

Chapter 3.01.040 (J) states, "Term Limitation. No maintenance work or other general services contract, except for contracts for solid waste services, may extend for longer than a three-year initial term with a maximum of two, one-year extensions each of which must be approved by the City Council."

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Question No. 3

Are there any tree projects in the City of Beaumont that would require a Caltrans permit?

Answer

Not at this time.

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Question No. 4

Does this city have an existing tree inventory? If not, is the City interested in having the contractor collect one?

Answer

The City does not have an existing tree inventory and is interested in finding the most economical way to inventory existing trees.

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Question No. 5

The city would like to utilize wood chips. Are palm chips acceptable?

Answer

The City will not have a need to utilize palm chips.

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Question No. 6

Is the clearance height over roadways 14' or 15'? Both were mentioned.



Answer

Trees shall be trimmed to maintain a minimum clearance of ten feet above the sidewalk, 14 feet above a curb, 17 1/2 feet at center in residential areas, and 17 1/2 feet above the curb at bus stops.

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Question No. 7

Who is the current contractor?

Answer

The City does not have a current contract in place. Individual areas are bid out separately based on priority. This contract will eliminate that process.

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Question No. 8

Can we see current contractor prices/contract?

Answer

See answer to Question #7.

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Question No. 9

How much was the current/previous contractor paid total in FY 2018? How much thus far in 2019?

Answer

See answer to Question #7.

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Question No. 10

When is the majority of the work done?

Answer

The City anticipates this contract to be performed year-round.

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Question No. 11

For palm tree trimming, can this line item be expanded to separate line items for different palm species?

Answer

Yes

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Question No. 12

Will the City require an ISA Certified Treeworker on-site at all times while work is being performed?

Answer

No, but an ISA should be available and on request.



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**Question No. 13**

We see a dedicated specification for palm skinning, however there is no line item. Can this be added?

**Answer**

Yes

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**Question No. 14**

Are any final bonds required for this contract?

**Answer**

Refer to the sample contract provided

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**Question No. 15**

Are park trees considered part of the Grid?

**Answer**

Yes, all City-owned trees including parks, parkways, trails, rights-of-way, and open space.

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**Question No. 16**

Aside from the Annual Cost adjustment based on the Consumer Price Index, will the Contractor be allowed to request a cost adjustment based on annual increases in prevailing wage?

**Answer**

Paying current and applicable prevailing wage is required at all times as part of this contract.

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**Question No. 17**

The specifications for "Tree Pruning for Traffic Clearance" requires the Contractor to provide clearance above finish grade for moving vehicles within the traveled roadway. In cases where clearance cannot be provided as pruning may severely affect the tree's balance and/or aesthetic appearance, how will this be dealt with?

**Answer**

This will be addressed on a case-by-case basis and in conjunction with City staff's direction.

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**Question No. 18**

Will the City extract trees (i.e., small trees) from a Grid pruning assignment?

**Answer**

Small trees may be extracted from a grid if pruning is premature or unwarranted.



END OF QUESTIONS  
END OF ADDENDUM NO. 3

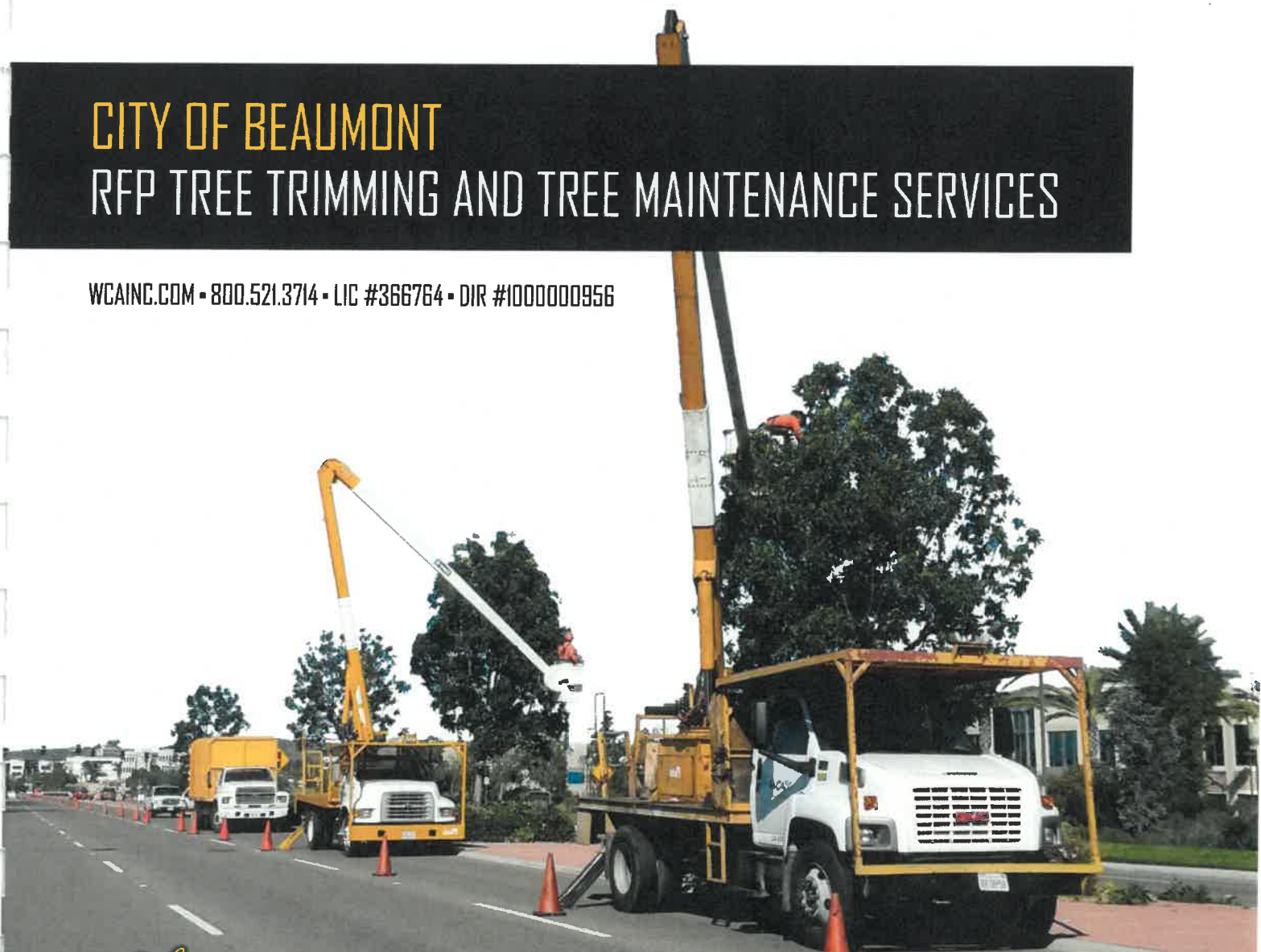
Addendum Acknowledged By: \_\_\_\_\_

  
Patrick Mahoney, President



CITY OF BEAUMONT  
RFP TREE TRIMMING AND TREE MAINTENANCE SERVICES

WCAINC.COM • 800.521.3714 • LIC #366764 • DIR #1000000956



*Setting the gold standard.*



Tree Pruning



Tree Removal



Tree Planting



GPS Tree Inventory



Emergency Response



Plant Health Care



ISA Certified





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## CORPORATE CAPABILITIES

**WEST COAST ARBORISTS, INC. (WCA)** is a family-owned and operated union company employing over 950 full-time employees providing tree maintenance and management services. We are proudly serving over 275 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona.

### COMPANY INFORMATION

President: Patrick Mahoney  
Organization Type: Corporation  
Established: 1972  
Federal Tax ID: 95-3250682  
DIR Registration: 100000956  
Members of Laborers' Union: LiUNA!

### CORPORATE OFFICE

2200 E. Via Burton St.  
Anaheim, CA 92806

### REGIONAL OFFICES

Fresno, CA  
Phoenix, AZ  
Riverside, CA  
Sacramento, CA  
San Diego, CA  
San Francisco, CA  
San Jose, CA  
Stockton, CA  
Ventura, CA

### CONTRACT ADMINISTRATION

Victor Gonzalez, Vice President  
Corporate Office  
Phone (714) 991-1900  
Fax (714) 956-3745  
Email: vgonzalez@wcainc.com

### FIELD MANAGEMENT

Isaac Garza, Area Manager  
21718 Walnut Ave.  
Grand Terrace, CA 92313  
Phone (714) 396-9544  
Fax (909) 783-6515  
Email: igarza@wcainc.com

**EMERGENCY RESPONSE 24/7**

### OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

*Tree care professionals serving communities who care about trees.*

### 100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.



**80+ ISA Certified  
Arborists**



**40+ Years Experience  
(Similar Size & Scope)**



**950+ Qualified  
Employees**



**Less than 2% turnover  
ratio for service staff**



**Local Office  
Riverside**



**1250+ Fleet of  
Modern Equipment**

# CORPORATE CAPABILITIES

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61/D49 & C27
- Over \$8,500,000 line of credit available
- Bonded by CBIC, an A+ rated company
- Over 950 employees
- Over 275 contracts with public agencies
- 80+ Certified Arborists
- 140+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 500,000 trees **pruned** annually over past 3 years
- Avg. 18,000 trees **removed** annually over past 3 years
- Avg. 14,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to \$10 million
- Federal Tax ID #95-3250682, current on all taxes and fillings with state and federal government
- Sales volume over \$110 million annually
- Fleet of approximately 1,250 pieces of equipment



### Active Memberships:

- Tree Care Industry Association (TCIA)
- International Society of Arboriculture (ISA)
- League of California Cities (LCC)
- California Parks & Recreation Society (CPRS)
- Association of California Cities- Orange County (ACCCO)
- Maintenance Superintendents Association (MSA)
- California Landscape Contractors Association (CLCA)
- Street Tree Seminar (STS)
- California Urban Forest Council (CaUFC)
- American Public Works Association (APWA)

## State of California Department of Industrial Relations

### Contractor Information

Legal Entity Name  
Corporation  
Active  
1090000956  
07/01/19  
06/30/22  
2200 E VIA BURTON ANAHEIM 92806 CA United States of America  
2200 E VIA BURTON ANAHEIM 92806 CA United States of America  
vgonzalez@wcainc.com  
License Number (s)  
CSLB 366764

WEST COAST ARBORISTS, INC.

**dca** DEPARTMENT OF CONSUMER AFFAIRS  
**CONTRACTORS STATE LICENSE BOARD**  
**ACTIVE LICENSE**

License Number **366764** Entity **CORP**

Business Name **WEST COAST ARBORISTS INC**

Classifications **C61/D49 C27**

Expiration Date **12/31/2020** [www.csib.ca.gov](http://www.csib.ca.gov)

**dpr** CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION  
1001 I STREET  
SACRAMENTO, CALIFORNIA 95814

ISSUED: **January 01, 2018**  
EXPIRES: **December 31, 2019**

**Pest Control Business - Main LICENSE**  
LICENSE NO. 39975

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address: **WEST COAST ARBORISTS, INC.  
2200 E VIA BURTON ST  
ANAHEIM, CA 92806**

Business Location: **WEST COAST ARBORISTS, INC.  
2200 E VIA BURTON ST  
ANAHEIM, CA 92806**

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW  
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE



# 2

## STAFF QUALIFICATIONS



**Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.**

### INTRODUCTION

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering and forestry.

### WORK FORCE

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."

### CERTIFICATION

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

### CREW EVALUATION

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.

Patrick Mahoney, President



Rose Epperson, Vice President



Chris Crippen, VP IT



Andy Trotter, VP Field Operations



Jason Pinegar, Regional Manager



Richard Mahoney, Vice President

Debbie DerPasquale, VP Contract Services

Victor Gonzalez, VP Marketing

Randy Thompson, VP Operations

## UPPER MANAGEMENT TEAM

From marketing, contract administration, field and fleet management, to information technology, our Upper Management Team is involved in the day-to-day operations supporting each Project Team and Customer to ensure the highest quality of tree care is being achieved in the industry.

## PROJECT TEAM

### ISAAC GARZA, AREA MANAGER

ISA Certified Arborist #WE-8689A

As an Area Manager Isaac manages crews in the field. Ensures company work and safety policies are being followed. Provides guidance to Supervisors in completing safety and crew evaluations. Maintains contact and communications with City Inspectors or assigned representatives to schedule and plan work. Accounts for all crew paperwork and assists in any billing concerns or issues.

### ASHLEY DAVLIN, CUSTOMER SERVICE MANAGER (CSR)

As the CSR (Customer Service Representative), Ashley is responsible for providing support to the Area Manager, Site Supervisors and crew. She is to act as a liaison between the company and it's clients as well as the general public. Ashley is responsible for responding to customer service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.

### MANUEL PEREZ, SUPERVISOR

ISA Certified Arborist #WE 0818A • ISA Certified Treeworker #WE 352C • CTSP Certified Tree Care Safety Professional #575

As Site Supervisors, Manuel is a full-time employee and speaks fluent English. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisors, they will communicate with City officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. They also assist in employee training programs, maintain records, and file daily reports and receipts.

### ERNESTO MACIAS, SAFETY MANAGER/ UNION LIAISON

Ensures safety company-wide which includes the development, implementation and review of the company's in-house training programs, crew safety audits, and the company's Injury & Illness Prevention Program.

### TIM CROTHERS, PLANT HEALTH CARE MANAGER

ISA Board Certified Master Arborist WE 7655 BUM • DPR Qualified Applicator #145321 • QAL Categories BGD

WCA's PHC program is managed in-house; there is no subcontracting. Staff is licensed by the CA Dept. of Pesticide Regulation. Our program goes beyond standard chemical applications as we expanded our services to include an Integrated Pest Management program. Inspection, diagnosis and treatments are available as needed.



Isaac Garza, Area Mgr.

Ashley Davlin, Customer Svc.

Manuel Perez, Supv.

Ernesto Macias, Safety Mgr.

Tim Crothers, PHC Mgr.

# SPECIALIZED SAFETY TRAINING

Our ISA Certified Tree Workers go through specialized testing that proves they are competent to work in trees in a safe manner that protects themselves as well as the general public. We also qualify our employees to operate in a safe and efficient manner that meets and exceeds the industry standards, these programs are WCA Qualified Level 1 Tree Trimmer, WCA Qualified Level 2 Tree Trimmer, WCA Qualified Level 3 Tree Trimmer, WCA Qualified Big Boom Operator, WCA Qualified Loader Operator, WCA Qualified Roll-Off Driver. We also qualify all drivers that operate our vehicles by conducting 2 driving test and entering them into the California DMV pull program that monitors their driving record to ensure safe driving operators.

## SAFETY TRAINING PROGRAMS

**Jobsite Briefing** - Conducted each work day.

**Weekly Tailgate** - Meetings held for each crew.

**On the Job Training** - New employees are assigned a "buddy" with experience to assist them.

**Video Training** - Programs included are Professional Tree Care, Electrical Hazards, Aerial Rescue, Chipper Safety, Chain Saw Safety and Pruning Technique. Video presentations in cooperation with Tree Care Industry Association (TCIA).

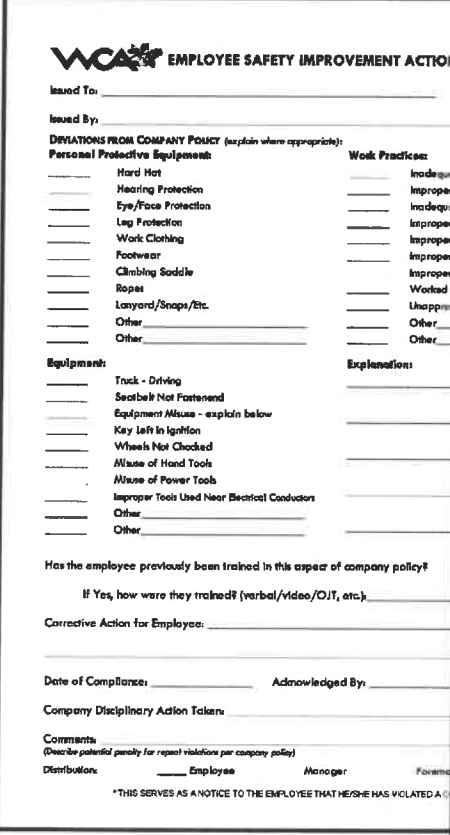
**Safety Crew Lunch** - This program rewards employees company-wide quarterly.

**Safety Team** - A 10 person committee that reviews and discusses safety procedures, problems and incentives.

**Injury & Illness Prevention** - Integral program to WCA's overall safety program.

**Leadership Training** - Continued training and study utilizing the Crew Leader Home Study Program, available through the Tree Care Industry Association (TCIA).

**Certification Training** - Continued study sessions are held in preparation for the International Society of Arboriculture Certification Programs.



**WCA EMPLOYEE SAFETY IMPROVEMENT ACTION**

Issued To: \_\_\_\_\_

Issued By: \_\_\_\_\_

**VIOLATIONS FROM COMPANY POLICY** (explain where appropriate):

**Personal Protective Equipment:**

- \_\_\_\_\_ Hard Hat
- \_\_\_\_\_ Hearing Protection
- \_\_\_\_\_ Eye/Face Protection
- \_\_\_\_\_ Leg Protection
- \_\_\_\_\_ Work Clothing
- \_\_\_\_\_ Footwear
- \_\_\_\_\_ Climbing Saddle
- \_\_\_\_\_ Ropes
- \_\_\_\_\_ Lanyard/Snaps/Etc.
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_

**Equipment:**

- \_\_\_\_\_ Truck - Driving
- \_\_\_\_\_ Seatbelt Not Fastened
- \_\_\_\_\_ Equipment Misuse - explain below
- \_\_\_\_\_ Key Left In Ignition
- \_\_\_\_\_ Wheels Not Chocked
- \_\_\_\_\_ Misuse of Hand Tools
- \_\_\_\_\_ Misuse of Power Tools
- \_\_\_\_\_ Improper Tools Used Near Electrical Conductors
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_

Has the employee previously been trained in this aspect of company policy? \_\_\_\_\_

If Yes, how were they trained? (verbal/video/OJT, etc.) \_\_\_\_\_

Corrective Action for Employee: \_\_\_\_\_

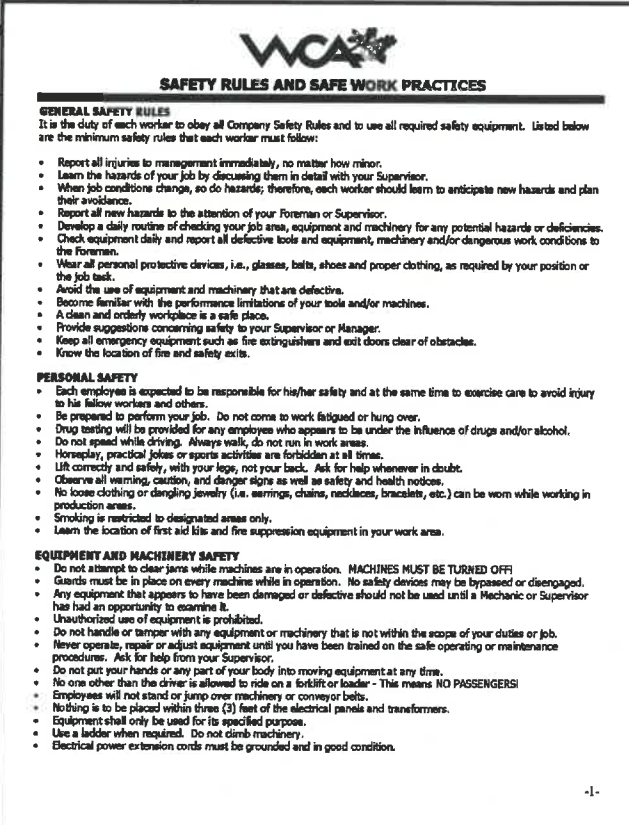
Date of Compliance: \_\_\_\_\_ Acknowledged By: \_\_\_\_\_

Company Disciplinary Action Taken: \_\_\_\_\_

Comments (Describe potential penalty for repeat violations per company policy): \_\_\_\_\_

Distribution: \_\_\_\_\_ Employee \_\_\_\_\_ Manager \_\_\_\_\_ Foreman \_\_\_\_\_

\*THIS SERVES AS A NOTICE TO THE EMPLOYEE THAT HE/SHE HAS VIOLATED A \_\_\_\_\_



**WCA SAFETY RULES AND SAFE WORK PRACTICES**

**GENERAL SAFETY RULES**

It is the duty of each worker to obey all Company Safety Rules and to use all required safety equipment. Listed below are the minimum safety rules that each worker must follow:

- Report all injuries to management immediately, no matter how minor.
- Learn the hazards of your job by discussing them in detail with your Supervisor.
- When job conditions change, so do hazards; therefore, each worker should learn to anticipate new hazards and plan their avoidance.
- Report all new hazards to the attention of your Foreman or Supervisor.
- Develop a daily routine of checking your job area, equipment and machinery for any potential hazards or deficiencies.
- Check equipment daily and report all defective tools and equipment, machinery and/or dangerous work conditions to the foreman.
- Wear all personal protective devices, i.e., glasses, belts, shoes and proper clothing, as required by your position or the job task.
- Avoid the use of equipment and machinery that are defective.
- Become familiar with the performance limitations of your tools and/or machines.
- A clean and orderly workplace is a safe place.
- Provide suggestions concerning safety to your Supervisor or Manager.
- Keep all emergency equipment such as fire extinguishers and exit doors clear of obstacles.
- Know the location of fire and safety exits.

**PERSONAL SAFETY**

- Each employee is expected to be responsible for his/her safety and at the same time to exercise care to avoid injury to his fellow workers and others.
- Be prepared to perform your job. Do not come to work fatigued or hung over.
- Drug testing will be provided for any employee who appears to be under the influence of drugs and/or alcohol.
- Do not speed while driving. Always walk, do not run in work areas.
- Horseplay, practical jokes or sports activities are forbidden at all times.
- Lift correctly and safely, with your legs, not your back. Ask for help whenever in doubt.
- Observe all warning, caution, and danger signs as well as safety and health notices.
- No loose clothing or dangling jewelry (i.e. earrings, chains, necklaces, bracelets, etc.) can be worn while working in production areas.
- Smoking is restricted to designated areas only.
- Learn the location of first aid kits and fire suppression equipment in your work area.

**EQUIPMENT AND MACHINERY SAFETY**

- Do not attempt to clear jams while machines are in operation. MACHINES MUST BE RETURNED OFF
- Guards must be in place on every machine while in operation. No safety devices may be bypassed or disengaged.
- Any equipment that appears to have been damaged or defective should not be used until a Mechanic or Supervisor has had an opportunity to examine it.
- Unauthorized use of equipment is prohibited.
- Do not handle or tamper with any equipment or machinery that is not within the scope of your duties or job.
- Never operate, repair or adjust equipment until you have been trained on the safe operating or maintenance procedures. Ask for help from your Supervisor.
- Do not put your hands or any part of your body into moving equipment at any time.
- No one other than the driver is allowed to ride on a forklift or loader - This means NO PASSENGERS!
- Employees will not stand or jump over machinery or conveyor belts.
- Nothing is to be placed within three (3) feet of the electrical panels and transformers.
- Equipment shall only be used for its specified purpose.
- Use a ladder when required. Do not climb machinery.
- Electrical power extension cords must be grounded and in good condition.

Pictured left: Sample Safety Improvement Action Plan Form & Safety Rules and Safe Work Practices review sheet.

**900+**  
Employees

# LiUNA!

In partnership with the Laborer's International Union of North America (LiUNA!).  
Higher Standards + Exemplary Training = Superior Employees

## ISA Certified

**81**

Arborists

**5**

Board Certified Master Arborists

**142**

Tree Workers

WCA staff is trained to design and implement Traffic Control Plans.



**1**

Certified Urban Forester

**74**

WCA Certified Utility Line Clearance Workers

**18**

ISA Certified Utility Specialists

**25**

TCIA Certified Tree Care Safety Professionals

**8**

ISA Municipal Specialist

**1**

Nursery in Placentia & Dedicated Manager

**6**

Information Technology Specialists

**75**

Fleet Mechanics

**16**

NCCCO Certified Crane Operators

## Unique Capabilities

**PHC**

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications.

CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

**2**

Advisors

**10**

Applicators



**WILDLIFE PROTECTION**

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for Tree Care for Birds and Other Wildlife.



**70**

WCA has 70 staff members certified through the Wildlife Aware and Wildlife Training Institute.

### Board Certified Master Arborists

Cris Falco WE 7490 B  
Michael Palat WE 6541 BUM  
Kelley Gilleran WE 7061 B  
Tim Crothers WE 7655 BUM  
Glenn Reeve WE 10177 B

### ASCA Consulting Arborist

**Michael Mahoney**, ASCA Consulting Academy #0022/ Registered Member #353 • WC 0216 A • BA CSUF  
Mr. Mahoney has over thirty-six years in practical and management experience in arboriculture and urban forestry; 20 years full-time as an arboriculture practitioner; 5 years full-time as manager of large arboricultural contracting firm; 5 years full-time as CEO of arboricultural and urban forestry consulting firm; 6 years full-time as an independent arboricultural and urban forestry consultant. Approximately 45 hours credit, annually, arboricultural continuing education.

## Additional List of ISA Certified Arborists

Employee Name	Cert #	Employee Name	Cert #
ADAN BALTAZAR REYNAGA	<a href="#">WE-7786AT</a>	JESUS RAYA	<a href="#">WE-3449A</a>
AL EPPERSON	<a href="#">WE-0719A</a>	JOEL LOPEZ	<a href="#">WE-10871A</a>
ANDREW R. TROTTER	<a href="#">WE-0642A</a>	JOHN LEE PINEDA	<a href="#">WE-10367A</a>
ARLENE BISCAN	<a href="#">WE-9896A</a>	JORGE MAGANA	<a href="#">WE-3460A</a>
BENJAMIN EUGENE BORDSON	<a href="#">WE-10777A</a>	JOSE A. GONZALEZ MENDEZ	<a href="#">WE-6475A</a>
BRIAN C. KIRKEGAARD	<a href="#">WE-10476A</a>	JOSE M. CORTEZ TORRES	<a href="#">WE-8539A</a>
BRIAN M. KOCH	<a href="#">WE-0341A</a>	JOSE M. CHAVARRIA MANZO	<a href="#">WE-1210AT</a>
CALVIN F. HAUPT	<a href="#">WE-7634A</a>	JOSE MANUEL PEREZ	<a href="#">WE-0818A</a>
CARLOS BRACAMONTES	<a href="#">WE-8557A</a>	JOSEPH BARTOLO	<a href="#">WE-2034AU</a>
CHARLES PATRICK MADSEN	<a href="#">WE-0462A</a>	JOSEPH NICK ALAGO	<a href="#">WE-4396A</a>
CORINNE GRUNDER BASSETT	<a href="#">WE-11625A</a>	JUAN ORTIZ	<a href="#">WE-8514A</a>
CRISTAN ANGELO FALCO	<a href="#">WE-7490A</a>	JUAN C. IXTA	<a href="#">WE-10144A</a>
CURTIS PATRICK WORTH	<a href="#">WE-10972A</a>	JUSTIN LEE MENZEL	<a href="#">WE-1756A</a>
DANIEL CHAVARRIA	<a href="#">WE-10292A</a>	KELLEY LEWIS GILLERAN	<a href="#">WE-7061A</a>
DANIEL MAHONEY	<a href="#">WE-10434A</a>	KRIS BURBIDGE	<a href="#">WE-9586A</a>
DAVID COOPER	<a href="#">WE-0497A</a>	LEONEL CORTEZ	<a href="#">WE-8625A</a>
DEBORAH DEPASQUALE	<a href="#">WE-3812A</a>	LORENZO PEREZ	<a href="#">WE-7443A</a>
EDUARDO VARGAS	<a href="#">WE-1058AT</a>	MANUEL BRIANO	<a href="#">WE-8791A</a>
ELOY MARQUEZ	<a href="#">WE-11566AT</a>	MARCO A. PADILLA JIMENEZ	<a href="#">WE-8621A</a>
ERICK SERRANO	<a href="#">WE-6750A</a>	MARIA MUNOZ-CAMPOS	<a href="#">WE-8267A</a>
ERNESTO J. F. MACIAS	<a href="#">WE-7120A</a>	MATED ARVIZU	<a href="#">WE-10151A</a>
EUGENE BARRIENTOS	<a href="#">WE-8701A</a>	MICHAEL W. PALAT	<a href="#">WE-8541A</a>
FELIX HERNANDEZ	<a href="#">WE-2037A</a>	NESTOR VALENCIA	<a href="#">WE-11359A</a>
GERARDO PEREZ	<a href="#">WE-9131AT</a>	PATRICK D. MAHONEY	<a href="#">WE-1172A</a>
GERARDO MARTINEZ GARCIA	<a href="#">WE-11358A</a>	RANDY J. THOMPSON	<a href="#">WE-1043A</a>
GLENN D. WHITLOCK REEVE	<a href="#">WE-10177A</a>	REBECCA A. MEJIA	<a href="#">WE-2355A</a>
GONZALO REGALADO	<a href="#">WE-9952A</a>	RENE ROSALES	<a href="#">WE-7941AT</a>
HECTOR MONTES	<a href="#">WE-8079A</a>	RICHARD R. MAHONEY	<a href="#">WE-1171A</a>
HERMINIO PADILLA	<a href="#">WE-7552A</a>	ROBERT D. THOMPSON	<a href="#">WE-0916AU</a>
HUGO ANGEL RINCON	<a href="#">WE-8710A</a>	RODNEY LYNN MORGAN	<a href="#">WE-9546A</a>
IGNACIO LOPEZ	<a href="#">WE-7329A</a>	ROSE M. EPPERSON	<a href="#">WE-1045A</a>
ISIDRO ESTRADA BARBOZA	<a href="#">WE-11685A</a>	SEAN PATRICK SULLIVAN	<a href="#">WE-10050A</a>
J. ALONSO GARCIA-LOPEZ	<a href="#">WE-8499A</a>	SHAWN A. GUZIK	<a href="#">WE-3182A</a>
JAIME ROGELIO HERNANDEZ	<a href="#">WE-5297A</a>	STEFAN B. KALLENBERG	<a href="#">WE-10730A</a>
JAMES CHARLES WORKING	<a href="#">WE-1592A</a>	STEPHEN GLENN DAVIS JR	<a href="#">WE-10894A</a>
JAMES PAUL SPECK II	<a href="#">WE-10858AT</a>	STEVE B. HUNT	<a href="#">WE-1044A</a>
JARED LEE MAYSEY	<a href="#">WE-11510A</a>	TIMOTHY CROTHERS	<a href="#">WE-7655A</a>
JASON PINEGAR	<a href="#">WE-2039AU</a>	VICTOR M. GONZALEZ	<a href="#">WE-7175A</a>
JASON ROSS DAVLIN	<a href="#">WE-7628A</a>	WALLACE BURCH	<a href="#">WE-0713A</a>
JEFFERY B. WILLIAMS	<a href="#">WE-1100A</a>	WILLIAM STEVE PONCE	<a href="#">WE-6461A</a>
JOSE INEZ MANCILLA	<a href="#">WE-10983T</a>	JULIO C. GARCIA VAZQUEZ	<a href="#">WE-11175T</a>
JOSE JUAN PEREZ	<a href="#">WE-11246T</a>	KYLE JAMES VIGNEAU	<a href="#">WE-10962T</a>
JOSE LUIS DELREAL	<a href="#">WE-11231T</a>	LEONARDO RAMOS	<a href="#">WE-11264T</a>
JOSE M. CORTEZ TORRES	<a href="#">WE-8539AU</a>	LEONEL CORTEZ	<a href="#">WE-8625AT</a>
JOSE M. MUNIZ GARCIA	<a href="#">WE-11686T</a>	LETUSA MUAUO JR	<a href="#">WE-11021T</a>
JOSE M. CHAVARRIA MANZO	<a href="#">WE-11210T</a>	LORENZO PEREZ	<a href="#">WE-7443AT</a>
JOSE MANUEL PEREZ	<a href="#">WE-0818AT</a>	LUIS A. MUNOZ RAMIREZ	<a href="#">WE-11023T</a>
JOSE R. GRANADOS	<a href="#">WE-11186T</a>	LUIS P. PEREZ	<a href="#">WE-11245T</a>
JOSEPH ANTHONY NUNN	<a href="#">WE-11034T</a>	MANUEL BARRAGAN	<a href="#">WE-10925T</a>
JUAN BECERRA	<a href="#">WE-10932T</a>	MANUEL BRIANO	<a href="#">WE-8791AT</a>
JUAN MARQUEZ	<a href="#">WE-10987T</a>	MARCO A. PADILLA JIMENEZ	<a href="#">WE-8621AT</a>
JUAN ORTIZ	<a href="#">WE-8514AT</a>	MARCO ANTONIO VERGARA	<a href="#">WE-11065T</a>
JUAN TELLEZ TAPIA	<a href="#">WE-11137T</a>	MARCOS RICHARD-MARTINEZ	<a href="#">WE-10989T</a>
JUAN AMADOR ARCE	<a href="#">WE-11480T</a>	MARCOS GAMINO	<a href="#">WE-11482T</a>
JUAN C. PENNA-ARIAS	<a href="#">WE-11327T</a>	MARTIN BARRERA	<a href="#">WE-10928T</a>
JUAN CARLOS MORA	<a href="#">WE-11019T</a>	MATED ARVIZU	<a href="#">WE-10918T</a>

## WCA's ISA Certified Tree Workers

Employee Name	Cert #	Employee Name	Cert #
ADAM RODRIGUEZ	<a href="#">WE-11281T</a>	FELIX HERNANDEZ	<a href="#">WE-2037AT</a>
ADAN BALTAZAR REYNAGA	<a href="#">WE-7786AT</a>	FRANCISCO LOPEZ	<a href="#">WE-10952T</a>
AGUSTIN LOZANO	<a href="#">WE-11306T</a>	FRANCISCO RAMIREZ	<a href="#">WE-11259T</a>
ALEJANDRO VALENZUELA	<a href="#">WE-11674T</a>	FRANCISCO VILLANUEVA	<a href="#">WE-10965T</a>
ALFREDO ANGEL LOPEZ	<a href="#">WE-11334T</a>	FRANCISCO URENA JIMENEZ	<a href="#">WE-11075T</a>
ANDRES ROMAN	<a href="#">WE-11285T</a>	GABRIEL GAMINO	<a href="#">WE-11167T</a>
ANTONIO CASTELLANOS	<a href="#">WE-11203T</a>	GABRIEL MERCADO RUIZ	<a href="#">WE-11568T</a>
ANTONIO GRADILLA	<a href="#">WE-11185T</a>	GERARDO PEREZ	<a href="#">WE-9131AT</a>
ANTONIO GARCIA CONTRERAS	<a href="#">WE-1173T</a>	GERARDO A. ORDUND	<a href="#">WE-1036T</a>
ARIEL ALONSO	<a href="#">WE-10906T</a>	GERARDO MARTINEZ GARCIA	<a href="#">WE-10997T</a>
ARMANDO SOTO	<a href="#">WE-11131T</a>	GLENN D. WHITLOCK REEVE	<a href="#">WE-10177ATM</a>
ARMANDO D. LOPEZ	<a href="#">WE-10953T</a>	GONZALO REGALADO	<a href="#">WE-9952AT</a>
AUDOMAR CORRAL	<a href="#">WE-11220T</a>	HECTOR MONTES	<a href="#">WE-8079AUT</a>
AURELIO COVARRUBIAS	<a href="#">WE-11629T</a>	HERIBERTO CORONEL WENCESLAD	<a href="#">WE-11218T</a>
AURELIO PAZ-GUZMAN	<a href="#">WE-11084T</a>	HUGO ANGEL RINCON	<a href="#">WE-8710AT</a>
BRIAN C. KIRKEGAARD	<a href="#">WE-10476AT</a>	HUMBERTO CHAVARRIA	<a href="#">WE-11207T</a>
CARLOS IXTA	<a href="#">WE-11106T</a>	ISAIAS MACIAS	<a href="#">WE-10979T</a>
CARLOS RAMOS	<a href="#">WE-11263T</a>	ISRAEL A. RAMIREZ	<a href="#">WE-11567T</a>
CELEDONIO R. MANZANO OLEA	<a href="#">WE-10984T</a>	J. REFUGIO ESCAMILLA	<a href="#">WE-11153T</a>
CELESTINO PEREZ	<a href="#">WE-11243T</a>	J. SOCORRO GARCIA	<a href="#">WE-11702T</a>
CESAR WENCESLAD	<a href="#">WE-10968T</a>	JAIME ROGELIO HERNANDEZ	<a href="#">WE-5297AT</a>
CESAR G. VALENZUELA REYES	<a href="#">WE-1076T</a>	JAMES CHARLES WORKING	<a href="#">WE-1592AT</a>
CHARLES F.M. INSCO	<a href="#">WE-11368T</a>	JEFFERY B. WILLIAMS	<a href="#">WE-1100AT</a>
CURTIS PATRICK WORTH	<a href="#">WE-10972AT</a>	JESUS RAYA	<a href="#">WE-3449AT</a>
DANIEL CHAVARRIA	<a href="#">WE-10292AT</a>	JESUS A. MONTES	<a href="#">WE-11014T</a>
DANIEL RIVAS	<a href="#">WE-10850T</a>	JESUS M. SARABIA PENA	<a href="#">WE-11450T</a>
DANIEL GEORGE POTTS	<a href="#">WE-11534T</a>	JOEL LOPEZ	<a href="#">WE-10871AT</a>
DANIEL J. KNUTSEN JR	<a href="#">WE-11715T</a>	JOEL MARTINEZ	<a href="#">WE-10992T</a>
DANNY AVITIA	<a href="#">WE-11638T</a>	JOEL ORTIZ	<a href="#">WE-11039T</a>
DELFINO AGUILAR-MORALES	<a href="#">WE-10900T</a>	JOEL M. RIVERA	<a href="#">WE-11273T</a>
DEMETRIO LIRA	<a href="#">WE-11323T</a>	JOHN LEE PINEDA	<a href="#">WE-10367AT</a>
DEMETRIO OSEGUERA	<a href="#">WE-11043T</a>	JORGE ARREDOLA-HERNANDEZ	<a href="#">WE-11321T</a>
EDIBERTO SERNA SALAZAR	<a href="#">WE-11051T</a>	JORGE DUENAS	<a href="#">WE-11144T</a>
EDUARDO AVILA	<a href="#">WE-10812T</a>	JORGE JIMENEZ	<a href="#">WE-11110T</a>
EDUARDO MARTINEZ BECERRA	<a href="#">WE-10991T</a>	JOSAFAT MONTOYA	<a href="#">WE-11015T</a>
EDUARDO VARGAS	<a href="#">WE-11058T</a>	JOSE AGUAYO	<a href="#">WE-10899T</a>
ELIGIO IBARRA CARDOSO	<a href="#">WE-11197T</a>	JOSE JIMENEZ	<a href="#">WE-11108T</a>
ELOY MARQUEZ	<a href="#">WE-11566T</a>	JOSE JIMENEZ HERNANDEZ	<a href="#">WE-1113T</a>
ENRIQUE SANDOVAL	<a href="#">WE-11302T</a>	JOSE VEGA	<a href="#">WE-11062T</a>
ERNESTO GONSALEZ	<a href="#">WE-11461T</a>	JOSE A. ALVAREZ	<a href="#">WE-10908T</a>
EUGENE BARRIENTOS	<a href="#">WE-8701AUT</a>	JOSE A. GONZALEZ MENDEZ	<a href="#">WE-6475AT</a>
FAUSTO GUZMAN	<a href="#">WE-11083T</a>	JOSE ABEL CANCINO	<a href="#">WE-11192T</a>
FELIX GARCIA	<a href="#">WE-11170T</a>	JOSE AGUSTIN CARRILLO	<a href="#">WE-11200T</a>
MELCHOR LEMUS	<a href="#">WE-11237T</a>	JOSE F. DRELLANA	<a href="#">WE-11483T</a>
MICHAEL LOUIS YOUNG	<a href="#">WE-11587T</a>	ROBERT JAY ADDISON JR	<a href="#">WE-10898T</a>
MIGUEL AYALA	<a href="#">WE-10924T</a>	RODNEY LYNN MORGAN	<a href="#">WE-9546AUT</a>
MIGUEL MACIAS	<a href="#">WE-10978T</a>	ROMUALDO GAETA LUNA	<a href="#">WE-11185T</a>
NELSON R. AGUIRRE	<a href="#">WE-10901T</a>	SALOMON SILVA	<a href="#">WE-11053T</a>
OSCAR IGNACIO RIVERA	<a href="#">WE-11424T</a>	SALUSTIO SANCHEZ	<a href="#">WE-11462T</a>
PEDRO CUEVAS	<a href="#">WE-11765T</a>	SAMUEL JIMENEZ	<a href="#">WE-11109T</a>
PEDRO GARCIA	<a href="#">WE-11168T</a>	SANTOS MACIAS LEMUS	<a href="#">WE-10980T</a>
PEDRO SANDOVAL	<a href="#">WE-11301T</a>	SERGIO LOPEZ-RIVERA	<a href="#">WE-10957T</a>
PEDRO ALTAMIRANO	<a href="#">WE-11095T</a>	STEFAN B. KALLENBERG	<a href="#">WE-10730AT</a>
RAMON ZUNIGA GOMEZ	<a href="#">WE-10977T</a>	STEPHEN GLENN DAVIS	<a href="#">WE-10894AT</a>
RANULFO PERALTA CASTAÑEDA	<a href="#">WE-11202T</a>	STEVE B. HUNT	<a href="#">WE-1044A</a>
RAUL MANZO HERNANDEZ	<a href="#">WE-10985T</a>	VENTURA GOMEZ	<a href="#">WE-11180T</a>
RAUL TELLEZ TAPIA	<a href="#">WE-11138T</a>	WALLACE BURCH	<a href="#">WE-0713AT</a>
RAYMUNDO GUTIERREZ	<a href="#">WE-11080T</a>		
RENE ROSALES	<a href="#">WE-7941AT</a>		



# 3

## QUALITY CONTROL

### IMPLEMENTATION PLAN

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound, reliable equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

**Special shifts including weekends and evenings can be arranged in accordance with the City's specifications.**

### Area Manager: Martin Cortez

ISA Certification #: WE-8539A

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manager will provide overall field supervision and crew management.

### Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

### Weekly Management

Weekly management will consist of, but is not limited to:

- Weekly inspection of work completed
- Meet with the City to review work schedule and progress
- Insure standards of pruning are performed in accordance with City specifications
- Maintain open communication with the City Inspector and field crew

### Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.

### Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

### Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

### Permits and Licensing

WCA will procure a City Business License as necessary and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

### Right-of-Way

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

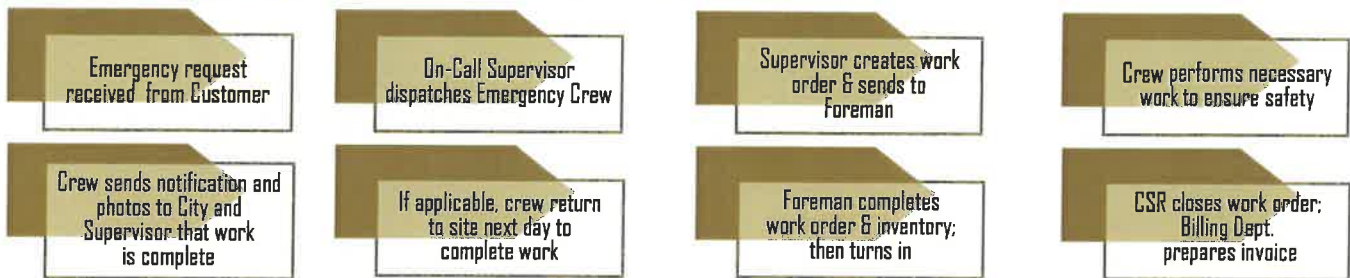
### Cooperation and Collateral Work

WCA will give right to operate within the project to the Agency workers and/or other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

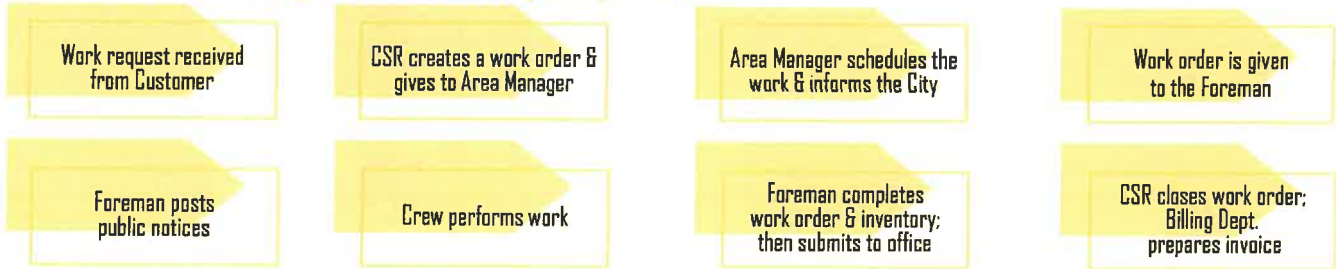


# WORKFLOW TIMELINE

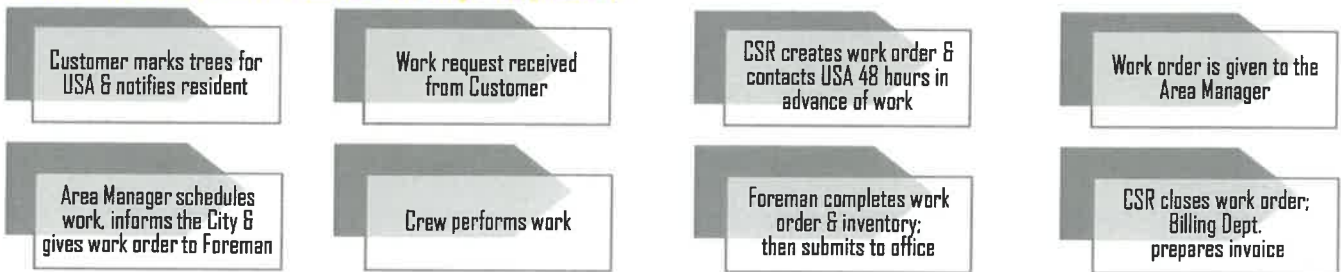
## Emergency Flowchart (1 Hour Response/ 24 Hour Completion)



## Scheduled Tree Pruning Flowchart (30 day Completion)



## Scheduled Removal Flowchart (15 day Completion)



## Service Request Flowchart (15 day Completion)



## EMERGENCY CONTACTS

TOLL FREE  
**866.546.2369**

in case of emergency  
after normal business hours

Leave a message, if you do not receive a  
call back within 10 minutes, call the  
following contacts in order:

**LEONEL CORTEZ**, SUPERVISOR  
714.412.0424

**MANUEL PEREZ**, SUPERVISOR  
626.255.2821

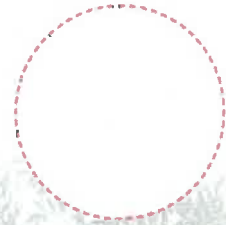
**MARTIN CORTEZ**, AREA MANAGER  
714.920.0558

After confirmation from on call Manager, you can  
email multiple locations to:  
[LIMBDOWN@WCAINC.COM](mailto:LIMBDOWN@WCAINC.COM)

NORMAL BUSINESS HOURS  
714.991-1900



## SAMPLE PLANTING DOOR HANGER



# HELP ME GROW!

  
**WATER  
THE TREE**  
once (1) per week  
during cool  
months.

  
**WATER  
THE TREE**  
twice (2) per week  
during warm  
months.

  
**PLEASE  
DO NOT**  
change or adjust  
the stakes.

  
**KEEP THE  
TREE FREE**  
of weeds and  
other plants.

  
**PLEASE  
DO NOT**  
adjust the water  
basin or mulch  
placed around  
the tree.



Services Provided By:

West Coast Arborists, Inc., 2200 E. Via Burton St., Anaheim, CA 92806

**800.521.3714**

**TREE CARE PROFESSIONALS**  
SERVING COMMUNITIES WHO CARE ABOUT TREES

## Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air contaminants in quantities that violate the regulations of any legally constituted authority.

## Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.

## Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the City.

\*Excluding emergency services.



## Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.

## Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

## Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the City Representative immediately upon damage of personal property including plans for corrective measures to take place within 48 hours.

All WCA vehicles are equipped with an Accident Kit should anything happen during the work day. Each kit has an Incident Report, an Accident Report, an Injury Report, a camera, First Aid instructions and protocol for contacting the corporate office. A computerized log of all incidents is maintained to include the date, time of occurrence, location, problem and action to be taken pursuant thereto or reasoning for non-action.

Any activities found by the City to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair. We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.



## OATH OF COMMITMENT

*WCA is committed to working with the your agency staff to develop and maintain a work schedule that will provide the citizens with the most effective and efficient means to perform tree care services. We will adhere to the schedule established by your agency and ensure residents of our dedication to completing work in a timely manner. We understand that there may be fluctuations in the agency's budget and that the agency may ask us to reduce service levels in an effort to meet the current economic demands. By being flexible, we can help to ease any financial strain, promote contractor stability and guarantee residents with quality tree care & customer service.*

*This is our oath of commitment to uphold the namesake your agency by providing gold standard tree care services.*



Patrick Mahoney, President

2019

## PRUNE CLASSIFICATIONS

**Grid Prune-** Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and includes all trees (small, medium and large-sized.) Pruning will include structural pruning, crown raising, and crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 25% of the live foliage removed at a given time.

**Full Prune/Crown Reduction-** Crown reduction is performed when conditions within the crown of a hardwood tree are such that the entire tree needs to be reduced. A full prune is recommended when the primary objective is to maintain or improve tree health and structure, and includes pruning to reduce overall canopy mass and excessive wood weight. Trees that are identified for a full prune shall have more than 25% of the live foliage removed at a given time.

## Service Requests

A Service Request Prune includes tree maintenance services on designated tree(s) as ordered by the City Arborist or designee. Pruning may include structural pruning, crown raising, crown cleaning or pruning to reduce/restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Work assignments from the City may require mobilization from one tree site to another within the City.

## Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

## Small Tree Care

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors

# 4

## SERVICE APPROACH

### Palm Trunk Skinning

Palm tree skinning consists of the removal of dead frond bases (only), at the point they make contact with the trunk without damage to the live trunk tissue.

### Root Pruning

We strongly recommend against any root pruning, however, should the City elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away.

### Tree Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification.

### Tree Planting

We can replace trees that have been removed and plant new trees in accordance with specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

### Tree Watering

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the City. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs.

## Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the City, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

## Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Flag hanging
- Holiday light installation
- Changing ball park lights
- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

## Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.

## Plant Health Care

**Tim Crothers**, Plant Health Care Manager

- ISA Board Certified Master Arborist WE-7655 BUM
- DPR Qualified Pest Control Applicator #145321
- QAL Category B & D

Our PHC program managed by Tim Crothers goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest

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## ABILITY TO ACQUIRE, PURCHASE & STAGE TREES

Cities expect the highest quality of new trees, proven varieties and an organization with the knowledge and skills to provide them with the latest and most reliable information available related to tree planting. By meeting these expectations, we're able to contribute to the success of reforestation projects within communities. In order to complete successful tree planting programs, cities can rely on us to locate, acquire and purchase different tree species.

As part of our Corporate Capability, we are financially able to purchase large quantities of trees for planting projects. Being familiar with over 50 nurseries in California, allows us to obtain the best tree available from a broad and plentiful stock. The process by which we obtain trees is quite simple: First, we utilize our database of nurseries, and contact several of them requesting specific trees with their prices.

Upon locating the availability of trees, we then perform a tree pre-inspection at the nursery. When time is of the essence, nurseries will provide us with photos either by mail or by e-mail for our review. Once the trees are purchased, and depending on the size of the project, we have them delivered to our facility in Placentia, Brea, or if possible, at a staging area within the City. It is through this process that we have planted an average of 14,000 trees for all of our customers each year during the past three years.





## ARBORACCESS FEATURES

- Ease of use
- Create work orders
- View tree site details
- View work history
- View invoices
- Mobile app
- Live data
- GIS/GPS mapping

## LIST TRACKING SYSTEM

The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the City. Proper use of this system enables the City and WCA to track the completion of work that is ordered.

# 5 INFORMATION MANAGEMENT

## INVENTORY SOFTWARE- ARBORACCESS

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your City in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

## SOFTWARE TRAINING

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great round-table and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

WCA has completed **300+** GPS tree inventories.

## BILLING

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

## SAMPLE MANAGEMENT TOOLS

### DETAILED TREE SITE CHARACTERISTICS

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.

## MAINTENANCE RECORDS

Accurate maintenance records for each location oftentimes can assist the City with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.

## SAMPLE CITY SPECIES FREQUENCY REPORT

	Botanical	Common	Total	Pct.
	Liquidambar styraciflua	AMERICAN SWEETGUM	4,781	14.36%
	Lagerstroemia indica	CRAPE MYRTLE	2,008	6.03%
	Ulmus parvifolia	CHINESE ELM	1,963	5.90%
	Fraxinus velutina 'Modesto'	MODESTO ASH	1,820	5.47%
	Cupaniopsis anacardioides	CARROTWOOD	1,568	4.71%
	Fraxinus velutina	ARIZONA ASH	1,259	3.78%
	Pinus canariensis	CANARY ISLAND PINE	1,191	3.58%
	Grevillea robusta	SILK OAK	1,141	3.43%
	Pistacia chinensis	CHINESE PISTACHE	1,127	3.39%
	Liriodendron tulipifera	TULIP TREE	1,076	3.23%
	Other	OTHER	15,355	46.13%
	<b>Total Trees</b>		<b>33,289</b>	<b>100%</b>

The Species Frequency report can assist your City in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your City.

## DETAILED REPORTING OPTIONS

- Inventory
- View Invoices
- Job Balances
- Green Waste
- Work History
- Work Type by District
- DBH Frequency
- Height Frequency
- District Frequency
- Species Frequency (sample above)
- All Trees at an Address
- Estimated Tree Value





**Modern Fleet consisting of  
1250+**

# 6 EQUIPMENT SUMMARY

## EQUIPMENT

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications as required.

## CHP Biennial Inspection of Terminal Certification

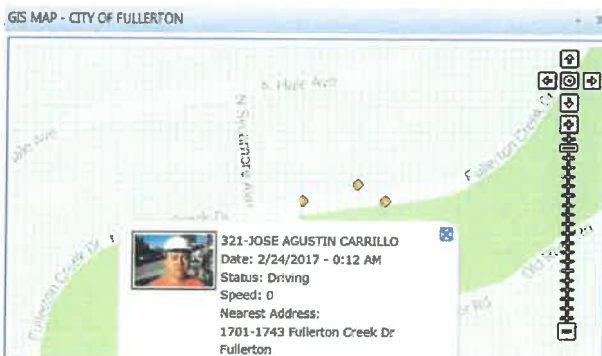
We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

## NetworkCar Fleet Solutions

WCA has partnered with NetworkCar Fleet Solutions to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions. GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

EQUIPMENT LIST SUMMARY:	
Pick Up Trucks	300
Aerial Lift Devices	300
95' Aerial Devices	15
Dump Trucks	180
Flat Beds	44
Forklifts	8
Arrowboards	70
ATVs	7
Stump Grinders	55
Loaders	77
Rubber Track Loader	1
Root Pruners	2
Rolloff Trucks	45
Saw Mill	3
Log Skidder	1
Back Hoes	1
Brush Chippers	166
Cranes	6
Toyota Prius	13
Toyota Yaris	9
Ford CMAX	4



## CURRENT CONTRACT WORK EXPERIENCE

WCA, Inc. understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the City's entire urban forest.

### CITY OF MURRIETA



**Annual Budget:** \$ 350,000  
**Contact:** George Moring, Parks Maint. Supv.  
**Address:** 37000 Ruth Ellen Way, Murrieta, CA 92653  
**Phone:** (951) 461-6112  
**Email:** gmoring@murrieta.org

### CITY OF CORONA



**Annual Budget:** \$ 1,200,000  
**Contact:** Moses Cortez, Parks & Landscape Supv.  
**Address:** 755 Corporation Yard Way, Corona, CA 92880  
**Phone:** (951) 817-5728  
**Email:** moses.cortez@ci.corona.ca.us

### CITY OF INDIO



**Annual Budget:** \$ 400,000  
**Contact:** Paul Stalma, Parks Supervisor  
**Address:** 83-101 Avenue 45, Indio, CA 92210  
**Phone:** (760) 347-1058  
**Email:** pstalma@indio.org

### CITY OF TEMECULA



**Annual Budget:** \$ 500,000  
**Contact:** Rodney Tidwell  
**Address:** P.O. Box 9033, Temecula, CA 92589  
**Phone:** (951) 694-6411  
**Email:** Rodney.tidwell@cityoftemecula.org

### CITY OF REDLANDS



**Annual Budget:** \$ 100,000  
**Contact:** Erick Reeves, Parks Division Coord.  
**Address:** P.O. Box 3005, Redlands, CA 92373  
**Phone:** (909) 798-7853  
**Email:** ereeves2@cityofredlands.org

# 7

## REFERENCES/ EXPERIENCE

### SINCE 2007

Primarily WCA performs tree maintenance services including removals for all of Murrieta's city-owned trees in the parkways, medians, and Landscape Maintenance Districts on an as-needed basis.

### SINCE 2006

The City of Corona and WCA have been working together on the City's urban forest since 2010. City crews maintain the landscape maintenance districts. The City has initiated a removal project where dead, diseased, and dying trees are being phased out. In turn, the City has been planting over 100 trees annually.

### SINCE 2006

We currently maintain the City's landscape maintenance districts consisting of over 10,000 street trees. These trees are maintained on an annual 3-5 year maintenance cycle. All palm tree species are trimmed annually and removals are based on an as needed basis. WCA is a supporter and participant in the City's annual Arbor Day celebration. Based on the positive letters the City has received, we have gained a reputation as a conscientious tree maintenance firm capable of performing high quality service.

### SINCE 2006

Primarily WCA performs tree maintenance services for all of Temecula's city-owned trees. The City currently is on a 3-5 year pruning maintenance cycle. Removals are performed on an as-needed basis. Temecula manages their urban forest by utilizing ArborAccess, the inventory software program provided by WCA.

### SINCE 2004

We provide complete urban forestry management for more than 38,000 trees, including tree pruning, removals, planting and emergency services. We also provide inventory updates to the City's own inventory database. There are over 1,000 tree removal work records since the beginning of the contract.

## FIRM EXPERIENCE

Listed below are current contracts (in alphabetical order) valued over \$1,000,000 annually.  
These contracts represent WCA corporate capabilities to provide superior and professional work to public agencies.

CUSTOMER	DURATION	ANNUAL CONTRACT AMOUNT
City of Anaheim/Anaheim Utilities	Since 2007	\$ 1,750,000.00
City of Beverly Hills	Since 2000	\$ 1,375,000.00
City of Corona	Since 2010	\$ 1,300,000.00
City of Fullerton	Since 1998	\$ 1,000,000.00
City of Glendale	Since 2015	\$ 1,056,000.00
City of Huntington Beach	Since 2008	\$ 1,000,000.00
City of Long Beach	Since 2016	\$ 1,200,000.00
City of Palo Alto	Since 2016	\$ 1,400,000.00
City of Sacramento	Since 2015	\$ 1,000,000.00
City of San Diego	Since 2015	\$ 2,000,000.00
City of Santa Ana	Since 2015	\$ 1,082,000.00
City of Santa Monica	Since 2011	\$ 1,723,000.00
County of LA	Since 2015	\$ 4,300,000.00
County of Orange	Since 2013	\$ 1,800,000.00
Riverside Public Utilities	Since 2016	\$ 2,000,000.00

### EXPERIENCE (SIMILAR SIZE & SCOPE)

The references listed above are all current contracts displaying WCA's capabilities to provide the necessary manpower, experience, and equipment to manage Cities and Counties that require a heightened level of attention, expectation and need in comparison to other types of customers (i.e., HOA's, commercial and residential).

*WCA, Inc. specializes in tree care for municipalities and public agencies. WCA, Inc. does not provide residential service or sub-contract.*

# EXPERIENCE- CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA



CITY OF ABOURA HILLS  
 CITY OF ALAMEDA  
 CITY OF ALHAMBRA  
 CITY OF ANAHEIM  
 CITY OF ARTESIA  
 CITY OF AZUSA  
 CITY OF BALDWIN PARK  
 CITY OF BELL  
 CITY OF BELLFLOWER  
 CITY OF BEVERLY HILLS  
 CITY OF BREA  
 CITY OF BRENTWOOD  
 CITY OF BUENA PARK  
 CITY OF BURBANK  
 CITY OF CAMARILLO  
 CITY OF CARLSBAD  
 CITY OF CARMEL-BY-THE-SEA  
 CITY OF CARPINTERIA  
 CITY OF CARSON  
 CITY OF CERRITOS  
 CITY OF CHINO HILLS  
 CITY OF CHOWCHILLA  
 CITY OF CHUVA VISTA  
 CITY OF CITRUS HEIGHTS  
 CITY OF CLAREMONT  
 CITY OF COACHELLA  
 CITY OF CONCORD  
 CITY OF CORONA  
 CITY OF CORDONADO  
 CITY OF COSTA MESA  
 CITY OF COVINA  
 CITY OF CULVER CITY  
 CITY OF DANA POINT  
 CITY OF DAVIS  
 CITY OF DEL MAR  
 CITY OF DIAMOND BAR  
 CITY OF DUARTE  
 CITY OF EL CAJON  
 CITY OF EL CERRITO  
 CITY OF ENCINITAS  
 CITY OF FILLMORE  
 CITY OF FONTANA  
 CITY OF FRESNO  
 CITY OF FULLERTON  
 CITY OF GARDEN GROVE  
 CITY OF GARDENA  
 CITY OF GILROY  
 CITY OF GLENDALE  
 CITY OF GLENORA  
 CITY OF HUNTINGTON BEACH  
 CITY OF IMPERIAL BEACH

CITY OF INDIO  
 CITY OF IRVINDALE  
 CITY OF LA CANADA FLINTRIDGE  
 CITY OF LA HABRA  
 CITY OF LA MESA  
 CITY OF LA MIRADA  
 CITY OF LA PALMA  
 CITY OF LA PUENTE  
 CITY OF LA VERNE  
 CITY OF LAGUNA BEACH  
 CITY OF LAGUNA HILLS  
 CITY OF LAGUNA NIGUEL  
 CITY OF LAKE ELSINORE  
 CITY OF LAKEWOOD  
 CITY OF LODI  
 CITY OF LOMITA  
 CITY OF LOMPOC  
 CITY OF LONG BEACH  
 CITY OF LOS ALAMITOS  
 CITY OF LOS ALTOS  
 CITY OF LOS ANGELES  
 CITY OF MADERA  
 CITY OF MANHATTAN BEACH  
 CITY OF MAYWOOD  
 CITY OF MENLO PARK  
 CITY OF MILPITAS  
 CITY OF MISSION VIEJO  
 CITY OF MONROVIA  
 CITY OF MONTECLAIR  
 CITY OF MONTEBELLO  
 CITY OF MONTEREY  
 CITY OF MONTEREY PARK  
 CITY OF MOORPARK  
 CITY OF MORENO VALLEY  
 CITY OF MORGAN HILL  
 CITY OF MOUNTAIN VIEW  
 CITY OF MURRIETA  
 CITY OF NEWARK  
 CITY OF NORCO  
 CITY OF NORWALK  
 CITY OF OAKLEY  
 CITY OF OCEANSIDE  
 CITY OF ONTARIO  
 CITY OF ORANGE  
 CITY OF OXNARD  
 CITY OF PALO ALTO  
 CITY OF PARAMOUNT  
 CITY OF PERRIS  
 CITY OF PLACENTIA  
 CITY OF PLEASANTON  
 CITY OF POMONA  
 CITY OF PORTERVILLE  
 CITY OF POWAY  
 CITY OF RANCHO PALOS VERDES

CITY OF REDLANDS  
 CITY OF RIALTO  
 CITY OF RIVERSIDE  
 CITY OF ROSEMEAD  
 CITY OF ROSEVILLE  
 CITY OF SACRAMENTO  
 CITY OF SAN BERNARDINO  
 CITY OF SAN DIEGO  
 CITY OF SAN DIMAS  
 CITY OF SAN FERNANDO  
 CITY OF SAN GABRIEL  
 CITY OF SAN JACINTO  
 CITY OF SAN JOSE  
 CITY OF SAN JUAN CAPISTRANO  
 CITY OF SAN MARCOS  
 CITY OF SAN RAMON  
 CITY OF SANTA ANA  
 CITY OF SANTA BARBARA  
 CITY OF SANTA CLARA  
 CITY OF SANTA FE SPRINGS  
 CITY OF SANTA MARIA  
 CITY OF SANTA MONICA  
 CITY OF SANTA PAULA  
 CITY OF SANTEE  
 CITY OF SIERRA MADRE  
 CITY OF SIGNAL HILL  
 CITY OF SOLANA BEACH  
 CITY OF SOUTH PASADENA  
 CITY OF SOUTH SAN FRANCISCO  
 CITY OF STOCKTON  
 CITY OF SUNNYVALE  
 CITY OF TEMECULA  
 CITY OF TEMPLE CITY  
 CITY OF THOUSAND OAKS  
 CITY OF TORRANCE  
 CITY OF TRACY

CITY OF TULARE  
 CITY OF TUSTIN  
 CITY OF UNION CITY  
 CITY OF UPLAND  
 CITY OF VENTURA  
 CITY OF VICTORVILLE  
 CITY OF VISALIA  
 CITY OF VISTA  
 CITY OF WALNUT  
 CITY OF WEST COVINA  
 CITY OF WEST HOLLYWOOD  
 CITY OF WEST SACRAMENTO  
 CITY OF WHITTIER  
 CITY OF WOODLAND  
 CITY OF YORBA LINDA  
 COUNTY OF ALAMEDA  
 COUNTY OF COLUSA  
 COUNTY OF CONTRA COSTA  
 COUNTY OF FRESNO  
 COUNTY OF LOS ANGELES  
 COUNTY OF MONTEREY  
 COUNTY OF ORANGE  
 COUNTY OF RIVERSIDE  
 COUNTY OF SAN BERNARDINO  
 COUNTY OF SAN DIEGO  
 COUNTY OF SAN JOAQUIN  
 COUNTY OF TULARE  
 COUNTY OF YOLO  
 TOWN OF ATHERTON  
 TOWN OF LOS GATOS

**Certificate of Insurance**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON YOU THE CERTIFICATE HOLDER. THIS CERTIFICATE IS NOT AN INSURANCE POLICY AND DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW. POLICY LIMITS ARE NO LESS THAN THOSE LISTED. ALTHOUGH POLICIES MAY INCLUDE ADDITIONAL SUBLIMIT/LIMITS NOT LISTED BELOW.

**This is to Certify that**

WEST COAST ARBORISTS, INC  
2200 EAST VIA BURTON  
ANAHEIM CA 92806

NAME AND  
ADDRESS  
OF INSURED



**Liberty Mutual.**  
INSURANCE

is, at the issue date of this certificate, insured by the Company under the policy(ies) listed below. The insurance afforded by the listed policy(ies) is subject to all their terms, exclusions and Conditions and is not altered by any requirement, term or condition of any contract or other document with respect to which this certificate may be issued.

TYPE OF POLICY	EXP DATE	POLICY NUMBER	LIMIT OF LIABILITY	
	<input type="checkbox"/> CONTINUOUS <input type="checkbox"/> EXTENDED <input checked="" type="checkbox"/> POLICY TERM			
<b>WORKERS COMPENSATION</b> Statutory Limits	7/1/2020	WA7-66D-039499-079	COVERAGE AFFORDED UNDER WC LAW OF THE FOLLOWING STATES: All States Except: ND, OH, WA, WY	<b>EMPLOYERS LIABILITY</b> Bodily Injury by Accident <b>\$1,000,000</b> Each Accident
				Bodily Injury By Disease <b>\$1,000,000</b> Policy Limit
				Bodily Injury By Disease <b>\$1,000,000</b> Each Person
<b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS MADE	7/1/2020	TB2-661-039499-019	General Aggregate	\$2,000,000
			Products / Completed Operations Aggregate	\$2,000,000
			Each Occurrence	\$2,000,000
			Personal & Advertising Injury	\$2,000,000 Per Person / Organization
			Other Damage to premises rented to you \$300,000	Other
<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> OWNED <input checked="" type="checkbox"/> NON-OWNED <input checked="" type="checkbox"/> HIRED	7/1/2020	AS7-661-039499-039		Each Accident—Single Limit <b>\$2,000,000</b> B.I. And P.D. Combined
				Each Person
				Each Accident or Occurrence
				Each Accident or Occurrence
<b>OTHER</b>				
<b>ADDITIONAL COMMENTS</b>				

\* If the certificate expiration date is continuous or extended term, you will be notified if coverage is terminated or reduced before the certificate expiration date.

**NOTICE OF CANCELLATION:** (NOT APPLICABLE UNLESS A NUMBER OF DAYS IS ENTERED BELOW.) BEFORE THE STATED EXPIRATION DATE THE COMPANY WILL NOT CANCEL OR REDUCE THE INSURANCE AFFORDED UNDER THE ABOVE POLICIES UNTIL AT LEAST 30 DAYS NOTICE OF SUCH CANCELLATION HAS BEEN MAILED TO:

**Liberty Mutual  
Insurance Group**

Certificate Holder

Evidence Only  
2200 E Via Burton  
Anaheim CA 92806

*Elaine Ulan*

Elaine Ulan

Los Angeles / 0603  
818 W 7th Street, Suite 850  
Los Angeles CA 90017

AUTHORIZED REPRESENTATIVE  
0564408

213-443-0782 6/18/2019

OFFICE

PHONE

DATE ISSUED

This certificate is executed by LIBERTY MUTUAL INSURANCE GROUP as respects such insurance as is afforded by those Companies NM 772 07-10