



Staff Report

TO: City Council
FROM: Kari Mendoza, Administrative Services Director
DATE: October 4, 2022
SUBJECT: **One Year Extension of the Interagency Service Agreement between the City of Banning and the City of Beaumont to Provide Coordinated Transit Services**

Background and Analysis:

On June 18, 2019, City Council approved an Interagency Service Agreement (ISA) with the City of Banning for a period of one year. In that agreement, both parties agreed to meet to discuss extension of the agreement by an additional subsequent term of one year.

Subsequently, on June 16, 2020, City Council approved a one-year extension of the agreement. Attached is an additional one-year extension of the agreement. Some highlights of the agreement include:

- 1) Provide the public with specific transit information, advertising the operations of both agencies and promote the general use of transit;
- 2) Cooperate in the location, installation and maintenance of all jointly used bus stops, including use of the other's poles and posts at joint transfer points. Each party will be solely responsible for claims of damages arising out of its installation of bus stop signs or passenger amenities;
- 3) Implement boarding restrictions within respective service areas where duplication of service or potential revenue loss may occur, including limiting service to no more than three buses per hour at the other agency's jointly used bus stops. Neither party will board passengers at any bus stop within the other party's jurisdiction that is not specifically designated by this agreement;
- 4) Each party shall retain all fares collected for their service;
- 5) Minimize passenger wait times through coordination of schedules, whenever practical;

- 6) Each agency will accept transfer media of the other agency valued at the base fare at Walmart and San Gorgonio Hospital transfer points only. Passengers will not be required to top-up their fare to cover any shortfall between the base fares;
- 7) Where Beaumont and Banning's commuterlink routes intersect, each agency will accept multi-use media from the other agency for a one dollar (\$1.00) discount with their applicable premium fare;
- 8) Transfer media will not be valid on paratransit service;
- 9) Electronic fare media is excluded until such time as Banning implements such a program;
- 10) Each party will accept the other party's valid employee identification on all fixed route and commuterlink service in lieu of payment of fare;
- 11) Each party will accept the other party's valid Military Veteran Identification for purchase of reduced Veterans fares;
- 12) Each party will formally inform each other of future plans and schedule changes no later than 30 days before the changes are scheduled to be implemented;
- 13) Neither party may operate duplicating services in the other party's jurisdiction without written approval of the other party's elected City Council. Each party will operate in accordance with the Transportation Development Act; and
- 14) The term of the agreement shall be July 1 to June 30 or the date of execution by both parties, whichever is the latter. A meeting between the two cities' staff members is required prior to December 15 of each year to discuss the coordination of services for the following fiscal year and possible extension of the term of the agreement.

Staff from both cities met and have agreed to recommend the extension of the agreement for a subsequent year. A similar staff report was presented and approved by the Banning City Council on September 13, 2022.

Fiscal Impact:

There is no fiscal impact.

Recommended Action:

Approve the Interagency Service Agreement between the City of Banning and the City of Beaumont and authorize the Mayor to execute on behalf of the City.

Attachments:

- A. Interagency Service Agreement between the City of Banning and the City of
Beaumont